

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		6/6/20		Prepared by:		Boumya	
PO/WO no.		67613		PO / WO Date.		30/5/20	
Supplier Name		SSLP.		PO/WO amount		5,078.90	
Firm/Company		Borlp		Project		Borlp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11546.	5/6/20		3,958.90			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,958.90	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9640	5/6/20	79599	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						-	
Amount C – Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,958.90	
Amount E – PO / WO value:						5,078.90.	
Amount F – Difference (A – E):						1139	
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☐ No				
Payment – due date			18/6/20				
Remarks: Short Recd							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Boumya						
Date	12/6/20	18/6/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-06-2020

Customer Details				Invoice No.	11546		
Silver Oak Villas LLP Sy No. 291, Phase IX, Cherlaipally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.	05-06-2020		
				PO No.	67613		
				PO Date.	30-05-2020		
				Req ID	57286		
				Req Date	30-05-2020		
				Loc Req No	155724		
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1 4057 - Consumables - Sponges - NA - nos	3921	100	8.30	830.00	18	149.40	
2 4080 - Consumables - Bombay Brooms - Other - Nos	9603	50	7.00	350.00	0	0.00	
3 4009 - Consumables - Coconut Broom - other - nos	9603	15	16.00	240.00	0	0.00	
4 6023 - Miscellaneous - GI- Bucket - other - nos	8431	5	125.00	625.00	18	112.50	
5 2148 - Carpentry - hardware - Plastic gampa - other -	3926	10	140.00	1,400.00	18	252.00	
6							
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15							
IGST	CGST	SGST	Total Taxable Amount		3,445.00	513.90	
	256.95	256.95	Total Invoice Amount		3,958.90		

Rupees : Three Thousand Nine Hundred Fifty Eight and Paise Ninty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

30-05-2020 14:00:55



67613

03.06.20 12:48:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion, MG Road, Secunderabad

Doc No	67613	155724
Doc Date	30-05-2020	
Quote No	Nil	
Quote Date	30-05-2020	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
2 4080 - Consumables - Bombay Brooms - Other - Nos	50.00	7.00	0.00	0.00	350.00
3 4009 - Consumables - Coconut Broom - other - nos	15.00	16.00	0.00	0.00	240.00
4 6023 - Miscellaneous - GI- Bucket - other - nos	5.00	125.00	0.00	18.00	737.50
5 4003 - Consumables - Bombay Broom - Big - nos	20.00	56.00	0.00	0.00	1,120.00
6 2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
Total Order Value . . .					5,078.90

Rupees : Five Thousand Seventy Eight and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 01/06/2020

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		20-05-2020	
Phase :		Silver Oak Villas		Time:		10.00	
Supplier				Req. No.		155724	
Material required before date:			25-05-2020		ID No.		57286

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic gampa		10	nos		
2	Coconut brooms		15✓	nos		
3	Bombay brooms	Big	20✓	nos		
4	Bombay brooms	Small	50✓	nos		
5	Sponges		100✓	nos		
6	GI bucket		5	Nos		
7						
8						
9						
10						
11						

Remarks: -For site use purpose

Prepared By	G.Mona	Approved by	
Sign. & Date	20-05-2020	Sign. & Date	

APPROVED

01 APR 2020

MINISH PARIKH

MANAGER PROCUREMENT

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		25.09.19	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By	K.PURSHOTHAM	Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

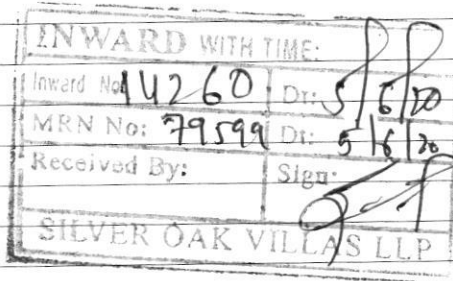
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-06-2020

Customer Details		DC No.	9640
Silver Oak Villas LLP		DC Date.	05-06-2020
Sy No. 291, Phase IX, Cherla[pally, Hyderabad		PO No.	67613
		PO Date.	30-05-2020
		Req ID	57286
		Req Date	30-05-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155724
	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	100
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	50
3	4009 - Consumables - Coconut Broom - other - nos	9603	15
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	5
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Summit Sales LLP

TRANSIT COPY

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Email: purchase@modiproperties.com

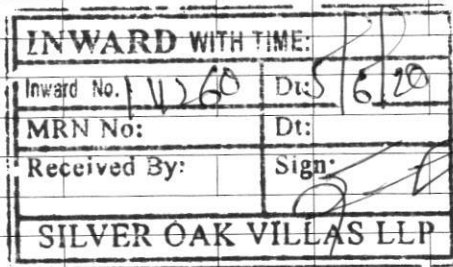
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Silver Oak Villas LLP				Invoice Date.	05-06-2020		
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