# PURCHASE DIVISION Advice for approval for credit to supplier



Date:		361	) n	Prepared	l by:	T	Bowmya			
PO/WO no		536,	PO / WO Date.			28 5/20				
Supplier Na	ame			PO/WO	PO/WO amount		886.44			
Firm/Company  SS 11p.  Voc 11p			Project							
Sl. No. Bill No.			Bill Date	2		Bill amount				
1. 11485			(	6 20.		8-86.4	4			
2.					,					
3.										
Amount A	– Bills tot	al(Excluding Transp	oort & Hamali Ch	arges):			886.4	4		
Sl. No.	DC No		DC. Date		MRN No.		S&6.4 DC matches MRN			
1.		9581	1/6/	20	7947	7	A Yes □ No			
2.		1301	707				□ Yes □ No			
3.							□ Yes □ No			
4.							□ Yes □ No			
Amount B	-Other Cr	redits :					-			
Amount C	Other De	ebits:					-			
Amount D	(D=A+B-	C) – Amount to be	credited to the sup	oplier:			886,44			
Amount E	- PO / Wo	O value:					886,44			
Amount F	– Differen	ice (A – E):								
Quantity re	ceived as	per PO /WO		□ N es □ Ex	cess received	□ Short rec	eived   Other (explain	ained below)		
Is difference	e between	n PO / Bill acceptab	le?	□ Yes □ No	(explained be	elow)				
Excess / sh	ort materi	al received		□ Approved	l – within acce	eptable lim	its   No (explained	pelow)		
Close PO /	W?O			∕ Yes □ No	- wait for bal	lance mater	rial   No (explained	below)		
Advance pa	aid / PDC	given (deduct when	paying)	□ Yes – Rs.	/- No					
Payment -	due date			6/6/	20					
Remarks:										
Approve			hase Procure ager Mana		MD	Accounts - receiver of bill		Accounts Manager		
Sign:	De	wye D	12							
Date		3/6/20, 12/	L MINI	SH PARIK						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

### **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:01-06-2020

Customer Deta					Invoice No. Invoice Date.	11485	20										
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad					PO No.	01-06-2020 67536											
					PO No. PO Date.												
GSTIN: 36AANFG4817C1ZH						28-05-2020 57163 26-05-2020 63339											
										D 60	1	77077010		Loc Req No		Tax%	T A4
									1 4057 0	Description of Go		HSN/SAC 3921	Qty	Rate	Gross 498.00	1 ax%	Tax Amt 89.64
1 4057 - Cons	sumables - Sponges - 1	NA - nos	5921	60	8.30	498.00	18	89.04									
2 4080 - Cons	sumables - Bombay Bi	rooms - Other - Nos	9603	36	8.30	298.80	0	0.00									
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IGST	CGST	SGST	Total Taxable	Amount		796.80		89.6									
44.82 44.82		Total Invoice Amount				886.44											

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



#### **Purchase Order**

Page(s) 1 Of 1

30-05-2020 16:13:38

23.05.20 2:03:42

From Company: Villa Orchids LLP

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AANFG4817C1ZH

Supplier Details				
Summit Sales LLP	v	Doc No	67536	63339
5-4-187/3&4,II nd floor,		00000		
	Doc Date	28-05-2020		
CETIN PRACOFCOS 440	Quote No	Nil		
GSTIN 36ACQFS2044C1Z7		<b>Quote Date</b>	28-05-2020	
040-66335551	9618244433	SupplyType	Supply	

Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	60.00	8.30	0.00	18.00	587.64
2 4080 - Consumables - Bombay Brooms - Other - Nos	36.00	8.30	0.00	0.00	298.80
supees : Eight Hundred Eighty Six and Paics Fount. From O. I.	1	Total Or	der Value	·	886.44

pees: Eight Hundred Eighty Six and Paise Fourty Four Only.

Terms and Conditions :-

Specification /

As per details given in the quotation.

Payment Terms

On complete delivery of all maerials only.

Tax

Inclusive of all GST taxes

**Delivery Date** 

Next Day.

Delivery Location Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

Penality For Delay Nil

Transportation

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for site construction work

Completion Date

Nil

Measurment Security

Nil

Remarks

Nil Nil

10/06/2020

For Villa Orchids LLP

Authorised Signatory

Accepted the above Terms And Conditions

Date ·

For Summit Sales LLP

Requisition Form ompany Name: VOC LLP Date: 25-05-2020 Site & Phase: VOC Time: 11.12 Supplier SSLLP Req. No. 63339 Material required before date: 26-05-2020 ID No. 57163 No Description Inward No Size Date Quantity Units Sponzes 1 std 05 Dozen **Bombay Brooms** Small 2 03 Dozen 3 4 5 6 7 8 9 Remarks:For VOC villas cvil work purpose (Note: balance material we have at site stock) Prepared By A Suresh Approved by Sign.& Date 25-05-2020 Sign. & Date Note: On receipt of material at site write inward number and date in last 2 columns. MANAGER PROCUREMENT Requisition Form Company Name: Date: Site & Phase: Time: Supplier Req. No. Material required before date: ID No. No Description Inward No Date Size Quantity Units 1" 50 No 3 4 5

Remarks:

Prepared By

Sign.& Date

Note: On receipt of material at site write inward number and date in last 2 columns.

#### DELIVERY CHALLAN

## **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:01-06-2020

Customer Details	DC No.	9581				
Villa Orchids LLP	DC Date.	01-06-2020				
Behind Janapriya, Kowkur, Hyderabad	67536					
	PO Date.	28-05-2020				
	Req ID	57163				
GSTIN: 36AANFG4817C1ZH	Req Date	26-05-2020				
GBTIN · JUAANI 0401/CIZII	Loc Req No	63339				
Description of Goods		HSN/SAC	Qty			
1 4057 - Consumables - Sponges - NA - nos		3921	60			
2 4080 - Consumables - Bombay Brooms - Other - Nos		9603	36			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP TRANSIT COPY #5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:01-06-2020

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	IGST	CGST	SGST	Total Taxable	Amount		796.80		89.6	
	1001				44.82 44.82 Total Invoice Amount				86.44	

for Summit Sales LP

Authorised signatory

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