Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Purchase Voucher

No. : **PUR/10072** Dated : **3-Jun-2020**
Ref.: **006 dt. 3-Jun-2020**

Party's Name: **SUP-S.S.Computers**

Particulars		Amount
Equipment GST 18%(P)	*21,186.44*	**₹ 25,000.00**
Input CGST	*1,906.78*	
Input SGST	*1,906.78*	

On Account of :
towards purchase of Cannon Scanner against bill no:-006 dt:-03.06.2020 Po No:-67711

Amount (in words) :
Indian Rupees Twenty Five Thousand Only

for SUP-S.S.Computers

Prepared by: lavanya Approved by Receiver's Signature

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Purchase Voucher

No. : **PUR/10074** Dated : **3-Jun-2020**
Ref.:

Party's Name: **SUP-S.S.Computers**
5-2-199/200/A/4,Ist Floor,
Distillery /road Ranigunj
Sec-Bad-500003
GSTIN/UIN : **36AAWPY3653P1ZE**

Particulars		Amount
Equipment GST 18%(P)	*21,186.44*	**₹ 25,000.00**
Input CGST	*1,906.78*	
Input SGST	*1,906.78*	

On Account of :
towards purchase of Cannon scanner agaisnt bill no:-007 dt:-03.06.2020 Po-67711
Amount (in words) :
Indian Rupees Twenty Five Thousand Only

for SUP-S.S.Computers

Prepared by: lavanya Approved by Receiver's Signature

Summit Sales LLP (20-21)
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10017** Dated : **3-Jun-2020**

Particulars		Debit	Credit
SUP-S.S.Computers	*Dr*	**25,000.00**	
New Ref **JOU/10017** **25,000.00 Dr**			
SUP-S.S.Computers	*Dr*	**25,000.00**	
New Ref **JOU/10017** **25,000.00 Dr**			
To ECARD-Prabhakar 009783600000560			**50,000.00**
On Account of : Towards purchae of Scanners payments made through prabhakar Expences card			
		₹ 50,000.00	**₹ 50,000.00**

Prepared by: lavanya Approved by

Weekly - Petty cash /expense card statement.

Name	P.Prabhakar		Statement date	03-05-20		
Prepared by	Prabhakar		Sign			
From period	NA		To period	NA		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Summit Sales LLP		Cannon Scanner	25,000-00	☑Y ☐N	☑Y ☐N
2.	Summit Sales LLP		Cannon scanner	25,000-00	☑Y ☐N	☐Y ☐N
3.	Total			50,000-00		
Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☑ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:					
Approved by:	Div. Manager	Accountant	Accounts Manager	MD		
Sign:		D. havarge				
Date:		3/6/2020				

APPROVED 03 MAY 2020 P. PRABHAKAR SR. MANAGER PURCHASE

APPROVED BY 03 JUN 2020 A. SAMBA SIVA RAO SR. MANAGER-ACCOUNTS

APPROVED BY 03 JUN 2020 MANAGING DIRECTOR

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Purchase Order

 03-Jun-20 11:25:18 AM

67711 Div.Copy

03.06.20 12:48:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
S.S.COMPUTERS	**Doc No**	67711	16211
5-2-199/200/A,1st Floor, Distillery Road, Ranigunj,Hyderabad,Telangana.	**Doc Date**	01-06-2020	
	Quote No	Nil	
GSTIN 36AAWPY3653P1ZE	**Quote Date**	03-06-2020	
9866106959	**SupplyType**	Supply	

Kind Attn : Mahendra Kumar Yadagiri

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7683 - Stationery - printing - Scanner - NA - Nos *Cannon D225II*	2.00	21,186.44	0.00	18.00	50,000.00
					Total Order Value . . .	**50,000.00**

Rupees : Fourty Nine Thousand Nine Hundred Ninty Nine and Paise Only.

Terms and Conditions :-

Specification / Brand	Cannon D225II, Image scanner
Payment Terms	100% Advance payment
Tax	Included
Delivery Date	With in a day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	By card
Other Terms	We reserve the rights to reject the items if not as specified, above order is for HO purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Summit Sales LLP*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *S.S.COMPUTERS*

Name : ______________________ Date : __/__/____

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

S.S Computers ,
5-2-199/200/A/4, 1st FLOOR,
DISTILLERY ROAD, RANIGUNJ,
SECUNDERABAD-500003
GSTIN/UIN: 36AAWPY3653P1ZE
State Name : Telangana, Code : 36
E-Mail : mahendra74@gmail.com

Buyer
SUMIT SALES LLP
5-4-187/3&4
2nd FLOOR, M.G ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **006**	Dated **3-Jun-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref. 39711	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Amount
1	**CANON SCANNER** *DR-C225 II*	8471	18 %		**1 Nos**	21,186.44	Nos	**21,186.44**
	Output CGST							**1,906.78**
	Output SGST							**1,906.78**
	Total				**1 Nos**			**₹ 25,000.00**

Inward 12228

CHECKED
Quantity 01 | Quality ok
By: | Dt: 3/6/20
Summit Sales LLP

E. & O.E

Amount Chargeable (in words)
Indian Rupees Twenty Five Thousand Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8471	21,186.44	9%	1,906.78	9%	1,906.78	3,813.56
Total	**21,186.44**		**1,906.78**		**1,906.78**	**3,813.56**

Tax Amount (in words) : **Indian Rupees Three Thousand Eight Hundred Thirteen and Fifty Six paise Only**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65953
Date: 3/6/20
Sign:

Company's Bank Details
Bank Name : **City Union Bank Ltd.,**
A/c No. : **510909010082782**
Branch & IFS Code : **HIMAYATNAGAR & CIUB0000061**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for S.S Computers

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

S.S Computers ,
5-2-199/200/A/4, 1st FLOOR,
DISTILLERY ROAD, RANIGUNJ,
SECUNDERABAD-500003
GSTIN/UIN: 36AAWPY3653P1ZE
State Name : Telangana, Code : 36
E-Mail : mahendra74@gmail.com

Buyer

SUMIT SALES LLP
5-4-187/3&4
2nd FLOOR, M.G ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **007**	Dated **3-Jun-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref. 67711	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Amount
1	**CANON SCANNER** *DR-C225 II*	8471	18 %		**1 Nos**	21,186.44	Nos	**21,186.44**
	Output CGST							**1,906.78**
	Output SGST							**1,906.78**
	Total				**1 Nos**			**₹ 25,000.00**

CHECKED
Quantity 01 Quality ok
By: Dt: 03/06/20
Summit Sales LLP

Inward 12227

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Twenty Five Thousand Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8471	21,186.44	9%	1,906.78	9%	1,906.78	3,813.56
Total	**21,186.44**		**1,906.78**		**1,906.78**	**3,813.56**

Tax Amount (in words) : **Indian Rupees Three Thousand Eight Hundred Thirteen and Fifty Six paise Only**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 65954
Date: 3/6/20
Sign:

Company's Bank Details
Bank Name : **City Union Bank Ltd.,**
A/c No. : **510909010082782**
Branch & IFS Code : **HIMAYATNAGAR & CIUB0000061**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for S.S Computers

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Company Name	Summit Sales LLP				
Site & Phase	SHLLP			Requisition No.	16211
Date	01-05-20	Time	1:20 PM		57393
Supplier					
Material required before				Time:	

Sl. No.	Description	SIZE	QTY	UNITS
1	Cannon scanners 67711	NA	02	Nos

Remarks: For Staff Purpose.		ID. No:	
Prepared By:	Prabhakar	Approved By:	
Sign. & Date:	01-05-2020	Sign. & Date:	

APPROVED

03 JUN 2020

MINISH PARIKH

MANAGER PROCUREMENT