

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/6/2020		Prepared by: K.R. Chaudhary	
PO/WO no. 67314		PO / WO Date. 20/5/2020	
Supplier Name Rika Seeds store		PO/WO amount 2,050/-	
Firm/Company Melita & Modi Realty		Project Kankar 112	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1375	1/6/2020	2,050/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,050/-
Sl. No.	DC No	DC. Date	MRN No.
1.			79502
2.			
3.			
4.			
Amount B – Other Credits :			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,050/-
Amount E – PO / WO value:			2,050/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		22/6/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	13/6/2020	15/6	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

CASH / CREDIT BILL

Ph : 65168470
23222835

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS,
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.
3-6-295/4, Hyderguda, Hyderabad - 29.

No.

Date : 01-06-2020

W/s.

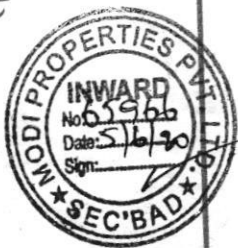
1375

Mehta & Modi Realty Kowkur LLP

PO 67314/dt 20/5/2020

S. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	fram Celli	3m	600/-	1800	00
2.	princy Celli	1	550/-	550	00
TOTAL				2350	00

INWARD	
Inward No: 19443	Dt: 02.06.20
MRN No: 79507	Dt: 03.06.20
Received By: John	Sign: John
MEHTA & MODI REALTY KOWKUR LLP	



TIN No. :

CST No.

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction

For RITA SEEDS STORE

Signature

Purchase Order

Page(s) 1 Of 1

20-05-2020 2:28:08 PM

Original



67314

15.05.20 11:59:02

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	67314	140220
Doc Date	20-05-2020	
Quote No	Nil	
Quote Date	24-08-2019	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9532 - Tools - Grass cutter - NA - nos Hedge Cutter	3.00	500.00	0.00	0.00	1,500.00
2 9532 - Tools - Grass cutter - NA - nos Pruning Cutter	1.00	550.00	0.00	0.00	550.00
Total Order Value . . .					2,050.00

Rupees : Two Thousand Fifty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for GHMC Park purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Rita Seeds**

Name :

Date : _/_/

Company Name:		MMKRI.LP		Date:		18.05.2020	
Site & Phase:		GHT		Time:		14:00	
Supplier:				Req. No.		140220	
Material required before :		20.05.2020		ID No.		56938	
No	Description			Size			

[illegible]

APPROVED BY
20 MAY 2020
Suresh
18.05.2020
SOHAM AND
MANAGING DIRECTOR