PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/06/2020	Prepared by:	MINISH
PO/WO no.	67381	PO / WO Date.	22/05/2020
Supplier Name	Sri Laxmi Ganesh Steel & Hardware.	PO/WO amount	5,576/-
Firm/Company	Severne construction's LLP	Project	Severne farm's
Sl. No.	Bill No.	Bill Date	Bill amount
1.	563	30/05/2020	5,576/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5576/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	563	30/05/2020.	No Inward No 5072	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits :	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,576/-
Amount E – PO / WO value:	5,576/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (exp
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explaine
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.___/- ☑ No
Payment – due date	22/06/2020
Remarks:	—

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant
Sign:						
Date		15/6				

APPROVED
15 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credi additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided wit attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Mar all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amo transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill va 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA

VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com

M/s. Serene constructions LLP

Party's GSTIN 36ACVFS7909P1ZV

Invoice No.: 563

Date : PO No 67381

Transporter : 30/5/20

L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	MS Gazette Plates 6×6 = 50 Nos	75kg	63/-	4725	00
		Total		4725	00
		SGST @ 9 %		425	25
		CGST @ 9 %		425	25
		IGST @ 18 %			
		Roundup			50
		Grand Total		5576	00

INWARD

Inward No: 5072 Dt: 30.05.20

MRN No: 79454 Dt: 01-06-20

Received By: Suman Sign:

Serene Construction (Hyd) LLP

MODI PROPERTIES & ... LLP SEC'BAD INWARD No: 66148 Date: 1/6/20

Bank Details :

Sri Laxmi Ganesh Steels & Hardware

C/A : 36998265647

Bank: SBI, Kavadiguda, Sec-bad.

IFSC Code No. : SBIN0020312

Rupees In words : Five Thousand Five Hundred and Seventy Six only

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

Purchase Order

 22-05-2020 14:33:35

67381
15.05.20 11:59:03

From Company :	**Serene Constructions LLP** 5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003. G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Sri Laxmi Ganesh Iron & Hardware Stores	**Doc No**	67381	150238
Shop no. 6-6-125/A/2, Kavadiguda Main Road, Beside SBH, Secunderabad.	**Doc Date**	22-05-2020	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	06-08-2019	
040-64505240 9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : Mr. G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8016 - Steel - other - MS Gazette Plates - other - kgs *6" x 6" x 8mm thick - 50 nos*	75.00	63.00	0.00	18.00	5,575.50
					Total Order Value . . .	**5,575.50**

Rupees : Five Thousand Five Hundred Seventy Five and Paise Fifty Only.

<u>Terms and Conditions :-</u>

Specification / Brand	All items shall be of 1st quality. Each plate approx. weight 1.5kgs.
Payment Terms	100% as advance.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 5,576/- payment to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Truss welding work of Villas 01,03,04,05 & 06.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

22/05/2020

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Iron & Hardware Stores***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	serene constructions llp		Date:	15-05-2020
Site & Phase :	SERENE FARMS		Time:	11.15
Supplier			Req. No.	150238
Material required before date:		24.06.2019	ID No.	56891

No	Description	Size	Quantity	Units	Inward No	Date
1	**MS rectangular pipes(2mm thick)**	50mmx25mm	80	lengths		
2	MS square pipes(3.5mm thick)	90mmx90mm	5	lengths		
3	MS square pipes(3mm thick)	75mmx75mm	30	lengths		
4	welding rods (mangalam brand)	std	1	bundle	HP by	Site
5	MS plates 67381.	150mmx150mmx8mm	50	nos		
6	Anchor bolts	10mmx50mm	2	packtes		
7						
8	67275					
9						
10						

Remarks:The above material is required for portico of villas-01,03,04,05,06

16 MAY 2020

Prepared By	SYED GOLAM SARWAR	Approved by	
Sign.& Date	15-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.