**Summit Sales LLP (20-21)**
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

**Purchase Voucher**

Dated : 30-May-2020

No. : **PUR/10078**
Ref.: **677 dt. 23-May-2020**

Party's Name: **SUP-Akshya Traders**
H.No. 6-4-392/1 New Bholakpur Secunderabad
GSTIN/UIN : **36BFYPA0121A1Z3**

| Particulars | | Amount |
|---|---|---|
| | | **₹ 8,080.00** |
| Sundry Purchases GST 12% | *3,000.00* | |
| Sundry Purchases GST 18% | *2,200.00* | |
| Tools GST 18% | *1,800.00* | |
| Input CGST | *540.00* | |
| Input SGST | *540.00* | |

**On Account of :**
Being amount credited to Akshya Traders towards purchase of sundry purchases,tools against invoice no:-677 dt:-23.05.2020 po no:-66879 dt:-21.03.2020

**Amount (in words) :**
Indian Rupees Eight Thousand Eighty Only

**for SUP-Akshya Traders**

Receiver's Signature

Prepared by: bhavani

Approved by

PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 29/5/20 | Prepared by: | v. Pavali |
| PO/WO no. | 66879 | PO / WO Date. | 21/3/20 |
| Supplier Name | Akshaya traders | PO/WO amount | 8,080/- |
| Firm/Company | Summit sales LLP | Project | SSLLP/- |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 677 | 23/5/20 | 8,080/- |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 8,080/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | — | — | 79253 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :_ | — |
| Amount C –Other Debits :_ | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 8,080/- |
| Amount E – PO / WO value: | 8,08/- |
| Amount F – Difference (A – E): | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained~~ below) |
| Excess / short material received | □ ~~Approved – within acceptable limits □ No (ex~~plained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | 1/6/20 |
| Remarks:_ | |
| | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | v. Pavali | [signature] | [signature] APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT | | [signature] | [signature] 4/6/2020 | |
| Date | 29/5/20 | 2/6 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

# AKSHAYA TRADERS

Cell : 9959611144
9381004542

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.

Invoice No. 677 GSTIN : 36BFYPA0121A1Z3

Date: 23/5/2020

Name: Summit Sales LLP GSTIN: 36ACQFS2044C1Z7

Address: P.O No. 66879

State: State Code:

Not Entered in tally

| Sl. No | PARTICULARS | HSN CODE | Qty | Rate | Amount | 5% | 12% | 18% | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Gova rope - ND - bundle | 8531 | 20 | 150 | 3000 | | | | |
| 2 | Gi - Bucket - other - nos | 2710 | 20 | 110 | 2200 | | 360 | | 3360 - |
| 3 | Spade with handle - NA | 1718 | 20 | 90 | 1800 | | | 396 | 2596 . |
| 4 | | | | | | | | 824 | 2124 . |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| 8 | | | | | | | | | |
| 9 | | | | | | | | | |
| 10 | | | | | | | | | |
| 11 | | | | | | | | | |
| 12 | | | | | | | | | |
| 13 | | | | | | | | | |
| 14 | | | | | | | | | |
| 15 | | | | | | | | | |
| 16 | | | | | | | | | |
| 17 | | | | | | | | | |
| 18 | | | | | | | | | |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65398
Date: 28/5/20
Sign:

Mode of Payment :
Cash/Cheque/Cheque No.

INWARD
Inward No: 4266 Dt: 23/5/20
MRN No: 79253 Dt: 26/5/20
Received By: Sign:
SUMMIT SALES LLP

| | | |
|---|---|---|
| Total Amount | | 7000 - |
| Add CGST 9% | 540 . | |
| Add SGST 9% | 540 . | |
| Total GST | 1080 | |
| Total Amount | | 8080 . |

Certified by:

Stores Manager

Rupees In Words........................................

Receiver's Signature

For Akshaya Traders
Proprietor

# Purchase Order

Page(s) 1 Of 1 21-03-2020 1:47:54 PM

66879
16.03.20 3:39:25

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Akshaya Traders | **Doc No** | 66879 | 14482 |
| 6-4-392/1, New Bholakpur, Secunderbad | **Doc Date** | 21-03-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36BFYPA0121A1Z3 | **Quote Date** | 21-03-2020 | |
| 9381004542 9959611144 | **SupplyType** | Supply | |

**Kind Attn : A.Chandra Shekhar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6025 - Miscellaneous - Gova rope - NA - bundles | 20.00 | 150.00 | 0.00 | 12.00 | 3,360.00 |
| 2 | 6023 - Miscellaneous - GI- Bucket - other - nos | 20.00 | 110.00 | 0.00 | 18.00 | 2,596.00 |
| 3 | 9570 - Tools - Spade with handle - NA - nos | 20.00 | 90.00 | 0.00 | 18.00 | 2,124.00 |
| | | | | **Total Order Value . . .** | | **8,080.00** |

Rupees : Eight Thousand Eighty Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ______________

Date : __/__/___

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SSLLP | Date: | 18.03.2020 |
| Site & Phase : | SHLLP | Time: | 16.30 |
| Supplier | | Req. No. | 14482 |
| Material required before date: | | ID No. | 56476 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | RECRON 66878 | | 800 | NOS | | |
| 2 | GOVA ROPE 66879 | | 20 | NOS | | |
| 3 | TEFLON TAPE 66880 | | 500 | NOS | | |
| 4 | HDPE ROPE 66883 | | 10 | NOS | | |
| 5 | GI BUCKET | | 20 | NOS | | |
| 6 | SPADE WITH HANDLE | | 20 | NOS | | |
| 7 | HACKSAW BLADE 66881 | SINGLE | 300 | NOS | | |
| 8 | HACKSAW BLADE | DOUBLE | 300 | NOS | | |
| 9 | | | | | | |
| | | | | | | |

Remarks:For stock maintainance

| | | | |
|---|---|---|---|
| Prepared By | MOUNIKA | Approved by | |
| Sign.& Date | 18.03.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
18 MAR 2020
MANAGING DIRECTOR