

PURCHASE DIVISION
Advice for approval for credit to supplier

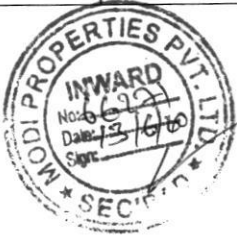
Date: 14/6/20		Prepared by: Pambhakar	
PO/WO no. 66852		PO / WO Date. 20.3.20	
Supplier Name Tai Sri Rama Conz Blocks		PO/WO amount. 5,015-00	
Firm/Company Summit & Co LLP		Project E+LLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	047	29.5.20	5015-00
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5015-00
Sl. No.	DC No	DC. Date	MRN No.
1.	/	29.5.20	/
2.	/		
3.	/		
DC matches MRN			
☒ Yes ☐ No			
☐ Yes ☐ No			
☐ Yes ☐ No			
Amount B –Other Credits :_			
Amount C –Other Debits :_			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
5015-00			
Amount E – PO / WO value:			
5015-00			
Amount F – Difference (A – E):			
Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable? ☒ Yes ☐ No (explained below)			
Excess / short material received ☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O ☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying) ☐ Yes – Rs. ☒ No			
Payment – due date 22/5/20			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	14/6		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

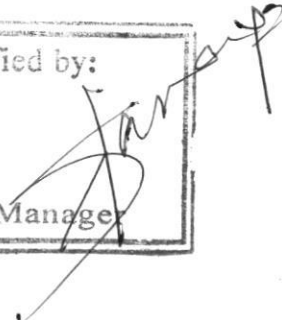
JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road ,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP -4- 167/3&4, 11nd floor, MG road, secundrabad. 500003		INVOICE NO:047		29-05-2020	
GSTIN - 36ACQFS2044C1Z7		INVOICE DATE:		GST: 36CQWPD4814M1Z9	
		DOCNO :66852			
S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	5000	0.85	4250.00
TOTAL AMOUNT					4250.00
SGST 9%					382.50
CGST 9%					382.50
GRAND TOTAL					5015.00
Thanking You,		 Yours Faithfully FOR JAI SRI RAMA COVER BLOCKS  Proprietor			

INWARD	
Inward No: 14283	Dt: 29/5/20
MRN No:	Dt:
Received By:	Sign: 
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

Page(s) 1 Of 1

20-03-2020 10:29:05 AM



Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

66852

16.03.20 3:39:24

Supplier Details

Jai Sri Rama Cover Blocks
Bowrampet, Ranga Reddy, Telangana

GSTIN 36BTVPD4864J2ZO

9052171934

8185035464

Doc No	66852	14481
Doc Date	20-03-2020	
Quote No	Nil	
Quote Date	20-03-2020	
SupplyType	Supply	

Kind Attn : Chandan Mishra

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos All in one	5,000.00	0.85	0.00	18.00	5,015.00
Total Order Value . . .					5,015.00

Rupees : Five Thousand Fifteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintainance purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Jai Sri Rama Cover Blocks**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		18.03.2020	
Site & Phase :		SHLLP		Time:		16.30	
Supplier				Req. No.		14481	
Material required before date:				ID No.		56475	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SPACERS -ALL IN ONE		5000	NOS			
2							
3							
4							
5							
6							
7							
8							
9							
Remarks: For stock maintainance							
Prepared By		MOUNIKA		Approved by			
Sign. & Date		18.03.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

