7

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/6/20	Prepared by:	Sowmya.
PO/WO no.	67567	PO / WO Date.	28/5/20
Supplier Name	SS Ilp.	PO/WO amount	3,309.90.
Firm/Company	Voc Ilp	Project	Noc Ilp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11484	1/6/20.	3,309.90
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,309.90.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9580	1/6/20	79476	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,309.90
Amount E – PO / WO value:	3,309.90
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☐ No
Payment – due date	6/6/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED MINISH PARIKH MANAGER PROCUREMENT				
Date	3/6/20.	12/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	11484
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	01-06-2020
	PO No.	67567
	PO Date.	28-05-2020
	Req ID	57249
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63332

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	82.00	410.00	18	73.80
2	4055 - Consumables - Scrubber - NA - nos	9603	10	15.00	150.00	18	27.00
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10	73.00	730.00	18	131.40
4	4041 - Consumables - Mopping stick - NA - nos	9603	5	125.00	625.00	18	112.50
5	4001 - Consumables - Air Freshner - NA - nos	3307	5	82.00	410.00	18	73.80
	Room freshner						
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10	48.00	480.00	18	86.40
7							
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15							

IGST	CGST	SGST	Total Taxable Amount	2,805.00		504.90
	252.45	252.45	Total Invoice Amount	3,309.90		

Rupees : Three Thousand Three Hundred Nine and Paise Ninty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 6040
Date: 11/6/20
Sign:

Purchase Order

 28-05-2020 15:19:22

67567
23.05.20 2:09:44

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67567	63332
	Doc Date	28-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	82.00	0.00	18.00	483.80
2	4055 - Consumables - Scrubber - NA - nos	10.00	15.00	0.00	18.00	177.00
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	10.00	73.00	0.00	18.00	861.40
4	4041 - Consumables - Mopping stick - NA - nos	5.00	125.00	0.00	18.00	737.50
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	5.00	82.00	0.00	18.00	483.80
6	4046 - Consumables - Phinyle - 1Ltr - nos	10.00	48.00	0.00	18.00	566.40
			Total Order Value . . .			**3,309.90**

Rupees : Three Thousand Three Hundred Nine and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Company Name:	VOC-LLP	Date:	22.05.2020
Site & Phase :	VOC	Time:	14.10
Supplier	SSLLP	Req. No.	63332
Material required before date:		ID No.	57249.

No	Description	Size	Quantity	Units	Inward No	Date
1	**COLIN GLASS CLEANER**		**05**	NOS		
2	SCRUBBERS		10	NOS		
3	HARPIC	BIG	10	BOTTLES		
4	MOPING STICKS		05	NOS		
5	AIR FRESHER		05	NOS		
6	PHINOIL		10	NOS		
7						
8						
9						
10						

62562

Remarks: - FOR VOC SITE OFFICE USE & Possession villas CLEANING PURPOSE

Prepared By	S.sharvani	Approved by	
Sign.& Date	22.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** : 01-06-2020

Customer Details	DC No.	9580
Villa Orchids LLP	DC Date.	01-06-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	67567
	PO Date.	28-05-2020
	Req ID	57249
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63332

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4055 - Consumables - Scrubber - NA - nos	9603	10
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	10
4	4041 - Consumables - Mopping stick - NA - nos	9603	5
5	4001 - Consumables - Air Freshner - NA - nos	3307	5
6	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10
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INWARD
Inward No. 14990 Dt: 01/06/20
MRN No. 79476 Dt: 02/06/20
Received By: Deg Sign: Deg
VILLA ORCHID LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38610
Date: 4/6
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	01-06-2020
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	252.45	252.45	Total Invoice Amount	3,309.90		

Rupees : Three Thousand Three Hundred Nine and Paise Ninty Only.

INWARD
Inward No 14990 Dt 01/06/20
MRN No 79476 Dt 02/06/20
Received By
VILLA ORCHID LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction