PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/6/20	Prepared by:	T. Bhasker
PO/WO no.	67632	PO / WO Date.	4/6/20
Supplier Name	Santhosh Tarpaulin	PO/WO [illegible]	6117
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	095	6/6/20	6117
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6117

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			79750	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B – Other Credits :	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6117
Amount E – PO / WO value:	6117
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No -- wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes -- Rs. ____ /- ☐ No
Payment – due date	19/6/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	15/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenduga, Suryanagar, Old Alwal, Medchal Malkajgiri Dist. - 500 010, T.S.
Tel : 9642662732

GSTIN : 36ATWPA1307P1ZC **TAX INVOICE**

Invoice No. : 095 P.O. No. : 67632 14572
Invoice Date : 06/06/20 P.O. Date : 04/06/20
State : T.S State Code : 36

Place of Supply : ....
Transporter Name : ....
L.R. No. : .... Date : ....

Details of Receiver Billed to :

Name : Summit Sales LLP
Address : 5-4-187/3&4 IInd floor
M.G.Road Secunderabad 500003
GSTIN : 36ACQPS2044C1Z7
State : T.S State Code : 36

Details of Consignee | Shipped to :

Name : ....
Address : ....
GSTIN : ....
State : .... State Code : ....

Sl. No.	Description of Goods	HSN ACS	UOM	Qty.	Rate	Total Taxable Value
1	Blue Sheet size 24" x 18"	3926	Nos SFT	1050 4320	1.20	5,184.00
			TOTAL			

INWARD
Inward No: 14255 Dt: 9/6/20
MRN No: 79750 Dt: 10/6/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Total Invoice Amount in words : Six Thousand one hundred and seventeen Rupees only

Total Amount Before Tax	5,184
Add : CGST @ 9 %	466.56
Add : SGST @ 9 %	466.56
Add : IGST @ %	
~~Freight Packaging & Forwarding~~ Ad.	-.12
Tax Amount : GST	
Total Amount After Tax	6,117.00

BANK DETAILS
Bank Name : **AXIS BANK**
Bank Account Number : **919020039284737**
Branch : **Alwal**
IFSC Code No. : **UTIB0001378**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 66508
Date: 17/6/20
Sign:

TERMS & CONDITIONS :
1. Goods once sold will not be taken back.
2. All disputes subject to Jurisdiction of Court in Hyderabad only.
3. If you not pay the payment within 15 days interest will be charged @ 18%
E & O.E.

Receiver's Signature

Certified that the particulars given above are true and correct.
For **SANTHOSH TARPAULIN**

Authorised Signatory

Purchase Order

 05-06-2020 11:46:01 AM

67632
03.06.20 12:48:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	67632	14572
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	04-06-2020	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	01-06-2020	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 nos*	4,320.00	1.20	0.00	18.00	6,117.12
					Total Order Value . . .	**6,117.12**

Rupees : Six Thousand One Hundred Seventeen and Paise Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		
Site & Phase :	SHLLP	Date:	28.05.20
Supplier		Time:	15.22
Material required before date:		Req. No.	14572
		ID No.	57956

No	Description	Size	Quantity	Units	Inward No	Date
1	GOVA ROPE 67633		20	NOS		
2	HDPE ROPE 67634		20	NOS		
3	GI BUCKET		24	NOS		
4	BLUE SHEET 67632	24X18	10	NOS		
5	COCUNUT BROOMS		200	NOS		
6	PVC BUCKET WITH MUG		10	NOS		
7	CUBE TESTING MOULDS		12	NOS		
8	DUST BINS		10	NOS		
9	DUST PANS 67641		10	NOS		
10	LIZOL	1LTR	48	NOS		
11	HARPIC		24	NOS		
12	MOPPING STICK		20	NOS		
13	SURF		30	NOS		
14	VIM BAR		20	NOS		

Remarks:For stock maintainance

Prepared By	MOUNIKA	Approved by	
Sign.& Date	28.05.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
03 JUN 2020
MANAGING DIRECTOR