PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/6/2020	Prepared by:	K.R. Chagrlla
PO/WO no.	67472	PO / WO Date.	26/5/2020
Supplier Name	Bethel Technology	PO/WO amount	4,720/-
Firm/Company	SSLLR	Project	SHLLR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0030	29/5/2020	4,720/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,720/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	79430	☑ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,720/-
Amount E – PO / WO value:	4,720/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs._____/- □ No
Payment – due date	Advance paid

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	13/6/2020	13/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Bethel Technology

House of wireless & security Solutions

D. No. 11-6-837/2, 2nd Floor, Sana Apartments,
Red Hills, Lakdi-ka-pul, Hyderabad – 500 004.

Cell:
9885031270

Invoice No	0030
Invoice Date	29-05-2020
PO No	67472 / 14553
Po Date	26-05-2020
GSTN	36ADHPJ9311M1Z9
PAN	ADHPJ9311M
State	Telangana

TAX INVOICE

Customer Name	Billing Address	Shipping Address
Summit Sales LLP	5-4-187/3&4, 2rd floor, M.G. Road, Secunderabad 500 003	5-4-187/3&4, 2rd floor, M.G. Road, Secunderabad 500 003
Customer GSTN 36ACQFS2044C1Z7		

S.NO	DESCRIPTION	UNITS	RATE PER UNIT	AMOUNTS
1	7667- Stationery – Other – ID Cards – NA –nos Smart Cards RFID	200 no's	20.00	4,000.00
			CGST 9%	360.00
			SGST 9%	360.00
			TOTAL	4,720.00

INWARD
Inward No: 14288 Dt: 30/5/20
MRN No: 79980 Dt: 01/6/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

For BETHEL TECHNOLOGY.

Authorized Signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65978
Date: 5/6/20
Sign:

Purchase Order

 26-05-2020 3:19:00 PM

67472
23.05.20 2:01:09

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Bethel Technology	**Doc No**	67472	14553
H-no.10-2-318/A/B, Indra nagar colony, Vijaynagar colony, Hyderabad-57	**Doc Date**	26-05-2020	
	Quote No	Nil	
GSTIN 36DHPJ9311M1Z9	**Quote Date**	12-10-2016	
23347640 9885031270/80	**SupplyType**	Supply	

Kind Attn : Mr.James

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	200.00	20.00	0.00	18.00	4,720.00
				Total Order Value . . .		**4,720.00**

Rupees : Four Thousand Seven Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	All item shall be of "Warden Security" brand.
Payment Terms	100% as advance
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	2 yrs service wrrnty from Bethel.
Advance Paid	Rs./- vide cheq.no...... dtd.... of Yes bank
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for labour attendance purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

For ***Bethel Technology***

Authorised Signatory

Name : __________ Name : __________ Date : __/__/___

Requisition Form

Company Name:	SSLLP	Date:	22.05.2020
Site & Phase :	SHLLP	Time:	15.10
Supplier		Req. No.	14553
Material required before date:		ID No.	57124

No	Description	Size	Quantity	Units	Inward No	Date
1	CLAMSHELL CARDS		200	NOS		
2	67472					
3						
4						
5						
6						
7						
8						
9						

R[illegible]rks:For stock maintainance

Prepared By	SOWMYA	Approved by	
Sign.& Date	22.5.2020	Sign. & Date	

APPROVED BY
26 MAY 2020
SOHAM [illegible]
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.