

for SUP-Sri Balaji Enterprises

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		29/5/2020		Prepared by:		K.R. Chagula	
PO/WO no.		67008		PO / WO Date.		11/5/2020	
Supplier Name		Sri Balaji Enterprises		PO/WO amount		6,70,811/-	
Firm/Company		SSLLR		Project		SHLLR	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12	21/5/2020		2,01,525/-			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				2,01,525/-			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			29200	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,01,525/-			
Amount E – PO / WO value:				6,70,811/-			
Amount F – Difference (A – E):				4,69,286/-			
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W/O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			11/6/2020				
Remarks: short received							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	29/5/2020	2/6	02/06/2020	03 JUN 2020	11/6/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wo upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

GSTIN: 36AEIPJ0494H1ZF

CASH / CREDIT MEMO

9885288441



SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

No 2 = #4-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.

E-mail : seetaram.joshi@yahoo.com

SI. No **No 1.3** = 

Date: 21-5-2020

Buyer's Name Summit sales LLP

Address Summit Housing chennai P.O - DOC No. 67008

GSTIN: 36ACQPS2044C1Z7

Phone

Description of Goods	Thick-ness	Size	No. of Pcs. Sq. Mtrs.	HSN CODE	Rare per Sq. Mtrs.	Amount	
						Rs.	Ps.
SS- cylindrical Lock		24X6	144 No	8301	516/-	74304 =	00
SS- hinges H61151		40X12	480 No	8302	201/-	96480 =	00

A/c. No.: 4312001151, IFSC Code : KKBK0000553

A/c. No.: 3252126355, IFSC Code : CBIN0280809

TERMS & CONDITIONS :

Vehicle No. TSLOVA-9758

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises
4. If the Bill is not paid on presentation interest at 24% per annum

E. & O. E.

For SRI BALAJI ENTERPRISES

Purchase Order



67008

06.05.20 1:44:18

1 of 1

11-May-20 1:35:18 PM

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	67008	14504
Doc Date	11-05-2020	
Quote No	Nil	
Quote Date	07-05-2020	
SupplyType	Supply	

Kind Attn : **Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos WPC Panel door with honey coamb filling	40.00	3,280.00	0.00	18.00	154,816.00
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos WPC Panel door with honey coamb filling	100.00	2,665.00	0.00	18.00	314,470.00
3 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	144.00	860.00	40.00	18.00	87,678.72
4 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	480.00	335.00	40.00	18.00	113,846.40
Total Order Value . . .					670,811.12

Rupees : Six Lakh(s) Seventy Thousand Eight Hundred Eleven and Paise Twelve Only.

Part received

Terms and Conditions :-

Specification / Brand All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, with honey coamb filling. Rate per sft is Rs.180/- GST 18% Extra, Main door, internal doors Rs. 150 per sft GST extra.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all GST taxes

Delivery Date with in 4 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Extra.

Warranty One year

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenish, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

Ifr Bill no 12 amount to 2,01,525/-
Balance has to be received to 4,69,286/-
✓
29/5/2020

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Date : / /

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Requisition Form

Company Name:	SSLLP	Date:	5.5.2020
Project & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14504
Material required before date:	URGENT	ID No.	56677

No	Description	Size	Quantity	Units	Inward No	Date
1	PANEL DOOR	32"X82"	40	NOS		
2	PANEL DOOR	26"X82"	100	NOS		
3	CYLINDRICAL LOCK		144	NOS		
4	SS HINGES		480	NOS		
5						
6						
7						
8						

Remarks: Delivery at sov llp

Prepared By	SOWMYA	Approved by	
Sign. & Date	05.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 MAY 2020
SOHAM MODI
MANAGING DIRECTOR.

GSTIN: 36AEIPJ0494H1ZF

Cell : 9030605690

9885288441



SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.

Sl. No. **No 1 2**

DELIVERY CHALLAN

Date: 21-5-2020

Buyer's Name Summit Sales LLP

Address Summit Housing cheralappally P.O - DOC No. 67008

GSTIN. 36ACQFS2044C1Z7 Phone

[illegible]

Receiver's Signature with Stamp

Despatch through/Transport Name..... Vehicle No..... 131

E.& O.E.

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