

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Purchase Voucher

No. : **PUR/10072**
Ref.: **006 dt. 3-Jun-2020**

Dated : 3-Jun-2020

Party's Name: **SUP-S.S.Computers**

Particulars		Amount
Equipment GST 18%(P)	21,186.44	₹ 25,000.00
Input CGST	1,906.78	
Input SGST	1,906.78	
On Account of :		
towards purchase of Cannon Scanner against bill no:-006 dt:-03.06.2020 Po No:-67711		
Amount (in words) :		
Indian Rupees Twenty Five Thousand Only		

for SUP-S.S.Computers

Prepared by: lavanya

Approved by

Receiver's Signature

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Purchase Voucher

No. : **PUR/10074**
Ref.:

Dated : 3-Jun-2020

Party's Name: **SUP-S.S.Computers**
5-2-199/200/A/4,1st Floor,
Distillery /road Ranigunj
Sec-Bad-500003
GSTIN/UIN : **36AAWPY3653P1ZE**

Particulars		Amount
Equipment GST 18%(P)	21,186.44	₹ 25,000.00
Input CGST	1,906.78	
Input SGST	1,906.78	
On Account of : towards purchase of Cannon scanner against bill no:-007 dt:-03.06.2020 Po-67711		
Amount (in words) : Indian Rupees Twenty Five Thousand Only		

for SUP-S.S.Computers

Prepared by: lavanya

Approved by 

Receiver's Signature

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10017**

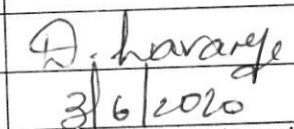
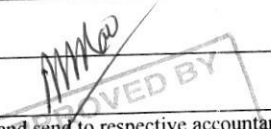
Dated : 3-Jun-2020

Particulars		Debit	Credit
SUP-S.S.Computers	Dr	25,000.00	
New Ref JOU/10017	25,000.00 Dr		
SUP-S.S.Computers	Dr	25,000.00	
New Ref JOU/10017	25,000.00 Dr		
To ECARD-Prabhakar 009783600000560			50,000.00
 On Account of :			
Towards purchae of Scanners payments made through prabhakar Expences card			
		₹ 50,000.00	₹ 50,000.00

Prepared by: lavanya

Approved by

Weekly - Petty cash /expense card statement.

Name		P.Prabhakar		Statement date		03-05-20	
Prepared by		Prabhakar		Sign			
From period		NA		To period		NA	
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	Summit Sales LLP		Cannon Scanner	25,000-00	☒ Y ☐ N	☒ Y ☐ N	
2.	Summit Sales LLP		Cannon scanner	25,000-00	☒ Y ☐ N	☐ Y ☐ N	
3.	Total			50,000-00			
Amount to be credited by				☐ Transfer to Haapay card, ☐ Transfer to expense card, ☒ Cash reimbursement, ☐ Transfer to personal a/c.			
Approved by:		Div. Manager		Accountant		Accounts Manager	
Sign:							
Date:		03 MAY 2020		3/6/2020		03 JUN 2020	

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

A. SAMBA SIVA RAO
SR. MANAGER-ACCOUNTS

Purchase Order

Page(s) 1 Of 1

03-Jun-20 11:25:18 AM



Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

67711
03.06.20 12:48:12

Supplier Details

S.S.COMPUTERS
5-2-199/200/A, 1st Floor, Distillery Road,
Ranigunj, Hyderabad, Telangana.

GSTIN 36AAWPY3653P1ZE

9866106959

Doc No	67711	16211
Doc Date	01-06-2020	
Quote No	Nil	
Quote Date	03-06-2020	
SupplyType	Supply	

Kind Attn : Mahendra Kumar Yadagiri

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7683 - Stationery - printing - Scanner - NA - Nos Cannon D225II	2.00	21,186.44	0.00	18.00	50,000.00
Total Order Value . . .					50,000.00

Rupees : Fourty Nine Thousand Nine Hundred Ninty Nine and Paise Only.

Terms and Conditions :-

Specification / Brand Cannon D225II, Image scanner

Payment Terms 100% Advance payment

Tax Included

Delivery Date With in a day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Nil

Warranty One year

Advance Paid By card

Other Terms We reserve the rights to reject the items if not as specified, above order is for HO purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **S.S.COMPUTERS**

Name : _____

Date : __/__/__

(ORIGINAL FOR RECIPIENT)

State Name : Telangana, Code : 36

Terms of Delivery

Destination

₹ 25,000.00

E. & O.E.

3,813.56

Authorised Signatory

This is a Computer Generated Invoice

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

S.S Computers
 5-2-199/200/A/4, 1st FLOOR,
 DISTILLERY ROAD, RANIGUNJ,
 SECUNDERABAD-500003
 GSTIN/UIN: 36AAWPY3653P1ZE
 State Name : Telangana, Code : 36
 E-Mail : mahendra74@gmail.com
 Buyer

SUMIT SALES LLP
 5-4-187/3&4
 2nd FLOOR, M.G ROAD
 SECUNDERABAD
 GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

Invoice No. 007	Dated 3-Jun-2020
Delivery Note	Mode/Terms of Payment
Supplier's Ref. 62211	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Amount
1	CANON SCANNER DR-C225 II	8471	18 %		1 Nos	21,186.44	Nos	21,186.44
								1,906.78
								1,906.78
Total								₹ 25,000.00

Output CGST
Output SGST

CHECKED	
Quantity 01	Quality OK
By: [Signature]	Dt: 03/06/20
Summit Sales LLP	

Received
12227

Amount Chargeable (in words)

Indian Rupees Twenty Five Thousand Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8471	21,186.44	9%	1,906.78	9%	1,906.78	3,813.56
Total	21,186.44		1,906.78		1,906.78	3,813.56

Tax Amount (in words) : Indian Rupees Three Thousand Eight Hundred Thirteen and Fifty Six paise Only



Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : City Union Bank Ltd.,
 A/c No. : 510909010082782
 Branch & IFS Code : HIMAYATNAGAR & CIUB0000061

for S.S Computers

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Company Name		Summit Sales LLP				Requisition No.		16211	
Site & Phase		SHLLP							
Date		01-05-20		Time		1:20 PM			
Supplier									
Material required before						Time:			
Sl. No.	Description				SIZE	QTY	UNITS		
1	Cannon scanners				NA	02	Nos		
Remarks: For Staff Purpose.									
						ID. No:			
Prepared By:		Prabhakar			Approved By:				
Sign. & Date:		01-05-2020			Sign. & Date:				

