PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/06/2020	Prepared by:	T.D. Murthy
PO/WO no.	67362	PO / WO Date.	22/05/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 2,878/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11441	30/05/2020	Rs. 2,878/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,878/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9541	30/05/2020	79455	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :-	-
Amount C –Other Debits :-	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 2,878/-
Amount E – PO / WO value:	Rs. 2,878/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**13/06/2020**

Remarks**:**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 08 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		8/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	11441
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	30-05-2020
	PO No.	67362
	PO Date.	22-05-2020
	Req ID	56993
GSTIN : 36ACVFS7909P1ZV	Req Date	20-05-2020
	Loc Req No	150247

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4113 - Consumables - sodium hypoclorite - 5 Ltrs -		1	892.50	892.50	18	160.64
2	9600 - Tools - mask - NA - Nos		10	70.00	700.00	18	126.00
	FaceSheilds						
3	9572 - Tools - Sprayer - NA - nos		1	892.00	892.00	12	107.04
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,484.50	393.68
	196.84	196.84	Total Invoice Amount	2,878.19	

Rupees : Two Thousand Eight Hundred Seventy Eight and Paise Ninteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No. 65919
Date: 1/6/20
Sign:

Purchase Order

 23-05-2020 15:27:33

67362
15.05.20 11:59:03

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67362	150247
	Doc Date	22-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos	1.00	892.50	0.00	18.00	1,053.15
2	9600 - Tools - mask - NA - Nos *FaceSheilds*	10.00	70.00	0.00	18.00	826.00
3	9572 - Tools - Sprayer - NA - nos	1.00	892.00	0.00	12.00	999.04
					Total Order Value . . .	**2,878.19**

Rupees : Two Thousand Eight Hundred Seventy Eight and Paise Ninteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:		Date:	20-05-2020
Site & Phase :	Serene farms	Time:	11.05
Supplier		Req. No.	150247
Material required before date:	ASAP	ID No.	56993

No	Description	Size	Quantity	Units	Inward No	Date
1	**Sodium Hypochlorite**	Std	05	Lts		
2	Facials	Std	10	Nos		
3	Pressure Sprayer 5D-1(Machine)	Std	01	Nos		
4						
5	67362					
6						
7						
8						
9						

Remarks:The Above material is requried for Covid -19 Material for Office Maintenance Use

Prepared By	M.Mahesh	Approved by	
Sign.& Date	20-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05.10.2019	Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	DC No.	9541
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	DC Date.	30-05-2020
	PO No.	67362
	PO Date.	22-05-2020
	Req ID	56993
GSTIN : 36ACVFS7909P1ZV	Req Date	20-05-2020
	Loc Req No	150247

	Description of Goods	HSN/SAC	Qty
1	4113 - Consumables - sodium hypoclorite - 5 Ltrs - Nos		1
2	9600 - Tools - mask - NA - Nos		10
3	9572 - Tools - Sprayer - NA - nos		1
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38692
Date: 5/6
Sign:

INWARD

Inward No: 5055	Dt: 14.05.20
MRN No: 79455	Dt: 01-05-20
Received By:	Sign:

Serene Construction (Hyd) LLP

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11441
Serene Constructions LLP	Invoice Date.	30-05-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	67362
	PO Date.	22-05-2020
	Req ID	56993
	Req Date	20-05-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150247

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4113 - Consumables - sodium hypoclorite - 5 Ltrs -		1	892.50	892.50	18	160.64
2	9600 - Tools - mask - NA - Nos		10	70.00	700.00	18	126.00
	FaceSheilds						
3	9572 - Tools - Sprayer - NA - nos		1	892.00	892.00	12	107.04
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,484.50		393.68
	196.84	196.84	Total Invoice Amount		2,878.19	

Rupees : Two Thousand Eight Hundred Seventy Eight and Paise Ninteen Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5055	Dt: 14.05.20
MRN No: 79455	Dt:
Received By: Suman	Sign:
Serene Construction (Hyd) LLP	

for Summit Sales LLP

Authorised signatory