PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/6/20	Prepared by:	Sowmya.
PO/WO no.	67611	PO / WO Date.	30/5/20
Supplier Name	SS llp.	PO/WO amount	505.50
Firm/Company	Mehta & Modi realty kowkur llp	Project	Greenwood heights
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11588	8/6/20.	505.50
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			505.50

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9677	8/6/20	79687	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	505.50
Amount E – PO / WO value:	505.50
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	19/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	18/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11588
Mehta & Modi Realty Kowkur LLP	Invoice Date.	08-06-2020
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	PO No.	67611
	PO Date.	30-05-2020
	Req ID	57283
	Req Date	30-05-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140226

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	6	16.00	96.00	0	0.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	5	19.50
3							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	486.00		19.50
	9.75	9.75	Total Invoice Amount	505.50		

Rupees : Five Hundred Five and Paise Fifty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No: 66164 Date: 11/6 Sign: SEC'BAD

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 30-05-2020 14:00:55 Ori

67611
03.06.20 12:48:11

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67611	140226
	Doc Date	30-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	6.00	16.00	0.00	0.00	96.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	78.00	0.00	5.00	409.50
				Total Order Value . . .		**505.50**

Rupees : Five Hundred Five and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 01/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	30.05.2020
Site & Phase:	GHT	Time:	10:30
Supplier:	SSLLP	Req. No.	140226
Material required before :	01.05.2020	ID No.	57283

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut brooms	Big	06	No.s		
2	Lizol	Big	05	No.s		
	PO 67611					

APPROVED
01 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For ght site office cleaning purpose

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	30.05.2020	Sign. & Date	30.05.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9677
Mehta & Modi Realty Kowkur LLP	DC Date.	08-06-2020
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	PO No.	67611
	PO Date.	30-05-2020
	Req ID	57283
	Req Date	30-05-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140226

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	6
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38746
Date: 10/6
Sign:

38746

INWARD
Inward No: 10455
Dt: 08/6/20
MRN No: 79687
Dt: 08/6/20
Received By:
Sign:
MEHTA & MODI REALTY KOWKUR

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	11588
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	Invoice Date.	08-06-2020
	PO No.	67611
	PO Date.	30-05-2020
	Req ID	57283
	Req Date	30-05-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140226

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST			
			Total Taxable Amount	486.00	19.50
	9.75	9.75	Total Invoice Amount	505.50	

Rupees : Five Hundred Five and Paise Fifty Only.

INWARD
Inward No: 10455 Dt: 8/6/20
MRN No: 79687 Dt: 8/6/20
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction