PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/06/2020.	Prepared by:	MINISH
PO/WO no.	67764	PO / WO Date.	28/05/2020.
Supplier Name	VIVID. WORLD.	PO/WO amount	779/-
Firm/Company	VOC LLP	Project	VOC LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1688.	28/05/2020	779/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			779/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1688	28/05/2020.	79928.	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				–
Amount C – Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				779/-
Amount E – PO / WO value:				779/-
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explaine
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained belo
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained belo
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- ☑ No
Payment – due date	22/06/2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	A...
Sign:		[signature]	[signature]				
Date		15/6					

APPROVED
15 JUN 2020
MINISH PARIKH
MANAGER-PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. . additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value e: 10,000/- 7. MD to approve all bills above 1,00,000/-

By

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

PO 67764

TAX INVOICE

Invoice No. : 1688	Transport Mode :
Invoice Date : 28/05/2020	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA Code 36	
Bill to Party	Ship to Party
Address: M/S. VILLA ORCHIDS LLP (KOWKOOR SITE) , 5-4-187/3&4, 2ND FLOOR , SOHAM MANSION, MG ROAD, SECBAD.	GATE PASS NO: (1954)
GST: 36AANFG4817C1ZH.	GSTIN :
State : TELANGANA Code	State : Code

Product Description	HSN Code	UOM	Qty	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A/ 88A LASER TONER REFILLING	3773		02	230.00	460.00	82.80	9%	41.40	9%	41.40	542.80
HP 88A LASER TONER MAGNET	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
HP 88A LASER TONER BLADE	8443		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
					660.00	118.80					778.80

INWARD
No. 4987 Dt: 29/05/20
MRN No. 79928 Dt.
Received By: Sign:
VILLA ORCHID LLP

	660.00
ADD :CGST 9%	59.40
ADD: SGST 9%	59.40
Total Amount After Tax	778.80
GST on Reverse Charge	

RS .SEVEN HUNDRED SEVENTY EIGHT AND EIGHTY PAISE ONLY...

(RS.)

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 66923
Date:
Sign:

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

05-06-2020 11:45:21

Purchase Order

67764
03.06.20 12:48:13

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	67764	63329
Doc Date	28-05-2020	
Quote No	Nil	
Quote Date	28-05-2020	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *12A*	2.00	230.00	0.00	18.00	542.80
2	3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
3	3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
					Total Order Value . . .	**778.80**

Rupees : Seven Hundred Seventy Eight and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site office use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : 05/06/2020

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	VOC-LLP	Date:	22-05-2020
Site & Phase :	VOC	Time:	17:30
Supplier		Req. No.	63320
Material required before date:		ID No.	57065

No	Description	Size	Quantity	Units	Inward No	Date
1	**PRINTER CATRIDGE** - ₹	12A	03	NOS		
2	EPSON INK BOTTLES - 510	140 ml	02	BOTTLES		
3						
4						
5	67419					
6						
7						
8						
9						
10						

Remarks: For SITE USE PURPOSE

Prepared By	A.Suresh	Approved by	APPROVED 22 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	22-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.