PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/6/20	Prepared by:	Sowmya.
PO/WO no.	67351	PO / WO Date.	21/5/20
Supplier Name	Ssllp.	PO/WO amount	24,479.10.
Firm/Company	Sov llp.	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11537	4/6/20.	24,479.10
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			24,479.10

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9631.	4/6/20	7956	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :-	–
Amount C –Other Debits :-	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,479.10
Amount E – PO / WO value:	24,479.10
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □~~ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ~~□ No~~
Payment – due date	8/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 12 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/6/20.	12/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11537
Silver Oak Villas LLP	Invoice Date.	04-06-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad	PO No.	67351
	PO Date.	21-05-2020
	Req ID	56972
	Req Date	19-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155703

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop - Dell	84713010	1	20745.00	20,745.00	18	3,734.10
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	20,745.00		3,734.10
	1,867.05	1,867.05	Total Invoice Amount	24,479.10		

Rupees : Twenty Four Thousand Four Hundred Seventy Nine and Paise Ten Only.

MODI PROPERTIES PVT. LTD. INWARD No: 6609 Date: 11/6/20 Sign: ★SEC'BAD★

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-05-2020 14:55:40

67351
15.05.20 11:59:03

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67351	155703
Doc Date	21-05-2020	
Quote No	Nil	
Quote Date	21-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5003 - Equipment - consumable durable - Laptop - NA - nos *Dell*	1.00	20,745.00	0.00	18.00	24,479.10
					Total Order Value . . .	**24,479.10**

Rupees : Twenty Four Thousand Four Hundred Seventy Nine and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Lenova brand
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for sanjay use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	nil

For ***Silver Oak Villas LLP***
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

MEMO

DATE & FROM:	TO & REMARKS.
	~~Three laptop~~
20/5/20	~~[illegible]~~
Suneel	The laptop has to be issued from existing stock available and billed to silver oak villa from SOVP
	The purchase rate of Lenovo Laptop is Rs 19,500/-.
	Sd/-
	K Suneel Kumar
	APPROVED BY 20 MAY 2020 [illegible] MANAGING DIRECTOR

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	14-05-2020
Site & Phase :	SOV	Time:	10.30
Supplier		Req. No.	155703
Material required before date:	30.05.20	ID No.	56972

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop		1	Nos		
2						
3						
4	67351	for forward				
5						
6						
7						
8						
9						
10						

Remarks: - For sov admin audit use purpose (sanjay) Sanjay existing laptop is having problem like keyboard, base, highset. Sf.

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	14-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier			
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By	K.Purshotham	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9631
Silver Oak Villas LLP	DC Date.	04-06-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad	PO No.	67351
	PO Date.	21-05-2020
	Req ID	56972
	Req Date	19-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155703

	Description of Goods	HSN/SAC	Qty
1	5003 - Equipment - consumable durable - Laptop - NA - nos	84713010	1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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29			
30			

MODI PROPERTIES PVT. LTD. INWARD No: 23718 Date: 6/6 Sign: SEC'BAD

INWARD WITH TIME
Inward No: 14262 Dt: 5/5/20
MRN No: 79596 Dt: 5/5/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11537
Sy No. 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	04-06-2020
	PO No.	67351
	PO Date.	21-05-2020
	Req ID	56972
	Req Date	19-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155703

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop - Dell	84713010	1	20745.00	20,745.00	18	3,734.10
2							
3							
4							
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9							
10							
11							
12							
13							
14							
15							

INWARD WITH THE
Inward No: 14262 Dt: 5/3/20
MRN No:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	20,745.00		3,734.10
	1,867.05	1,867.05	Total Invoice Amount	24,479.10		

Rupees : Twenty Four Thousand Four Hundred Seventy Nine and Paise Ten Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction