13

PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 4/6/2020 | Prepared by: | K.R. Charyulu |
| PO/WO no. | 66996 | PO / WO Date. | 6/5/2020 |
| Supplier Name | SSLLP | PO/WO amount | 1,326/- |
| Firm/Company | Serene | Project | Serene |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 11260 | 20/5/2020 | 1,326/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1,326/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 9382 | 20/5/2020 | 79140 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,326/- |
| Amount E – PO / WO value: | 1,326/- |
| Amount F – Difference (A – E): | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within~~ acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ~~☐ Yes – Rs. ____/- ☐ No~~ |
| Payment – due date | 8/6/2020 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | [signature] APPROVED 05 .. 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 4/6/2020 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE **ORIGINAL INVOICE**

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNI: 36ACOFS2044C1Z7

Supplier / Customer / Transporter - Copy



**Customer Details**

Serene Constructions LLP
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict

GSTIN : 36ACVFS7909P1ZV

| | |
|---|---|
| Invoice No. | 11260 |
| Invoice Date. | 20-05-2020 |
| PO No. | 66996 |
| PO Date. | 06-05-2020 |
| Req ID | 56635 |
| Req Date | 02-05-2020 |
| Loc Req No | 150226 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 9600 - Tools - mask - NA - Nos | | 100 | 10.50 | 1,050.00 | 5 | 52.50 |
| 2 | 4112 - Consumables - Sanitizer - 500 ml - Nos | | 1 | 200.00 | 200.00 | 12 | 24.00 |
| 3 | | | | | | | |
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MODI PROPERTIES INWARD No. 6558 Date 21/5/20

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,250.00 | 76.50 |
| | 38.25 | 38.25 | Total Invoice Amount | 1,326.50 | |

Rupees : One Thousand Three Hundred Twenty Six and Paise Fifty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 23-05-2020 15:46:51

66996
06.05.20 1:44:18

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 66996 | 150226 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 06-05-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 06-05-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 9600 - Tools - mask - NA - Nos | 100.00 | 10.50 | 0.00 | 5.00 | 1,102.50 |
| 2 4112 - Consumables - Sanitizer - 500 ml - Nos | 1.00 | 200.00 | 0.00 | 12.00 | 224.00 |
| | | | | **Total Order Value . . .** | **1,326.50** |

Rupees : One Thousand Three Hundred Twenty Six and Paise Fifty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Serene Constructions LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Serene Constructions LLp | Date: | 01-05-2020 |
| Site & Phase : | Serene farms | Time: | 10.50 |
| Supplier | | Req. No. | 150226 |
| Material required before date: | ASAP | ID No. | 56635 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Face Masks** | Std | 100 | Nos | | |
| 2 | Sanitizor 66996 | Std | 10 | Nos | | |
| 3 | Spray Machine ✓ | Std | 01 | Nos | | |
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Remarks: The above material is require for Safety Measures of Covid - 19 in the Serene site Only

| | | | |
|---|---|---|---|
| Prepared By | M.Mahesh | Approved by | |
| Sign.& Date | 01-05-2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | serene constructions llp | Date: | |
| Site & Phase : | serene farms | Time: | |
| Supplier | | Req. No. | |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
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Remarks:

| | | | |
|---|---|---|---|
| Prepared By | syed golam sarwar | Approved by | |
| Sign.& Date | 05.10.2019 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UIN: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy



**Customer Details**

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict

GSTIN : 36ACVFS7909P1ZV

| | |
|---|---|
| DC No. | 9382 |
| DC Date. | 20-05-2020 |
| PO No. | 66996 |
| PO Date. | 06-05-2020 |
| Req ID | 56635 |
| Req Date | 02-05-2020 |
| Loc Req No | 150226 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 9600 - Tools - mask - NA - Nos | | 100 |
| 2 | 4112 - Consumables - Sanitizer - 500 ml - Nos | | 1 |
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INWARD

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|---|---|
| Inward No: 5059 | Dt: 20-05-20 |
| MRN No: 99140 | Dt: 21/05/2020 |
| Received By: | Sign: |

Serene Construction (Hyd) LLP

38661

4/6

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**GSTIN/UIN: 36ACQFS2044C1Z7**

Supplier / Customer / Transporter - Copy



**Customer Details**

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict

GSTIN : 36ACVFS7909P1ZV

| | |
|---|---|
| Invoice No. | 11260 |
| Invoice Date. | 20-05-2020 |
| PO No. | 66996 |
| PO Date. | 06-05-2020 |
| Req ID | 56635 |
| Req Date | 02-05-2020 |
| Loc Req No | 150226 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
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INWARD
Inward No: 5035 Dt: 20-05-20
MRN No: Dt:
Received By: Sign:
Serene Construction (Hyd) LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 38.25 | 38.25 | Total Taxable Amount | 1,250.00 | 76.50 |
| | | | Total Invoice Amount | 1,326.50 | |

Rupees : One Thousand Three Hundred Twenty Six and Paise Fifty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction