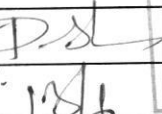
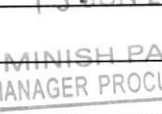


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/06/2020	Prepared by:	T.D. Murthy
PO/WO no.	67750	PO / WO Date.	23/05/2020
Supplier Name	Sai Aditya Computers	PO/WO amount	Rs. 767/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	288	23/05/2020	Rs. 767/- ✓
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 767/- ✓
Sl. No.	DC No	DC. Date	MRN No.
1.	288	23/05/2020	79923
2.	-	-	-
3.			
Amount B –Other Credits :_			-
Amount C –Other Debits :_			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 767/- ✓
Amount E – PO / WO value:			Rs. 767/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		20/06/2020	
Remarks: _____			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	13/6/20	13/6	13/6

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

♦# Laser Toners

♦# Ink Jets

♦# Ribbons

♦# Xerox Cartridges

TAX INVOICE

Mob : 9908273448

9652512695



Sai Adhitya Computers

One Stop Refilling Solutions...

A Complete Refilling of Laser Toners and Inkjet Cartridges

#106, 1st Floor, Kubera Towers, Narayanaguda, Hyderabad - 20

email : saiadhityacomputers@gmail.com.

GST : 36BTZPA2173DIZN

Invoice No. 288

Invoice Date: 23/5/2023

PO.No.

DC No. 1021

State : Telangana

State Code 36

Mrs. SUMMIT Sales LLP

Address:

GST IN : 36AC9FS2044C171 State Code : 36

Shift to :

S.No.	Name of the Product / Service	HSN Code	Qty	Rate	Amount	
					Rs.	Ps.
1.	Refilling B/T Hp 12A7R	8443	01	200	200	-
2.	Refilling C/T					
3.	Inkjet B/R					
4.	Inkjet C/R					
5.	Toner Drum / C Hp 12A New		01	300	300	-
6.	Wiper Blade / C					
7.	Doctor Blade / C					
8.	Others Hp 12A mlay		01	150	150	-

Total Invoice Amount in Words: Seven

Total Amount Before Tax :

ADD : CGST : 9%

ADD SGST : 9%

ADD IGST : 18%

Total Amount After Tax:

Bank Details:

Bank Name: Mahesh Bank

Bank Account Number : 012001200008889

Bank Branch IFSC Code : APMC0000012

Terms and Conditions :

E & O.E.

1. Goods once sold will not be taken back
2. Interest @24% p.a. be charged if the payment is not made with in the stipulated time.
3. Subject to "Telangana" Jurisdiction only.

Certified that the particulars given above are true and correct
For Sai Adhitya Computers

Authorized Signatory

INWARD
Inward No: 34
ARN No: 79923
Received By: Samir
Mobi Properties

MODI PROPERTIES PVT. LTD.
INWARD
No: 6672
Date: 11/6/20
Sign: [Signature]

Sai Adhitya Computers
9908273448
9652512695
(Telephone Seal)

Purchase Order

Page(s) 1 Of 1

05-06-2020 09:28:31



67750

03.06.20 12:48:13

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sai Adhitya Computers
106, 1st Floor Kubera Towes, Narayanaguda, Hyd-20

GSTIN 36BTZPA2173DIZN

9908273448

9652512695

Doc No	67750	16210
Doc Date	23-05-2020	
Quote No	Nil	
Quote Date	23-05-2020	
SupplyType	Supply	

Kind Attn : Adhitya

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	200.00	0.00	18.00	236.00
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	300.00	0.00	18.00	354.00
3 3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	150.00	0.00	18.00	177.00
Total Order Value . . .					767.00

Rupees : Seven Hundred Sixty Seven Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for HO use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sai Adhitya Computers**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Summit sales LLP		Date:		21-03-2020	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		16210	
Material required before date:					ID No.		57424
No	Description	Size	Quantity	Units	Inward No	Date	
1	12 A toner refilling		2	No			
2	12A toner drum		1	No			
3	12A pcr		1	No			
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for CR							
Prepared By		K.Suneel		Approved by			
Sign.& Date		21-03-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

