PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/6/2020	Prepared by:	K. R. Chaguln
PO/WO no.	67151	PO / WO Date.	15/5/2020
Supplier Name	SSLLP	PO/WO amount	70,002/-
Firm/Company	Modi Properties Pvt Ltd	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11271	21/5/2020	70,002/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			70,002/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9393	21/5/2020	79575	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B – Other Credits :	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	70,002/-
Amount E – PO / WO value:	70,002/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. ____/- □ No~~
Payment – due date	8/6/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	4/6/2020	5/6					

APPROVED
05 JUN 2020
MINISH PARIKH
MANAGER-PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

No office copy
no requisition
No DC (HO)

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	11271
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	Invoice Date.	21-05-2020
	PO No.	67151
	PO Date.	15-05-2020
	Req ID	56846
	Req Date	14-05-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16163

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop - Dell	84713010	2	29662.00	59,324.00	18	10,678.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. INWARD No. 65594 Date 22/5/20 Sign.

IGST	CGST	SGST	Total Taxable Amount	59,324.00	10,678.32
	5,339.16	5,339.16	Total Invoice Amount	70,002.32	

Rupees : Seventy Thousand Two and Paise Thirty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-05-2020 14:12:35

67151
06.05.20 1:44:19

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67151	16163
	Doc Date	15-05-2020	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	**Quote Date**	16-04-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5003 - Equipment - consumable durable - Laptop - NA - nos *Dell*	2.00	29,662.00	0.00	18.00	70,002.32
					Total Order Value . . .	**70,002.32**

Rupees : Seventy Thousand Two and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	Items shall be Dell inspration laptop 3584, Intel i3 7th, 4GB RAM, 1 TB HDD, 15.6" , Windows 10
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	Tomorrow
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for Jaikumar / Ashaiya / Abhinay purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

16/05/2020

For Modi Properties Pvt Ltd

Accepted the above Terms And Conditions

Requisition Form

Company Name:	Modi properties Pvt Ltd	Date	13-05-2020
Site & Phase :	Head office	Time:	
Supplier	SSLLP	Req. No.	16163
Material required before date:		ID No.	56846

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop		2	Nos		
2						
3	107151					
4						
5						
6						
7						
8						
9						
10					✓	

Remarks: This is for Abinay /jaikumar & Ashaiya

Prepared By	Suneel	Approved by	APPROVED BY
Sign.& Date	13-05-2020	Sign. & Date	13 MAY 2020 MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9393
Modi Properties Pvt. Ltd.	DC Date.	21-05-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	67151
	PO Date.	15-05-2020
	Req ID	56846
GSTIN : 36AABCM4761E1ZM	Req Date	14-05-2020
	Loc Req No	16163

	Description of Goods	HSN/SAC	Qty
1	5003 - Equipment - consumable durable - Laptop - NA - nos	84713010	2
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INWA
Inward No: 82 Dt: 04/06/20
MRN No: Dt:
Received By: Samarjit Sai Sign:
MODI PROPERTIES

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction