PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/6/20	Prepared by:	Soumya.
PO/WO no.	67670	PO / WO Date.	2/6/20
Supplier Name	Ssllp.	PO/WO amount	4,267.20
Firm/Company	GVRC.	Project	Genome valley
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11574	6/6/20.	4,267.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,267.20

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9667	6/6/20.		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,267
Amount E – PO / WO value:	4,267
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	13/6/20.

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya		[signature] APPROVED 12 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	9/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centre Pvt Ltd

Genome Valley, Shameerpet, hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No.	11574
Invoice Date.	06-06-2020
PO No.	67670
PO Date.	02-06-2020
Req ID	57312
Req Date	01-06-2020
Loc Req No	163023

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4028 - Consumables - First -Aid Kit - NA - boxes	3006	3	780.00	2,340.00	12	280.80
2	7544 - Stationery - other - Marker - NA - nos	9608	20	16.00	320.00	12	38.40
3	7555 - Stationery - other - Paper - A4 - bundles	4810	5	230.00	1,150.00	12	138.00
4							
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13							
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15							

IGST	CGST	SGST				
	228.60	228.60	Total Taxable Amount	3,810.00		457.20
			Total Invoice Amount	4,267.20		

Rupees : Four Thousand Two Hundred Sixty Seven and Paise Twenty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 66130 Date: 11/6/20 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-06-2020 5:03:38 PM Orig

67670
03.06.20 12:48:12

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	67670	163023
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	02-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4028 - Consumables - First -Aid Kit - NA - boxes	3.00	780.00	0.00	12.00	2,620.80
2	7544 - Stationery - other - Marker - NA - nos	20.00	16.00	0.00	12.00	358.40
3	7555 - Stationery - other - Paper - A4 - bundles	5.00	230.00	0.00	12.00	1,288.00
					Total Order Value . . .	**4,267.20**

Rupees : Four Thousand Two Hundred Sixty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	30-05-2020
Site & Phase :	INNOPOLIS	Time:	15:00
Supplier		Req. No.	163023
Material required before date:		ID No.	57312

No	Description	Size	Quantity	Units	Inward No	Date
1	First aid box	STD	03	No's		
2	Black markers 67670	STD	02	Pkt		
3	A4 Paper bundles		05	No's		
4						
5						
6						
7						
8						
9						
10						

APPROVED
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site office purpose.

Prepared By	Mallikarjun.B	Approved by	G.VENKATESH
Sign.& Date	30-05-2020	Sign. & Date	30-05-2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9667
GV Research Centre Pvt Ltd	DC Date.	06-06-2020
Genome Valley, Shameerpet, hyderabad	PO No.	67670
	PO Date.	02-06-2020
	Req ID	57312
GSTIN : 36AAHCG4562D1ZP	Req Date	01-06-2020
	Loc Req No	163023

	Description of Goods	HSN/SAC	Qty
1	4028 - Consumables - First -Aid Kit - NA - boxes	3006	3
2	7544 - Stationery - other - Marker - NA - nos	9608	20
3	7555 - Stationery - other - Paper - A4 - bundles	4810	5
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 38783
Date: 11/6

INWARD

Inward No: 1430	Dt: 06·06·20
MRN No: 79714	Dt:
Received By:	Sign:

G.V. RESEARCH CENTERS PVT. LTD.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11574
GV Research Centre Pvt Ltd	Invoice Date.	06-06-2020
Genome Valley, Shameerpet, hyderabad	PO No.	67670
	PO Date.	02-06-2020
	Req ID	57312
	Req Date	01-06-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163023

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4028 - Consumables - First -Aid Kit - NA - boxes	3006	3	780.00	2,340.00	12	280.80
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IGST	CGST	SGST				
			Total Taxable Amount	3,810.00		457.20
	228.60	228.60	Total Invoice Amount		4,267.20	

Rupees : Four Thousand Two Hundred Sixty Seven and Paise Twenty Only.

INWARD
Inward No: 1430 Dt: 06.06.20
MRN No: 78714 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory