

PURCHASE DIVISION
Advice for approval for credit to supplier

(7)

Date:		3/6/20		Prepared by:		Sowmya	
PO/WO no.		67567		PO / WO Date.		28/5/20	
Supplier Name		SSLP.		PO/WO amount		3,309.90	
Firm/Company		Voc 11p		Project		Voc 11p	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	11484	1/6/20.	3,309.90				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				3,309.90.			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9580	1/6/20	29476	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,309.90			
Amount E – PO / WO value:				3,309.90			
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			6/6/20.				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>	<i>[Signature]</i>	<i>[Signature]</i>				
Date	3/6/20.	12/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-06-2020

Customer Details				Invoice No.		11484	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		01-06-2020	
				PO No.		67567	
				PO Date.		28-05-2020	
				Req ID		57249	
				Req Date		28-05-2020	
				Loc Req No		63332	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	82.00	410.00	18	73.80
2	4055 - Consumables - Scrubber - NA - nos	9603	10	15.00	150.00	18	27.00
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10	73.00	730.00	18	131.40
4	4041 - Consumables - Mopping stick - NA - nos	9603	5	125.00	625.00	18	112.50
5	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	5	82.00	410.00	18	73.80
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10	48.00	480.00	18	86.40
7							
8							
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15							
IGST		CGST	SGST	Total Taxable Amount		2,805.00	504.90
		252.45	252.45	Total Invoice Amount		3,309.90	
Rupees : Three Thousand Three Hundred Nine and Paise Ninty Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

28-05-2020 15:19:22

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

67567
23.05.20 2:09:44

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67567	63332
Doc Date	28-05-2020	
Quote No	Nil	
Quote Date	28-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4014 - Consumables - Colin - 500ml - nos	5.00	82.00	0.00	18.00	483.80
2 4055 - Consumables - Scrubber - NA - nos	10.00	15.00	0.00	18.00	177.00
3 4035 - Consumables - Harpic - Cleaner - 500ml - nos	10.00	73.00	0.00	18.00	861.40
4 4041 - Consumables - Mopping stick - NA - nos	5.00	125.00	0.00	18.00	737.50
5 4001 - Consumables - Air Freshner - NA - nos Room freshner	5.00	82.00	0.00	18.00	483.80
6 4046 - Consumables - Phinyle - 1Ltr - nos	10.00	48.00	0.00	18.00	566.40
Total Order Value . . .					3,309.90

Rupees : Three Thousand Three Hundred Nine and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site office cleaning purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : _/_/

Company Name:	VOC-LLP	Date:	22.05.2020
Site & Phase :	VOC	Time:	14.10
Supplier	SSLLP	Req. No.	63332
Material required before date:		ID No.	57249.

No	Description	Size	Quantity	Units	Inward No	Date
1	COLIN GLASS CLEANER		05 ✓	NOS		
2	SCRUBBERS		10 ✓	NOS		
3	HARPIC	BIG	10 ✓	BOTTLES		
4	MOPING STICKS		05 ✓	NOS		
5	AIR FRESHER		05 ✓	NOS		
6	PHINOIL		10	NOS		
7						
8						
9						
10						

Remarks: - FOR VOC SITE OFFICE USE & Possession villas CLEANING PURPOSE

Prepared By	S.sharvani	Approved by	
Sign.& Date	22.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

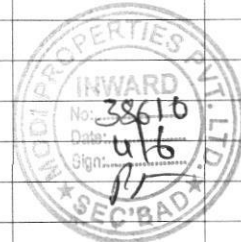
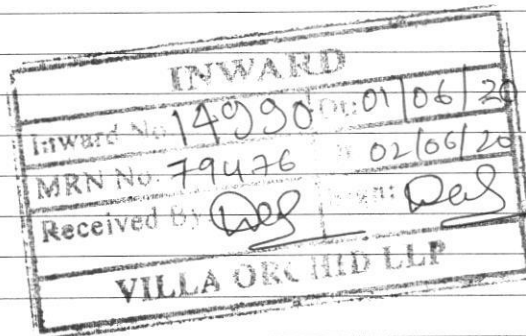
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-06-2020

Customer Details		DC No.	9580
Villa Orchids LLP		DC Date.	01-06-2020
Behind Janapriya, Kowkur, Hyderabad		PO No.	67567
		PO Date.	28-05-2020
		Req ID	57249
		Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH		Loc Req No	63332
	Description of Goods	HSN/SAC	Qty
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2	4055 - Consumables - Scrubber - NA - nos	9603	10
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10
4	4041 - Consumables - Mopping stick - NA - nos	9603	5
5	4001 - Consumables - Air Freshner - NA - nos	3307	5
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

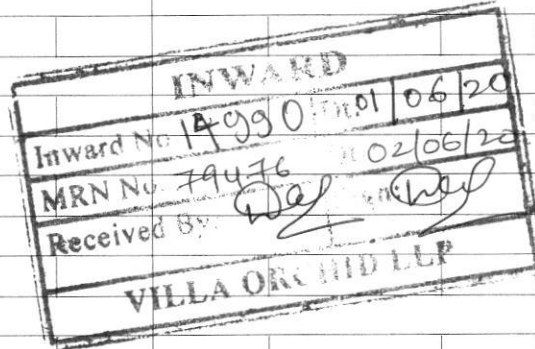
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