PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/6/20	Prepared by:	Soumya.
PO/WO no.	66992	PO / WO Date.	6/5/20
Supplier Name	Sslp.	PO/WO amount	884.80
Firm/Company	NE	Project	NE

Sl. No.	Bill No.	Bill Date	Bill amount
1.	91501	2/6/20.	884.80
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			884.80

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9595	2/6/20.	79530	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :-	-
Amount C –Other Debits :-	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	884.80
Amount E – PO / WO value:	884.80
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes~~ □ ~~No~~ (explained below)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	6/6/20
Remarks:-	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya						
Date	4/6/20	12/6					

APPROVED
12 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11501
Nilgiri Estates	Invoice Date.	02-06-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	66992
	PO Date.	06-05-2020
	Req ID	56672
GSTIN : 36AAHFN0766F1ZA	Req Date	06-05-2020
	Loc Req No	72761

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
2	9600 - Tools - mask - NA - Nos		8	70.00	560.00	18	100.80
	FaceSheilds						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	760.00		124.80
	62.40	62.40	Total Invoice Amount		884.80	

Rupees : Eight Hundred Eighty Four and Paise Eighty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No: 2057 Date: 11/6/20 Sign: SEC'BAD

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

23-05-2020 16:25:15

Or

66992

06.05.20 1:44:18

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66992	72761
	Doc Date	06-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
2	9600 - Tools - mask - NA - Nos *FaceSheilds*	8.00	70.00	0.00	18.00	660.80

	Total Order Value . . . **884.80**
Rupees : Eight Hundred Eighty Four and Paise Eighty Only.	

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

Remarks

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	05-05-2020
Site & Phase :	NILGIRI ESTATE	Time:	10:28
Supplier		Req. No.	72761
Material required before date:		ID No.	56672.

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizers	500ml	01	No's		
2	Face shields	STD	08	No's		
3						
4						
5						
6						
7						
8						
9						
10						

PO 66992

Remarks: - For Site use Purpose

Prepared By	Sandeesh	Approved by	Anil
Sign.& Date	05-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9595
Nilgiri Estates	DC Date.	02-06-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	66992
	PO Date.	06-05-2020
	Req ID	56672
GSTIN : 36AAHFN0766F1ZA	Req Date	06-05-2020
	Loc Req No	72761

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1
2	9600 - Tools - mask - NA - Nos		8
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. INWARD No: 38697 Date: 6/6 Sign: SEC'BAD

INWARD Inward No: 21677 Dt: 3/6/20 MRN No: 79530 Dt: 3/6/2020 Received By: Ashish Sign. Nilgiri Estates

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11501
Nilgiri Estates	Invoice Date.	02-06-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	66992
	PO Date.	06-05-2020
	Req ID	56672
GSTIN : 36AAHFN0766F1ZA	Req Date	06-05-2020
	Loc Req No	72761

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
2	9600 - Tools - mask - NA - Nos		8	70.00	560.00	18	100.80
	FaceSheilds						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Dt: 2/6/20
Inward No: 2167
Dt: 3/6/2020
MRN No: 79530
Sign.
Received By:
Akhish
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	760.00		124.80
	62.40	62.40	Total Invoice Amount		884.80	

Rupees : Eight Hundred Eighty Four and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory