PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	15/06/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting work		
Villa/flat/block no.	81,49,69 & 7.		
Request for payment date	28/05/2020	Request for payment amount – B	Rs. 1,15,830/-
GST on bills – C	Rs. 20,849/-	Total D = B + C	Rs. 1,36,679/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	150	15/06/2020	Rs. 1,36,679/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 1,36,679/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,36,679/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	□ Yes □ Excess received □ Short received □ Explained below
Difference between A & B acceptable	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits □ No (explained below),
Close WO	□ Yes □ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs. /-** ☑ No
Payment – due date	**20/06/2020**

Remarks: **No work order for painting work. Please consider the bill for processing..**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:							
Date		15/6					

APPROVED BY
15 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Silver Oak Villas LLP

Address :

GST IN : 36ADBFS3288A2Z7 State T.S. Code 36

Invoice No. 150

Invoice Date : 15/6/20

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701	Painting work done @ V.no: 81, 49, 69, 7,	1 L.S.	–	1,15,880	00
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD.
INWARD
No: 66368
Date: 15/6/20
Sign:
SEC'BAD

SUB TOTAL	1,15,880	00
DISCOUNT	–	
Net Sale Value	1,15,880	00
Add : CGST 9 %	10,429	20
Add : SGST 9 %	10,429	20
Add : IGST %	–	
GRAND TOTAL	1,36,679	40

Total invoice amount in words : One lakh thirty six thousand six hundred and seventy nine only.

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

TDI 6989 to 6993

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	635	Date - site bills Register	28/5/20
Company Name:	SOV UP	Site:	SOV.
Name of Contractor	Basappa.		
Nature of work	Painting work.		
Work done	From Date	To Date	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	stage-II.					
2.	81, 49 villa	4080	15.75/-	sft	64,260/-	
3.						
4.	stage-II.					
5.	villa no 69(7)	2200	15.75/-	sft	34,650/-	
6.						
7.	villa no-49					
8.	Difference (sft)	940	18/-	sft	16920/-	
9.						
10.						
11.	Total:				115,830/-	

Bill required	☐ YES ☑ NO.	GST bill required	☐ YES ☑ NO.
Measurement & estimate sheet:	✓ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks : Note:- Difference sft of simplex and duplex of villa no-49.

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 28 MAY 2020	Date: 28/05/2020	Date: 29 MAY 2020
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
K. PURSHOTHAM
ASST. PROJECT MANAGER

APPROVED BY
MANAGING DIRECTOR

Notes: 1. This form must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET										
Company Name:		SIlver Oak Villas LLP				Approved by:				
Project:		Silver Oak Villas				Sign:				
Work Description:		**Painting Work**								
Contractor Name		Basappa								
Prepared By		B.Meenakshi								
Date:		22.05.2020								
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	
1	Type A1 & A2	**V NO -81,49(Stage -II)**	2040.00	1.00	1.00	2.00	4,080.00	sft		
		Duplex-3bhk								
2	Type A1 & A2	**V NO -69 and 71(Stage -II)**	1,100.00	1.00	1.00	2.00	2,200.00	sft		
		simplex- 2bhk								
3	Villa no.49 difference amount	**Villa no.49 Stage I**	940	1.00	1.00	1.00	940.00	sft		
		Duplex-3bhk								

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Painting Work					
Name of the Contractor		Basappa					
Prepared By		B.Meenakshi					
Date:		22.05.2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type A1 & A2	**V NO -81,49(Stage -II)**	4,080.00	sft	15.75	64260.00	
		Duplex-3bhk					
2	Type A1 & A2	**V NO -69 and 71(Stage -II)**	2200.00	sft	15.75	34650.00	
		simplex- 2bhk					
3	Villa no.49 difference amount	**Villa no.49 Stage I**	940.00	sft	18.00	16920.00	
		Duplex-3bhk					1,15,830.00
		Total Amount in words:One lakh Fifteen ThousandEight Hundered Thirty Rupees Only					

APPROVED BY
28 MAY 2020
K. PURSHOTHAM
ASST. PROJECT MANA...

Nagalaxmi
28/05/2020