PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	15/06/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	35,38,34 & 37.		
Request for payment date	09/06/2020	Request for payment amount – B	Rs. 98,910/-
GST on bills – C	Rs. 17,804/-	Total D = B + C	Rs. 1,16,714/-
Work done from	30/04/2020	Work done to	01/06/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	151	15/06/2020	Rs. 1,16,714/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 1,16,714/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,16,714/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No
Payment – due date	**20/06/2020**

Remarks**: No work order for painting work. Please consider the bill for processing..**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]		APPROVED BY 15 JUN 2020 SOHAM MODI MANAGING DIRECTOR			
Date	15/6/20	15/6					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Silver oak Villas Ltd

Address :

GST IN : 36ADBFS3288A2Z7 State T.S. Code 36

Invoice No. 151

Invoice Date : 15/6/20

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9901	painting work done @ Villa: 35	1	–	98,910	00
2		38, 34, 37	L.S.			
3						
4						
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 66867
Date: 15/6/20
Sign:

SUB TOTAL	98,910	00
DISCOUNT	–	
Net Sale Value	98,910	00
Add : CGST 9 %	8901	90
Add : SGST 9 %	8901	90
Add : IGST %	–	
GRAND TOTAL	1,16,713	80

Total invoice amount in words : One lakh Sixteen thousand Seven hundred and thirteen only –

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details
BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

TP: 7016 to 7019

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	642.	Date - site bills Register	08/06/2020
Company Name:	SOULLP	Site:	SOU
Name of Contractor	B. Basappa		
Nature of work	Painting work.		
Work done	From Date 30/4/20	To Date	1/6/20

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	V. No - 35 & 38.					
2.	stage - 35%.	4080	15.75	sft	64,260/-	
3.	(3BHK)					
4.						
5.	villa No - 34 & 37.	2200	15.75	sft.	34,650/-	
6.	stage - 35%.					
7.	(2BHK)					
8.						
9.						
10.						
11.	Total:				98,910/-	

Bill required	☐ YES ✓ NO.	GST bill required	☐ YES ✓ NO.
Measurement & estimate sheet:	✓ Required ☐ Not required	Measurement & estimate sheet:	✓ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	
Remarks :			

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 08 JUN 2020	Date: 09/06/2020	Date: 09 JUN 2020
Sign: K. PURSHOTHAM ASST. PROJECT MANAGER	Sign: Nagalaxmi	Sign:

Notes: 1. [illegible] within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
09 JUN 2020
MANAGING DIRECTOR

MEASUREMENT SHEET

Company Name:	SIlver Oak Villas LLP	Approved by:
Project:	Silver Oak Villas	Sign:
Work Description:	**Painting Work**	
Contractor Name	Basappa	
Prepared By	B.Meenakshi	
Date:	08.06.20	

S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Type A1 & A2	**V NO -35 and 38(Stage -35%)**	2040.00	1.00	1.00	2.00	4,080.00	sft	
		Duplex-3bhk							
2	Type A1 & A2	**V NO -34 and 37(Stage -35%)**	1,100.00	1.00	1.00	2.00	2,200.00	sft	
		simplex- 2bhk							

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Painting Work					
Name of the Contractor		Basappa					
Prepared By		B.Meenakshi					
Date:		08.06.20					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A1 & A2	**V NO -35 and 38(Stage -35%)**	4,080.00	sft	15.75	64260.00	
		Duplex-3bhk					
2	Type A1 & A2	**V NO -34 and 37(Stage -35%)**	2200.00	sft	15.75	34650.00	
		simplex- 2bhk					
							98,910.00
		Total Amount in words:Ninty Eight Thousand Nine Hundered Ten Rupees Only					

APPROVED BY
08 JUN 2020
K. PURSHOTHAM
ASST. PROJECT MANAGER

Nagalaxmi
09/06/2020