PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/6/20	Prepared by:	Soumya.
PO/WO no.	67622	PO / WO Date.	30/5/20
Supplier Name	SSllp.	PO/WO amount	396.48
Firm/Company	Sov llp	Project	SOV llp.

Sl. No.	Bill No.	Bill Date	Bill amount
1.	11510	2/6/20	396.48
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			396.48

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9604	2/6/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	396.48
Amount E – PO / WO value:	396.48
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- □ No ✓
Payment – due date	6/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya	[signature]	APPROVED 12 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date	4/6/20	12/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11510
Silver Oak Villas LLP	Invoice Date.	02-06-2020
5-4-187/3 &4, II Floor, MG Road, Secunderabad	PO No.	67622
	PO Date.	30-05-2020
	Req ID	57268
GSTIN : 36ADBFS3288A2Z7	Req Date	29-05-2020
	Loc Req No	16187

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	3	112.00	336.00	18	60.48
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	336.00		60.48
	30.24	30.24	Total Invoice Amount	396.48		

Rupees : Three Hundred Ninty Six and Paise Fourty Eight Only.

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 66066
Date: 11/6/20
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 02-06-2020 2:45:59 PM

67622
03.06.20 12:48:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67622	16187
	Doc Date	30-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	3.00	112.00	0.00	18.00	396.48
					Total Order Value . . .	**396.48**

Rupees : Three Hundred Ninty Six and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for maintaince team use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SILVER OAK VILLAS LLP	Date:	29.05.2020
Site & Phase :	Soham Manson (H.O)	Time:	10.20 AM
Supplier		Req. No.	16187
Material required before date:	Urgent	ID No.	57268

No	Description	Size	Quantity	Units	Inward No	Date
1	Measurement tapes	5mts	3	NOS		
2	67622					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : MATERIAL REQUIRED FOR MAINTAINANCE TEAM

Prepared By	Abhinay	Approved by	APPROVED 30 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	29.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9604
Silver Oak Villas LLP	DC Date.	02-06-2020
5-4-187/3 &4, II Floor, MG Road, Secunderabad	PO No.	67622
	PO Date.	30-05-2020
	Req ID	57268
GSTIN : 36ADBFS3288A2Z7	Req Date	29-05-2020
	Loc Req No	16187

	Description of Goods	HSN/SAC	Qty
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	3
2			
3			
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INWARD
Inward No: 75 Dt: 03/06/20
MRN No: Dt:
Received By: Samar Jit
Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No.: 38628
Date: 4/6
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction