PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	6/6/20	Prepared by:	Sowmya.
PO/WO no.	67613	PO / WO Date.	30/5/20
Supplier Name	SSllp.	PO/WO amount	5,078.90
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11546.	5/6/20	3,958.90
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,958.90

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9640	5/6/20	79599	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,958.90
Amount E – PO / WO value:	5,078.90.
Amount F – Difference (A – E):	1139
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	18/6/20
Remarks: Short Rcvd	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date 12/6	8/6/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11546
Silver Oak Villas LLP	Invoice Date.	05-06-2020
Sy No. 291, Phase IX, Cherla[pally, Hyderabad	PO No.	67613
	PO Date.	30-05-2020
	Req ID	57286
	Req Date	30-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155724

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	100	8.30	830.00	18	149.40
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	50	7.00	350.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos	9603	15	16.00	240.00	0	0.00
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	5	125.00	625.00	18	112.50
5	2148 - Carpentry - hardware - Plastic gampa - other -	3926	10	140.00	1,400.00	18	252.00
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IGST	CGST	SGST	Total Taxable Amount	3,445.00		513.90
	256.95	256.95	Total Invoice Amount	3,958.90		

Rupees : Three Thousand Nine Hundred Fifty Eight and Paise Ninty Only.

MODI PROPERTIES PVT. LTD. INWARD No: 66109 Date: 11/8/20 Sign: SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-05-2020 14:00:55

67613
03.06.20 12:48:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67613	155724
Doc Date	30-05-2020	
Quote No	Nil	
Quote Date	30-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
2	4080 - Consumables - Bombay Brooms - Other - Nos	50.00	7.00	0.00	0.00	350.00
3	4009 - Consumables - Coconut Broom - other - nos	15.00	16.00	0.00	0.00	240.00
4	6023 - Miscellaneous - GI- Bucket - other - nos	5.00	125.00	0.00	18.00	737.50
5	4003 - Consumables - Bombay Broom - Big - nos	20.00	56.00	0.00	0.00	1,120.00
6	2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
					Total Order Value . . .	**5,078.90**

Rupees : Five Thousand Seventy Eight and Paise Ninty Only.

Bill : 11546 Dt 5/6/20
Amt : 3959 /-
Bal : 1139 /-

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 01/06/2020

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form

...y Name:	Silver Oak Villas LLP	Date:	20-05-2020
...Phase :	Silver Oak Villas	Time:	10.00
...plier		Req. No.	155724
...aterial required before date: 25-05-2020		ID No.	57286

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic gampa		10	nos		
2	Coconut brooms		15	nos		
3	Bombay brooms	Big	20	nos		
4	Bombay brooms	Small	50	nos		
5	Sponges		100	nos		
6	GI bucket		5	Nos		
7						
8						
9						
10						
11						

67613

...emarks: -For site use purpose

...repared By	G.Mona	Approved by	APPROVED 01 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT
...ign.& Date	20-05-2020	Sign. & Date	

Requisition Form

...ompany Name:	Silver Oak Villas LLP	Date:	25.09.19
...ite & Phase :	Silver Oak Villas	Time:	12.00
...upplier		Req. No.	
...aterial required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

...emarks: -

...repared By	K.PURSHOTHAM	Approved by	
...ign.& Date		Sign. & Date	

...ote: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9640
Silver Oak Villas LLP	DC Date.	05-06-2020
Sy No. 291, Phase IX, Cherla[pally, Hyderabad	PO No.	67613
	PO Date.	30-05-2020
	Req ID	57286
	Req Date	30-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155724

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	100
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	50
3	4009 - Consumables - Coconut Broom - other - nos	9603	15
4	6023 - Miscellaneous - GI- Bucket - other - nos	8431	5
5	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	10
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MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 3871 Date: Sign: 6/6

INWARD WITH TIME:
Inward No: 14260 Dt: 5/6/20
MRN No: 79599 Dt: 5/6/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11546
Silver Oak Villas LLP	Invoice Date.	05-06-2020
Sy No. 291, Phase IX, Cherla[pally, Hyderabad	PO No.	67613
	PO Date.	30-05-2020
	Req ID	57286
	Req Date	30-05-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155724

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15							

INWARD WITH TIME:
Inward No. 11260 Dt: 5/6/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	3,445.00	513.90
	256.95	256.95	Total Invoice Amount	3,958.90	

Rupees : Three Thousand Nine Hundred Fifty Eight and Paise Ninty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction