PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/6/20	Prepared by:	Sowmya
PO/WO no.	67608	PO / WO Date.	30/5/20
Supplier Name	Ssllp.	PO/WO amount	~~2,550~~ 594.72
Firm/Company	Mehta & Modi reality kaukur llp.	Project	Greenwood heights.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11469	1/6/20.	594.72
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			594.72

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9563	1/6/20.	79462	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	594.72
Amount E – PO / WO value:	~~2,550~~. 594.72
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- ~~□ No~~
Payment – due date	1~~4~~ ~~6~~/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	3/6/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11469
Mehta & Modi Realty Kowkur LLP	Invoice Date.	01-06-2020
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	PO No.	67608
	PO Date.	30-05-2020
	Req ID	57284
	Req Date	30-05-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140229

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4066 - Consumables - Water bottle - NA - nos		12	42.00	504.00	18	90.72
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	504.00		90.72
	45.36	45.36	Total Invoice Amount	594.72		

Rupees : Five Hundred Ninty Four and Paise Seventy Two Only.

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No. 66033 Date: 11/6/20 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-05-2020 14:00:55 Ori

67608
03.06.20 12:48:11

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000(
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	67608	140229
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4066 - Consumables - Water bottle - NA - nos	12.00	42.00	0.00	18.00	594.72
					Total Order Value . . .	**594.72**

Rupees : Five Hundred Ninty Four and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 01/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	29.05.2020
Site & Phase:	GHT	Time:	16:30
Supplier:	SSLLP	Req. No.	140229
Material required before :	01.05.2020	ID No.	57284

No	Description	Size	Quantity	Units	Inward No	Date
1	Water bottles	1 ltr	12	No.s		
	PO 67608					

APPROVED
01 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For staff drinking purpose

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	29.05.2020	Sign. & Date	29.05.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9563
Mehta & Modi Realty Kowkur LLP	DC Date.	01-06-2020
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	PO No.	67608
	PO Date.	30-05-2020
	Req ID	57284
	Req Date	30-05-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140229

	Description of Goods	HSN/SAC	Qty
1	4066 - Consumables - Water bottle - NA - nos		12
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38623
Date: 4/6
Sign:

INWARD
Inward No: 10436 Dt: 01.06.20
MRN No: 79462 Dt: 01/06/20
Received By: John
Sign: John
MEHTA & MODI REALTY KOWKUR LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP

Greenwood Heights, Sy no-196,Kowkur, Hyderabad

GSTIN : 36ABLFM7631F1A3

Invoice No.	11469
Invoice Date.	01-06-2020
PO No.	67608
PO Date.	30-05-2020
Req ID	57284
Req Date	30-05-2020
Loc Req No	140229

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4066 - Consumables - Water bottle - NA - nos		12	42.00	504.00	18	90.72
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No: 10436 Dt: 01.06.20

MRN No: 79461 Dt: 01/06/20

Received By: Sign:

MEHTA & MODI REALTY KOWKUR LLP

IGST	CGST	SGST				
			Total Taxable Amount	504.00		90.72
	45.36	45.36	Total Invoice Amount	594.72		

Rupees : Five Hundred Ninty Four and Paise Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction