

PURCHASE DIVISION  
Advice for approval for credit to supplier

Date:		9/6/20		Prepared by:		Sowmya	
PO/WO no.		67120		PO / WO Date.		13/5/20	
Supplier Name		SS LLP,		PO/WO amount		2,057.76	
Firm/Company		Modi Realty Mallapur lp.		Project		Gulmohar residency	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	11563	6/6/20.	61.36.				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			61.36.				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9656	6/6/20.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :			-				
Amount C –Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			61.36.				
Amount E – PO / WO value:			2,057.76.				
Amount F – Difference (A – E):			1996.40				
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No				
Payment – due date			13/6/20				
Remarks: Final Bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		2 JUN 2020				
Date	9/6/20.	12/6/20	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 06-06-2020

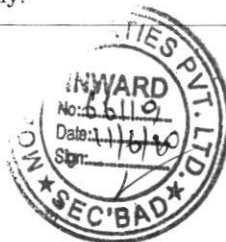
Customer Details				Invoice No.	11563	
Modi Reality Mallapur LLP				Invoice Date.	06-06-2020	
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad				PO No.	67120	
GSTIN : 36AAEFM1459R1ZP				PO Date.	13-05-2020	
				Req ID	56726	
				Req Date	12-05-2020	
				Loc Req No	68275	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4007 - Consumables - Cleaning Brush - NA - nos		2	26.00	52.00	18	9.36
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	52.00		9.36
	4.68	4.68	Total Invoice Amount		61.36	

Rupees : Sixty One and Paise Thirty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



# Purchase Order



67120

06.05.20 1:44:19

Page(s) 1 Of 1

13-05-2020 12:04:26

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

## Supplier Details

Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad	<b>Doc No</b>	67120	68275
<b>GSTIN</b> 36ACQFS2044C1Z7 040-66335551	<b>Doc Date</b>	13-05-2020	
9618244433	<b>Quote No</b>	Nil	
	<b>Quote Date</b>	13-05-2020	
	<b>SupplyType</b>	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
2 4008 - Consumables - Cleaning Cloth - other - nos	10.00	16.00	0.00	5.00	168.00
3 4007 - Consumables - Cleaning Brush - NA - nos	2.00	26.00	0.00	18.00	61.36
4 4006 - Consumables - Bucket - other - nos with mug	6.00	230.00	0.00	18.00	1,628.40
5 4009 - Consumables - Coconut Broom - other - nos	2.00	16.00	0.00	0.00	32.00
<b>Total Order Value . . .</b>					<b>2,057.76</b>

Rupees : Two Thousand Fifty Seven and Paise Seventy Six Only.

## Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for site office and sales office cleaning purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

→ Part bill received of Rs. 1996/-  
Vide Bill no. 11253, dt: 19/5/20  
and bal. bill of Rs. 62/- to be  
receivable.

T.D. N. Prabhakar  
21/5/20.

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

### Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	11.05.2020
Site & Phase :	GULMOHAR RESIDENCY	Time:	14:50
Supplier		Req. No.	68275
Material required before date:	14.05.2020	ID No.	56726

No	Description	Size	Quantity	Units	Inward No	Date
1.	White clothes	Std	10 ✓	No's		
2.	Yellow clothes	Std	10 ✓	No's		
3.	Bathroom Cleaning Brush	std	02 ✓	No's		
4.	PVC Buckets (White)	std	06 ✓	No's		
5.	White Mugs	std	06	No;s		
6.	Ceiling Broom	std	02	No's		
7.						
8.						
9.						
10.						

PO  
67120

Remarks: FOR Site office and Sales office cleaning purpose.

Prepared By	Sravani	Approved by	
Sign.& Date	11.05.2020	Sign. & Date	

APPROVED

11 MAY 2020

MINISH PARIKH  
MANAGER PROCUREMENT

Note:

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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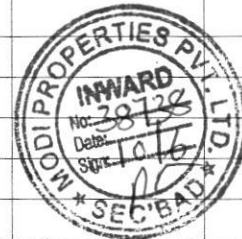
Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 06-06-2020

<b>Customer Details</b> Modi Reality Mallapur LLP Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad  GSTIN : 36AAEFM1459R1ZP	DC No.	9656
	DC Date.	06-06-2020
	PO No.	67120
	PO Date.	13-05-2020
	Req ID	56726
	Req Date	12-05-2020
	Loc Req No	68275

	Description of Goods	HSN/SAC	Qty
1	4007 - Consumables - Cleaning Brush - NA - nos		2 ✓
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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INWARD  
 MODI REALTY MALLAPUR LLP  
 Ward No. 803 DL 06/06/2020  
 MRN No. 79755 10/6/20  
 Received By: Jones Sign: 06/06/2020

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

*[Handwritten Signature]*

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 06-06-2020

Customer Details				Invoice No.	11563			
Modi Reality Mallapur LLP				Invoice Date.	06-06-2020			
Gulmohar Residency, Sy No. 19, Next to NFC Railway Over Bridge, Mallapur, Hyderabad				PO No.	67120			
GSTIN : 36AAEFM1459R1ZP				PO Date.	13-05-2020			
				Req ID	56726			
				Req Date	12-05-2020			
				Loc Req No	68275			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
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	IGST	CGST	SGST	Total Taxable Amount	52.00		9.36	
		4.68	4.68	Total Invoice Amount	61.36			

Rupees : Sixty One and Paise Thirty Six Only.

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