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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/06/2020	Prepared by:	MINISH
PO/WO no.	67755	PO / WO Date.	20/05/2020.
Supplier Name	VIVID. World.	PO/WO amount	389/-
Firm/Company	MPPL	Project	HO.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1679.	20/05/2020	389/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			389/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			79670.	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	389/-
Amount E – PO / WO value:	389/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	14/06/2020.

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 20/06/20 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

PO 67755

TAX INVOICE

Invoice No. : 1679			Transport Mode :
Invoice Date : 20/05/2020			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S. VISTA HOMES , 5-4-187/3&4, SOHAM MANSION, MG ROAD, SECBAD-3.			GATE PASS NO:1019
GST: 36AAGFV2068P1ZJ.			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3773		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12A LASER TONER BLADE	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
					330.00	59.40					389.40

MRN 79670

INWARD
Inward No: 29 Dt: 20/05/20
MRN No: 79690 Dt:
Received By: Samarjith Sign:
Modi Properties

RS . THREE HUNDRED EIGHTY NINE AND FORTY PAISE ONLY... (RS.389.40)		330.0
	ADD :CGST 9%	29.70
	ADD: SGST 9%	29.70
	Total Amount After Tax	389.40
	GST on Reverse Charge	

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No 65758
Date 27/5/20
Sign:

Purchase Order

 05-06-2020 10:45:57

67755
03.06.20 12:48:13

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	67755	16218
Doc Date	20-05-2020	
Quote No	Nil	
Quote Date	20-05-2020	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *12A*	1.00	230.00	0.00	18.00	271.40
2	3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
	Rupees : Three Hundred Eighty Nine and Paise Fourty Only.			**Total Order Value . . .**		**389.40**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site office use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Vista Homes*

Authorised Signatory

Name : 05/06/2020

Accepted the above Terms And Conditions

For *Vivid World*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date	30-05-2020
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	16918
Material required before date:		ID No.	57428

No	Description	Size	Quantity	Units	Inward No	Date
1	12A Toner refilling		1	No		
2	12A blade		1	No		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: This is for rajyalakshmi printer

Prepared By	Suneel	Approved by	APPROVED MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	20-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.