PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/6/20	Prepared by:	V. Ravali
PO/WO no.	67205	PO / WO Date.	17/3/20
Supplier Name	summit sales WWP	PO/WO amount	11,154/-
Firm/Company	Modi properties pvt ltd.	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11389	27/5/20	1,478/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,478/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9491	27/5/20	79313	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,478/-
Amount E – PO / WO value:	11,154/-
Amount F – Difference (A – E):	9,676/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~☑ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	6/6/20
Remarks:	short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Ravali	[signature]	APPROVED 05 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date	4/6/20	5/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11389
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	27-05-2020
	PO No.	67205
	PO Date.	17-03-2020
	Req ID	56860
GSTIN : 36AABCM4761E1ZM	Req Date	14-05-2020
	Loc Req No	11639

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
2	4006 - Consumables - Bucket - other - nos with mug	7310	2	230.00	460.00	18	82.80
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	78.00	468.00	18	84.24
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IGST	CGST	SGST				
	112.77	112.77	Total Taxable Amount	1,253.00		225.54
			Total Invoice Amount		1,478.54	

Rupees : One Thousand Four Hundred Seventy Eight and Paise Fifty Four Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SECBAD INWARD No. 65285 Date 28/5/20 Sign

Subject to Hyderabad Jurisdiction

 30-05-2020 11:06:12

Purchase Order

67205
15.05.20 11:58:46

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551
9618244433

Doc No	67205	11639
Doc Date	17-03-2020	
Quote No	Nil	
Quote Date	17-03-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4080 - Consumables - Bombay Brooms - Other - Nos *small*	100.00	8.30	0.00	0.00	830.00
2 4009 - Consumables - Coconut Broom - other - nos	20.00	16.00	0.00	0.00	320.00
3 4001 - Consumables - Air Freshner - NA - nos *Room Freshner*	6.00	82.00	0.00	18.00	580.56
4 4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
5 4000 - Consumables - Acid - NA - ltrs	20.00	16.00	0.00	18.00	377.60
6 4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
7 4006 - Consumables - Bucket - other - nos *with mug*	6.00	230.00	0.00	18.00	1,628.40
8 4046 - Consumables - Phinyle - 1Ltr - nos	6.00	48.00	0.00	18.00	339.84
9 4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	40.00	0.00	18.00	283.20
10 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	78.00	0.00	18.00	552.24
11 4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
12 4008 - Consumables - Cleaning Cloth - other - nos	10.00	16.00	0.00	5.00	168.00
13 7555 - Stationery - other - Paper - A4 - bundles	6.00	230.00	0.00	12.00	1,545.60
14 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	73.00	0.00	18.00	516.84
15 2148 - Carpentry - hardware - Plastic gampa - other - nos	12.00	140.00	0.00	18.00	1,982.40
16 9570 - Tools - Spade with handle - NA - nos	10.00	100.00	0.00	18.00	1,180.00

Rupees : Eleven Thousand One Hundred Fifty Three and Paise Fifty Four Only.

Total Order Value . . . **11,153.54**

Terms and Conditions :-

part received

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

30-05-2020 11:06:12

Purchase Order

Original / Office Copy / Purchase Div.Copy

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Part received

Ref Bill no 11389 Amount Rs 1,4781/-

Balance has to be received Rs 9,676/-

✓

5/6/2020

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

any Name:	Modi Properties Pvt Ltd	Date:	07-05-2020
& Phase :	May Flower Platinum	Time:	02;10
plier		Req.No.	11639
erial required before date:	09-05-2020	ID No.	

Description	Size	Quantity	Units	Inward No	Date
Boombay brooms	Std	100	No s		
Sponges	Std	200	Nos		
Acid	Std	20	No s		
Plastic gampa	Std	12	Nos		
Plastic bucket	Std	06	Nos		
Plastic mug	Std	06	Nos		
Coconut brooms	Std	20	Nos		
Spade with handle	Std	10	Nos		
Cleaning cloths yellow/white	Std	20	Nos		
Lizol	Std	06	Nos		
Harpic	Std	06	Nos		
Dettol hand wash	Std	05	Nos		
Odonil	Std	06	Nos		
Vim bar	Std	06	Nos		
Room freshener	Std	06	Nos		
Pheneyel	Std	06	Nos		
Paper bundles	Std	06	Nos		

rks : for site use purpose

red By	K.sravani		
& Date	07-05-2020	Approved by	SV.subbareddy
		Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9491
Modi Properties Private Limited,.	DC Date.	27-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	67205
	PO Date.	17-03-2020
	Req ID	56860
GSTIN : 36AABCM4761E1ZM	Req Date	14-05-2020
	Loc Req No	11639

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	5
2	4006 - Consumables - Bucket - other - nos	7310	2
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38558
Date: 29/5
Sign: PK

INWARD
Inward No: 3142 Dt: 27/5/20
No: 7913 Dt:
Received By: Sign: Alizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11389
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	27-05-2020
	PO No.	67205
	PO Date.	17-03-2020
	Req ID	56860
GSTIN : 36AABCM4761E1ZM	Req Date	14-05-2020
	Loc Req No	11639

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD
Inward No. 1342 Dt. 27/5/20
GRN No. 7931B Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

IGST	CGST	SGST			
			Total Taxable Amount	1,253.00	225.54
	112.77	112.77	Total Invoice Amount	1,478.54	

Rupees : One Thousand Four Hundred Seventy Eight and Paise Fifty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction