PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/6/20	Prepared by:	T. Bhat
PO/WO no.	67333	PO / WO Date.	20/5/20
Supplier Name	SSLLP	PO/WO amount	2292
Firm/Company	Sure Cost LLP	Project	Sure for

Sl. No.	Bill No.	Bill Date	Bill amount
1.	11444	30/5/20	2292
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2292

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9544	20/5/20	92462	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2292
Amount E – PO / WO value:	2292
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	12/6/20

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	8/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	11444
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	30-05-2020
	PO No.	67333
	PO Date.	20-05-2020
	Req ID	56992
	Req Date	20-05-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150248

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2156 - Carpentry - hardware - S.S. Screws - other - 32 x 6mm		5	115.00	575.00	18	103.50
2	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	5	105.00	525.00	18	94.50
3	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	5	142.00	710.00	18	127.80
4	2305 - Carpentry - hardware - Wood Screws - 35 x 8	7318	3	44.00	132.00	18	23.76
5							
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13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,942.00	349.56
	174.78	174.78	Total Invoice Amount	2,291.56	

Rupees : Two Thousand Two Hundred Ninty One and Paise Fifty Six Only.

MODI PROPERTIES PVT. LTD. INWARD No: 65922 Date: 1/6/20 Sign: SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-05-2020 1:23:50 PM

67333
15.05.20 11:59:03

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67333	150248
	Doc Date	20-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 6mm*	5.00	115.00	0.00	18.00	678.50
2	2100 - Carpentry - hardware - Fischer - 6mm - pkts	5.00	105.00	0.00	18.00	619.50
3	2099 - Carpentry - hardware - Fischer - 5mm - pkts	5.00	142.00	0.00	18.00	837.80
4	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	3.00	44.00	0.00	18.00	155.76
					Total Order Value . . .	**2,291.56**

Rupees : Two Thousand Two Hundred Ninty One and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.26,31,39,47,48 plumbing work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	20-05-20
Site & Phase:	Serene farms	Time:	11:15
Supplier		Req. No.	150248
Material required before date:	24-05-20	ID No.	56992

No	Description	Size	Quantity	Units	Inward No	Date
1	SS screw	32mm X 6mm	5	pack		
2	Fischer	5mm	5	pack		
3	Wood screw 67333	35mm X 8mm	3	pack		
4	Fischer	6mm	5	pack		
5						
6						
7						
8						
9						
10						

Remarks: For grills fixing of villa 26,31,39,47,48 and plumbing work of pvc

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	20-05-20	Sign. & Date	

APPROVED
20 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

NOTE: on receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9544
Serene Constructions LLP	DC Date.	30-05-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	67333
	PO Date.	20-05-2020
	Req ID	56992
	Req Date	20-05-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150248

	Description of Goods	HSN/SAC	Qty
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts		5
2	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	5
3	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	5
4	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	7318	3
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38689
Date:
Sign: 5/6

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5079	Dt: 30.05.20
MRN No: 79462	Dt:
Received By: Suman	Sign:
Serene Construction (Hyd) LLP	

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	11444
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	30-05-2020
	PO No.	67333
	PO Date.	20-05-2020
	Req ID	56992
GSTIN : 36ACVFS7909P1ZV	Req Date	20-05-2020
	Loc Req No	150248

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IGST	CGST	SGST	Total Taxable Amount	1,942.00		349.56
	174.78	174.78	Total Invoice Amount	2,291.56		

Rupees : Two Thousand Two Hundred Ninty One and Paise Fifty Six Only.

INWARD	
Inward No: 5079	Dt: 300520
MRN No: 4962	Dt:
Received By:	Sign:
Serene Construction (Hyd) LLP	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory