

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		20/03/20		Prepared by:		Mounika	
PO/WO no.		66828		PO / WO Date.		18/02/20	
Supplier Name		SSIP		PO/WO amount		2,483.00	
Firm/Company		Srivesh oak villas		Project		SSIP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	10978	20/03/20		2,483.00			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2,483.00	
Sl. No.	DC No	DC. Date		DC matches MRN			
1.	9132	20/03/20		78582		☒ Yes ☐ No	
2.						☐ Yes ☐ No	
3.						☐ Yes ☐ No	
4.						☐ Yes ☐ No	
Amount B –Other Credits :						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2,483.00	
Amount E – PO / WO value:						2,483.00	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. _____ ☒ No			
Payment – due date				28.3.2020 30.05.20			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika						
Date	20/03/20	28/3	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 20-03-2020

Customer Details				Invoice No.		10978	
Silver Oak Villas LLP Sy No. 291, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		20-03-2020	
				PO No.		66828	
				PO Date.		18-02-2020	
				Req ID		56470	
				Req Date		18-03-2020	
				Loc Req No		155570	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7542 - Stationcry - other - Ledger Paper - NA -		3	435.00	1,305.00	12	156.60
2	7583 - Stationery - other - Scale - NA - nos		5	10.00	50.00	18	9.00
3	steel 4026 - Consumables - Dust bin - NA - nos		6	52.00	312.00	18	56.16
4	4066 - Consumables - Water bottle - NA - nos		12	42.00	504.00	18	90.72
5							
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13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		2,171.00	312.48
		156.24	156.24	Total Invoice Amount		2,483.48	
Rupees : Two Thousand Four Hundred Eighty Three and Paise Fourty Eight Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

19-03-2020 10:23:35



66828

16.03.20 3:39:24

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	66828	155570
Doc Date	18-02-2020	
Quote No	Nil	
Quote Date	18-02-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7542 - Stationery - other - Ledger Paper - NA - bundles	3.00	435.00	0.00	12.00	1,461.60
2 7583 - Stationery - other - Scale - NA - nos steel	5.00	10.00	0.00	18.00	59.00
3 4026 - Consumables - Dust bin - NA - nos	6.00	52.00	0.00	18.00	368.16
4 4066 - Consumables - Water bottle - NA - nos	12.00	42.00	0.00	18.00	594.72
Total Order Value . . .					2,483.48

Rupees : Two Thousand Four Hundred Eighty Three and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for sales team purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		28.02.20	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.		155570	
Material required before date:			Urgent		ID No.		56470
No	Description	Size	Quantity	Units	Inward No	Date	
1	Full scaped Ledger paper	-	03	packets			
2	Pen stand	-	04	No's			
3	Steel scales	-	05	No's			
4	Dustbins	-	06	No's			
5	Drinking water bottles	1 litre	12	No's			
6							
7							
8							
9							
							
Remarks: - For sales team purpose							
Prepared By		G. Chandra kanth		Approved by			
Sign.& Date		28.02.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

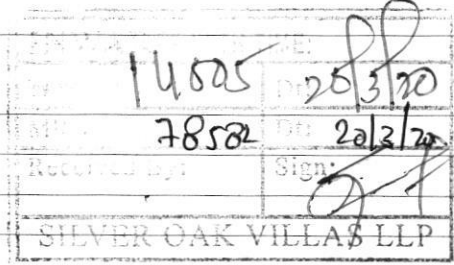
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 20-03-2020

Customer Details		DC No.	9132
Silver Oak Villas LLP		DC Date.	20-03-2020
Sy No. 291, Cherlapally, Hyderabad		PO No.	66828
		PO Date.	18-02-2020
		Req ID	56470
		Req Date	18-03-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155570
Description of Goods		HSN/SAC	Qty
1	7542 - Stationery - other - Ledger Paper - NA - bundles		3
2	7560 - Stationery - other - Pen - NA - nos	9608	0
3	7583 - Stationery - other - Scale - NA - nos		5
4	4026 - Consumables - Dust bin - NA - nos		6
5	4066 - Consumables - Water bottle - NA - nos		12
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

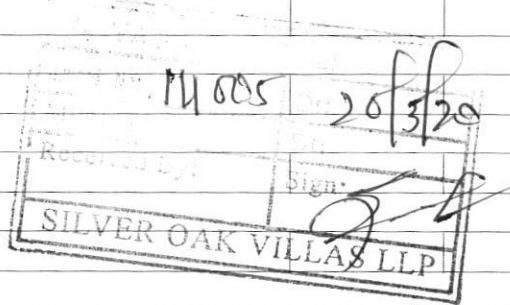
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7TRANSIT COPY
20-03-2020

Customer Details				Invoice No.	10978		
Silver Oak Villas LLP				Invoice Date.	20-03-2020		
Sy No. 291, Cherlapally, Hyderabad				PO No.	66828		
GSTIN : 36ADBFS3288A2Z7				PO Date.	18-02-2020		
				Req ID	56470		
				Req Date	18-03-2020		
				Loc Req No	155570		
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IGST	CGST	SGST	Total Taxable Amount		2,171.00		312.48
	156.24	156.24	Total Invoice Amount		2,483.48		

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