PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/05/2020	Prepared by:	T.D. Murthy
PO/WO no.	67030	PO / WO Date.	08/05/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 6,949/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11223	15/05/2020	Rs.4,355/-
2.			-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs.4,355/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	~~7960~~ 9249	~~17/03/2020~~ 15/5/20	~~79118~~ 78949	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs.4,355/-
Amount E – PO / WO value:	Rs. 6,949/-
Amount F – Difference (A – E):	Rs. (2,594/-)

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	~~Yes~~ ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**23/05/2020**

Remarks: **Above bill is for part payment. PO not closed, awaiting for balance materials.**

Please consider the bill for processing.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	21/5/20	21/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	11223
Kapra, Opp to MRR School, Ecil	Invoice Date.	15-05-2020
	PO No.	67030
SY.no.193	PO Date.	08-05-2020
	Req ID	56680
GSTIN : 36AAGFV2068P1ZJ	Req Date	07-05-2020
	Loc Req No	99545

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	56.00	112.00	0	0.00
2	4014 - Consumables - Colin - 500ml - nos	3402	12	74.00	888.00	18	159.84
3	4001 - Consumables - Air Freshner - NA - nos Room Freshner	3307	5	83.00	415.00	18	74.70
4	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	10	40.00	400.00	18	72.00
5	4066 - Consumables - Water bottle - NA - nos		12	42.00	504.00	18	90.72
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	24	16.00	384.00	5	19.20
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	24	16.00	384.00	5	19.20
8	4006 - Consumables - Bucket - other - nos with mug	7310	3	210.00	630.00	18	113.40
9	4098 - Consumables - Dust pan - NA - nos		3	25.00	75.00	18	13.50
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. INWARD No. 65460 Date 18/5/20 SEC'BAD

IGST	CGST	SGST			
			Total Taxable Amount	3,792.00	562.56
	281.28	281.28	Total Invoice Amount	4,354.56	

Rupees : Four Thousand Three Hundred Fifty Four and Paise Fifty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-05-2020 10:17:41

67030
06.05.20 1:44:18

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67030	99545
Doc Date	08-05-2020	
Quote No	Nil	
Quote Date	08-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name		Qty	Rate	Dis%	GST	Amount
1 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	Bal-10	12.00	56.00	0.00	0.00	672.00
2 4014 - Consumables - Colin - 500ml - nos		12.00	74.00	0.00	18.00	1,047.84
3 4001 - Consumables - Air Freshner - NA - nos *Room Freshner*	Bal-5	10.00	83.00	0.00	18.00	979.40
4 4001 - Consumables - Air Freshner - NA - nos *Odonil*		10.00	40.00	0.00	18.00	472.00
5 4066 - Consumables - Water bottle - NA - nos	Bal-12	24.00	42.00	0.00	18.00	1,189.44
6 4008 - Consumables - Cleaning Cloth - other - nos		24.00	16.00	0.00	5.00	403.20
7 4040 - Consumables - Mopping Cloth - NA - nos		24.00	16.00	0.00	5.00	403.20
8 4006 - Consumables - Bucket - other - nos *with mug*	Bal-3	6.00	210.00	0.00	18.00	1,486.80
9 4098 - Consumables - Dust pan - NA - nos	Bal-7	10.00	25.00	0.00	18.00	295.00
				Total Order Value . . .		**6,948.88**

Rupees : Six Thousand Nine Hundred Fourty Eight and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

=> Part bill received vide bill no: 11223 dt: 15/5/20. Amt: 4355/- and bal. bill of Rs 2594/- to be receivable.
T.D. [signature] 21/5/20.

For *Vista Homes*

Authorised Signatory

Name : 13/05/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	06.05.20
Site & Phase :	Vista Homes	Time:	10:53AM
Supplier		Req. No.	99545
Material required before date:	07.05.2020	ID No.	56680

PO. 67030

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol		12	No's		
2	Colin		12	No's		
3	Mopping Cloths		24	No's		
4	Yellow Cloths		24	No's		
5	Air fresheners		10	No's		
6	Odonil		10	No's		
7	White Bucket		06	No's		
8	White Mugs		10	No's		
9	Dust Pans		10	No's		
10	Plastic Water Bottles	White	24	No's		

Remarks: For labour quarters use purpose.

Prepared By	T.MADHU	Approved by	
Sign.& Date	06.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

Ru

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	9349
Kapra, Opp to MRR School, Ecil	DC Date.	15-05-2020
	PO No.	67030
	PO Date.	08-05-2020
SY.no.193	Req ID	56680
GSTIN : 36AAGFV2068P1ZJ	Req Date	07-05-2020
	Loc Req No	99545

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	2
2	4014 - Consumables - Colin - 500ml - nos	3402	12
3	4001 - Consumables - Air Freshner - NA - nos	3307	5
4	4001 - Consumables - Air Freshner - NA - nos	3307	10
5	4066 - Consumables - Water bottle - NA - nos		12
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	24
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	24
8	4006 - Consumables - Bucket - other - nos	7310	3
9	4098 - Consumables - Dust pan - NA - nos		3
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14		MODI PROPERTIES PVT. LTD. INWARD No: 38288 Date: 20/5 Sign: SEC'BAD	
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25			
26			
27	Inward No: 24601 15/05/20		
28	MRN No: 78949		
29	Received By		
30	Vista Homes		

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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