PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/6/20	Prepared by:	Sowmya.
PO/WO no.	67673	PO / WO Date.	2/6/20
Supplier Name	SSllp.	PO/WO amount	1,085.60.
Firm/Company	Sovllp	Project	Sovllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11504	2/6/20	1,085.60
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,085.60

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9598	2/6/20	14232	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :-	–
Amount C –Other Debits :-	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,085.60
Amount E – PO / WO value:	1,085.60.
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	6/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 12 [illegible] 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	4/6/20.	12/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11504
SY NO 291,CHERLAPALLLY ,HYD	Invoice Date.	02-06-2020
	PO No.	67673
	PO Date.	02-06-2020
	Req ID	57355
	Req Date	02-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155762

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4036 - Consumables - Keychain rings - NA - nos		70	4.50	315.00	18	56.70
2	6100 - Miscellaneous - Plastic Cards - Others - nos		70	5.50	385.00	18	69.30
3	7539 - Stationery - other - Labels - NA - sheets		100	2.20	220.00	18	39.60
4							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	920.00		165.60
	82.80	82.80	Total Invoice Amount	1,085.60		

Rupees : One Thousand Eighty Five and Paise Sixty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No. 66060
Date: 11/6/20
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-06-2020 4:48:37 PM

67673
03.06.20 12:48:12

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	67673	155762
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-08-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4036 - Consumables - Keychain rings - NA - nos	70.00	4.50	0.00	18.00	371.70
2	6100 - Miscellaneous - Plastic Cards - Others - nos	70.00	5.50	0.00	18.00	454.30
3	7539 - Stationery - other - Labels - NA - sheets	100.00	2.20	0.00	18.00	259.60
				Total Order Value . . .		**1,085.60**

Rupees : One Thousand Eighty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	02-06-2020
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	155762
Material required before date:	Urgent	ID No.	57355

No	Description	Size	Quantity	Units	Inward No	Date
1	Key chains rings		70	nos		
2	Plastic cards		70	nos		
3	Kitchen labels 102673		70	nos		
4						
5						
6						
7						
8						
9						
10						

Remarks: -For Site Use Purpose

Prepared By	B.Meenakshi	Approved by	APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	02-06-2020	Sign. & Date	

Remarks: -

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9598
Silver Oak Villas LLP	DC Date.	02-06-2020
SY NO 291,CHERLAPALLLY ,HYD	PO No.	67673
	PO Date.	02-06-2020
	Req ID	57355
	Req Date	02-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155762

	Description of Goods	HSN/SAC	Qty
1	4036 - Consumables - Keychain rings - NA - nos		70
2	6100 - Miscellaneous - Plastic Cards - Others - nos		70
3	7539 - Stationery - other - Labels - NA - sheets		100
4			
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No.: 38635
Date: 4/6

INWARD WITH TIME:
Inward No. 14232 Dt: 3/6/20
MRN No: 79522 Dt: 3/6/20.
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11504
Silver Oak Villas LLP	Invoice Date.	02-06-2020
SY NO 291,CHERLAPALLLY ,HYD	PO No.	67673
	PO Date.	02-06-2020
	Req ID	57355
	Req Date	02-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155762

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INWARD WITH TIME:
Inward No: 14232 Dt: 2/6/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	920.00	165.60
	82.80	82.80	Total Invoice Amount	1,085.60	

Rupees : One Thousand Eighty Five and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

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