					tot	5												-
	-				If material is not delivered - is	delivered? delay justified?												
-		-			Material	delivered?												
						Purchase Manager - Remarks	Isition	iverd at site beyond the lead time	Promotions to follow up	Sites to now	Fabrication is under process	Deliverd	Deliverd	Rates yet to be finalized.	Deliverd	Deliverd	Deliverd	
		Modi Properties Pvt Ltd-May flower platinim				Material Descention	List of requisitions where PO/WO not prepard 3 working days after requisition	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time	04-11-19 Foam boards	28-11-2019 RO errection charges	11-12-2019 MS Langle door frames	13-12-2019 Vitrified tiles	23-12-2019 Gunny bags	19-12-2019 Water proofing	27-12-2019 2' Surface mounted tube light	28-12-2019 Fruit packing covers	61	
	Prabhakar	Modi Propert	04-01-2020		Requisition	Date	List of requis	List of requisi	04-11-1							28-12-201	30-12-2019	
	Prepared by:	Date:	Site:		Requisition	ONI			11255	11316	11348	11358	11379	11371	11386	11391	11393	

12hg/0/2020

Company:			operties pvt.ltd		Date:		04-01-2020			
Site:		Mayflo	wer Platinum		Prepared by:		K.sravani			
Report From	To	28-12-2	2019to 04-01-2020	0	Approved by:		S.V.Subba	Reddy		
Report Date										
	tions n	umbers n	nissing in the repo	ort*:						
List of requisi	tions v	where PO	WO not prepared	3 workir	ng days after requ	isition:				
Req No.		q Date	Serial no of item in Req.		n Description		on for not p	reparii	ng PO/WO	
List of requisi	itions v	where PO	WO is prepared a	nd itams I	have not been rec	oived at s	rite hevond	the les	d time	
Req No.		q Date	Serial no of item in Req.		Description	Detail	ls of discuss	sion w	ith supplier	
11255	04-1	11-2019	1	Fo	orm boards		Delivered	by To	oday	
11316	1316 28-11-2019		1	Ro era	action charges		Delivered b	у Мо	onday	
11348	348 11-12-19		1	L Ang	le door frames		Partially Delivered			
11358	13-1	12-2019	1	Ve	etrified tiles		Delivered b	y Thu	rsday	
11379	23-1	12-2019	1	G	unny bags		Delivered l	y Tue	esday	
11371	19-1	12-2019	1	Wa	ter proofing		Po to b	e issu	e	
11386	27-1	12-2019	1	2' surfa	ce mounted tube		Partially 1	Delive	red	
11391	28-1	2-2019	1	Fruit p	packing covers		Delivered b	oy Mo	nday	
11393	30-1	2-2019	1	Space	rs		Delivered b	y Tue	sday	
Gate pass issu	ed in t	his week		09	From no	13955	to	0	13963	
Delivery van	site vis	it on:		30 th 2 nd						
			stock report email			se?		Yes / N		
DC register S				No. 1	405		To No.	142	6	
Items not orde							With the same		3 3 4 3 3 3 3	
			are pending for re	pair: Nil						
Other correcti	ons &							101	137,000	
Details			roject Manager				Admin	Audit	1 1 1 1 1 1 1 1	
Sign			V.Subba Reddy		K.Sravani				16.00	
Date			4-01-2020		28.12.2019			45.41		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready Page 1 of 2

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No No No No No No No No No No No No No N	Prenared hv.	Prabhakar						
Requisition No Date Date	ote.	Modi December	Det 1.1 T.				-	-
Requisition No Date Date	arc.	Mod Flobelle	S F VI LIG-IMay Hower platinum				-	
Requisition Material Descention Purchase Manager - Remarks Material Descention List of requisitions where PO/WO not prepared 3 working days after requisition Purchase Manager - Remarks delivered delivered List of requisitions where PO/WO not prepared and items have not been delivered at site beyond the lead time Master proofing Master proofing 19.12.19 Waster proofing Mastic pads Delivered 2.1.20 Mastic pads Delivered Delivered 2.1.20 MSL angle 3" length Delivered Delivered 2.1.20 MSL angle 3" length Delivered Delivered 2.1.20 MSL angle 3" length Delivered Delivered 2.1.20 MSL angle 4" length Delivered Delivered 4.1.20 Selvo brass long body taps Delivered Delivered 6.1.20 MS Simd stool Pick up from SOV Delivered 6.1.20 Acada, Jizool Delivered Delivered 6.1.20 Rooh refining HP Lazer jet Will be delivered 6.1.20 CPVC Pipes Delivered	te:	2020-01-11						
Requisition Material Descoaription Purchase Manager - Remarks Material delivered? List of requisitions where PO/WO not prepard 3 working days after requisition Purchase Manager - Remarks delivered? List of requisitions where PO/WO not prepard 3 working days after requisition More after proofing More after proofing More after proofing List of requisitions where PO/WO is prepard and items have not been delivered at site beyond the lead time More after proofing More after proofing More after proofing 19.12.19 Waster proofing Delivered Delivered Delivered 2.1.20 MSL angle. Delivered Delivered 2.1.20 Plywood sheets Delivered Delivered 4.1.20 Seiko brass long body taps Delivered Delivered 4.1.20 Mostand stool Pick up from SOLIA Acted, lizol 6.1.20 Acted, lizol Delivered Delivered 6.1.20 First and box Pick up from SSLIP Pick up from SSLIP 6.1.20 Ricoh refuling HP Lazer jet Willibe delivered Delivered 7.1.20 Ricoh refuling HP Lazer jet Wil								
Date Material Descoription Purchase Manager - Remarks delivered? List of requisitions where PO/WO not prepard 3 working days after requisition Make PolyMO not prepard and items have not been deliverd at site beyond the lead time Amount of the lead time					Material	If material is not delivered - is		
requisitions where PO/WO not prepard 3 working days after requisition And the lead time And the lea	equisition No	******	Material Descentition	Purchase Manager - Remarks	delivered?	delay justified?		
1371 19.12.19 Water proofing MD to approve the rates 11371 20.12.0 Water proofing MD to approve the rates 11397 2.1.20 Hold fast 11399 2.1.20 MS L angle 3" length Deliverd 11403 2.1.20 MS L angle 3" length Deliverd 11405 2.1.20 Plywood sheets Deliverd 11416 4.1.20 Seiko brass long body taps Deliverd 11416 4.1.20 Isolaters Deliverd 11416 6.1.20 MS Stand stool Pick up from SOV 11417 6.1.20 Acid, lixol Deliverd 11417 6.1.20 Ricoh refiling HP Lazer jet Will be deliverd 1142 6.1.20 Ricoh refiling HP Lazer jet Will be deliverd 1142 6.1.20 Ricoh refiling HP Lazer jet Deliverd 1142 6.1.20 Ricoh refiling HP Lazer jet Deliverd		List of requisition	ons where PO/WO not prepard 3 working days after requisition					
1137] 19.12.19 Water proofing MD to approve the rates 11397 2.1.20 Mastic pads Deliverd 11402 2.1.20 MS.L angle. Deliverd 11403 2.1.20 MS.L angle. Deliverd 11405 2.1.20 MS.L angle. Deliverd 11415 4.1.20 Seiko brass long body taps Deliverd 11415 4.1.20 Solaters Deliverd 11416 4.1.20 Asid, lixol Pick up from SSLLP 11416 6.1.20 Asid, lixol Pick up from SSLLP 11421 6.1.20 Ricoh refiling HP Lazer jet Will be deliverd 11425 6.1.20 CPVC Pipes Deliverd		List of requisition	ons where PO/WO is prepard and items have not been deliverd at s	site beyond the lead time				
Hold fast Mastic pads MS L angle 3" length MS L angle. Plywood sheets Seiko brass long body taps Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11371	19.12.19	Water proofing	To operate the reter				-
Mastic pads MS L angle 3' length MS L angle 6' length MS L angle. Plywood sheets Seiko brass long body taps Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11397	2.1.20		MIL to approve the rates				-
Mastic pads MS L angle 3" length MS L angle. Plywood sheets Seiko brass long body taps Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11200			Celivery on 16-1-20			-	
MS L angle 3" length MS L angle. Plywood sheets Seiko brass long body taps Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11399	7.1.20		Deliverd				
MS L angle. Plywood sheets Seiko brass long body taps Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11402	2.1.20	3" length)eliverd				
Plywood sheets Seiko brass long body taps Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11403	2.1.20		Jeliverd				
Seiko brass long body taps Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11405	2.1.20		Jeliverd				-
Isolaters MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11415	4.1.20		Jeliverd				
MS Stand stool Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11416	4.1.20	***************************************	Deliverd				
Acid, lizol First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11417	6.1.20		ick up from SOV				
First aid box Ricoh refiling HP Lazer jet CPVC Pipes	11419	6.1.20		Jeliverd				
Ricoh refiling HP Lazer jet CPVC Pipes	11421	6.1.20		ick up from SSLLP				
CPVC Pipes	11422	6.1.20		Vill be deliverd				
	11425	7.1.20		Jeliverd				

Company:	2000		operties pvt.ltd		Date:		11-01-2020	The Hall	
Site:			wer Platinum		Prepared by:		K.sravani		
Report From	/ To	4-01-20	20to11-01-2020		Approved by:		S.V.Subba Reddy	y	
Report Date						6	THE RESERVE OF		
List of requis	itions n	umbers m	issing in the repo	ort*:					
List of requis	itions w	here PO/	WO not prepared	3 working	ng days after requ	isition:		-	
Req No.	Rec	Date	Serial no of item in Req.		n Description		on for not prepari	ng PO/WO	
List of requis	itions w	here PO/	WO is prepared a	and items	have not been rec	eived at s	site beyond the le	ad time:	
Req No.	Rec	Date	Serial no of item in Req.	Iten	n Description	Details of discussion v		vith supplier	
11371	19-1	2-2019	1	Wa	ter proofing	7	Po to be issu	ie	
11397	02	1-2020			TT 110				
11397	02-	1-2020	1		Hold fast	Po to be issue			
11399	02-0	1-2020	1	Mas	etic pads	Partially Delivered			
11402	02-0	1-2020	1	Ms L	angle 3" length	Partially Delivered		ered	
11403	02-0	1-2020	4	M	s L Angle	Delivered by Monday			
11405	02-0	1-2020	1	Ply	wood Sheet		Delivered by Mo	onday	
11415	04-0	1-2020	1	Seioko	brass long body taps		Partially Delive	ered	
11416	04-0	1-2020	1		Isolators		Delivered by Tue	esday	
11417	06-0	1-2020	1	MS	Stands stools		Delivered by Tue	esday	
11419	06-0	1-2020	2	A	cids ,Lizol	Delivered by Tues Delivered by Tuese Po to be issue		esday	
11421	06-0	1-2020	1	Fi	rst aid box			esday	
11422	06-0	1-2020	2	Ricoh r	efling, Hp lazer Zet				
11425	07-0	1-2020	1	Cpvc pipes Delivered by t		Delivered by tue	sday		
Gate pass issu	led in th	is week		08	From no	13964	1 40	12070	
Cate pass isst	od III ti	13 WCCK		08	Pioni no	13904	to	13972	

Page 1 of 2

Delivery van site visit on:		4 th	4 th , 8 th						
Inward report (MRN/other) &	k stock re	port emailed	in pdf format to purchase?		Yes / No				
DC register Sl. No. during th	e week	From No		To No.	1450				
Items not ordered but receive	d: Nil	10 1000			1 - 100				
Items sent to HO /vendor tha	t are pend	ing for renair	· Nil						
Other corrections & remarks	Nil	mg rer repuir			-				
Details	Project M	anager	Admin Officer/Manager	Admin	Audit				
	SV.Subba		K.Sravani	- Admini					
Date	11-01-20	-	11-01-2020		-				

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikwamam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Company:		ModiPr	operties pvt.ltd	LELL		Date:		18-01-	2020		
Site:			wer Platinum		P	repared by:		K.srav	ani		
Report From /	To	11-01-2	2020to18-01-2020		F	Approved by:		S.V.Su	bba Re	eddy	
Report Date											
	tions n	umbers n	nissing in the repo	rt*:							
			WO not prepared		ng	days after requi	sition:				
Req No.	T	q Date	Serial no of item in Req.			Description	Reas	on for	not pre	pari	ng PO/WO
			/WO is prepared a				eived at s	site bey	ond th	e lea	ad time:
Req No.	Re	q Date	Serial no of item in Req.	Itei	m I	Description					ith supplier
11367	17-	12-2019	1	Flat files			I	Deliver	ed by	Tues	sday
11371	11397 02-1-2020		1	W	ate	r proofing	Po to be issue				ie
11397			20 1		Hold fast			Delivered by Monday			
11399	11399 02-01-2020		1	Mastic pads			Part	ially D	eliv	ered	
11416	04-	01-2020	1		Is	olators		Deliv	ered by	Tu	esday
11417	06-	01-2020	1	MS	S St	tands stools		Deliv	ered by	/ Mo	onday
11418	06-	01-2020	1		Rh	ue sheet		Part	ially D	eliv	ered
11410	00-	01-2020	1		Di	ac silect				-	0.00
11428	08-	01-2020	1	F	Ior	ding flexi		P	o to be	issı	ie
Gate pass issu	ied in	this week		5		From no	13973		to		13978
Delivery van				11 th ,1:				-			
									The same		
Inward repor	t (MR)	N/other) &	stock report ema	iled in po	df f	format to purcha	ise?		Y	es /	No
DC register S				No.	14	53		То	No.	14	71
Items not ord											121,000
			t are pending for re	epair: Ni	Ì_						
Other correct	ions &				_						
Details			Project Manager				/Manager Admin Audit			t	
Sign			SV.Subba Reddy								
Date			18-01-2020	18-01-2020 s to Purchase immediately. 2. Send this report t							

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material,

Page 1 of 2

Jordin 200 18/01/2020

Prepared by:	Prabhakar		THE THE PARTY OF T			
Date:	Modi Properties	Modi Properties Pvt Ltd-May flower platin.m				
Site:	2020-01-25					
	Re			Material	Material delivered is	
Requisition No		Material Desceription	Purchase Manager - Kemarks	dell'ered /	delay Justinear	-
	List of requisition	Jst of requisitions where PO/WO not preperd 3 working days after requisition	AND THE PROPERTY OF THE PROPER			
	List of requisitio	List of requisitions where PO/WO is prepard and items have not been deliverd at	deliverd at site beyond the lead time			
11371	11371 [9.12.19		Rates to be approved by MD			
11417	11417 6.1.20	MS Stand stool	Deliverd			
11432	11432 18.1.120	Hakshaw blade	Deliverd			
11433	11433 [8.1.20	Main door frames	Supplier will send directly			
11435	11435 20.1.19	Visiting cards	Prometions to follow up			
11443	11443 21.1.19	Coffice powder	Deliverd			
11444	11444 21.1.20	Lizol hand wash	Deliverd			

Company:		ModiP	roperties pvt.ltd		In		7		
Site:	TELEVILLE	Mayflo	ower Platinum		Date:		25-01-20		
Report Fron		18-01-	2020to25-01-20	20	Prepared by		K.sravani		
Report Date					Approved by	y:	S.V.Subb	a Re	ddy
List of requi	sitions n	umbers i	missing in the rep	nort*					
List of requi	sitions v	where PO	WO not prepare	ed 3 work	ing days 0			-	
Req No.	Re	q Date	Serial no of	Ito	m Dansini	equisition:			
			item in Req.	110	em Description	Rea	son for not	prep	aring PO/WO
List of requi	sitions w	where PO	WO is prepared	and it					
Req No.	Red	q Date	WO is prepared Serial no of	Ite	m Description	received at Deta	site beyond	the ssion	lead time: with supplie
11371	19-1	2-2019	item in Req.	177					
	1	- 2019	ı	Water proofing			Po to	be is	ssue
11417	06-0	1-2020	1	MS	Stands stools		Delivered by Monday		
11432	18-0	1-2020	1	Had	cksaw blade		Delivered	by 7	Tuesday
11433	18-0	1-2020	5		1 0				
	100	2020	3	Mai	n door frames		Delivered	by 1	Tuesday
11435	20-01	1-2020	2	V	isting cards		Partially de	elive	red
11443	21-01	-2020	1	Co	ffee powder		Delivered	by T	needay
							Denvered	- I	uesuay
11444	21-10	-2020	2	Lizio	ol,hand wash		Delivered 1	y Tı	uesday
ate pass issu	ed in thi	s week		5	E	12070			
elivery van					From no	13979	te	0	13983
vail	onto visit	OII.		18 th ,22 ⁿ	,24 th				
ward report	(MRN/o	other) & s	tock report emai	led in pdf	format to purch	ase?		Yes /	No
C register Sl	. No. du	ring the v	veek From		471	-	To No.		90
ems not orde	red but r	eceived:	Nil				10 NO.	14	90
ems sent to F	IO /vend	lor that as	e pending for re	pair: Nil					
her correction	ons & rea	marks: N	il					-	
etails		Pro	oject Manager		Admin Officer/	Manager	Admin	India	
	- Jose Manager						Admin Audit		
gn	25-01-2020			K.Sravani 2501-2020					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com and <a href="mailto:raight:r

Billondini Billondini Billondini Voltable

Company:	THE STATE OF	ModiPr	operties p	ovt.ltd		I	Date:		01-02-20	20	12000	
Site:			wer Platin				repared by:		K.sravan			
Report From	/To		2020to01-)		approved by:		S.V.Subb	a Red	dy	
Report Date												
List of requis	sitions n	umbers n	nissing in	the repo	ort":							
List of requis	sitions w	here PO	WO not p	prepared	3 wo	rking	days after req	uisition:				
Req No.	The second second	q Date	Serial item in	no of	Item Description Rea				on for not preparing PO/W			
List of requis	sitions w	here PO/	WO is pro	epared a	nd iter	ns hav	ve not been re	ceived at	site beyon	d the l	ead time:	
Req No.		q Date	Serial item in	no of	1	tem D	escription	Detai	ls of discu	ission	with supplie	
11371	19-1	2-2019	1			Water	proofing	Po to be issue				
11433	433 18-01-2020		5		N	1ain d	oor frames	Delivered by Tuesday				
11435	20-0	-01-2020		0 2		Visting cards			Partially delivered			
11448	23.0	1.2020	1	1		si ceil	ing designer		Delivered by Thursday			
11449	25.0	1.2020	1			Water	proofing		Rates to be final		alized	
11453	25.0	1.2020	1			Sub	meter		Partiall	y Deli	vered	
11455	28.0	1.2020	1			CLC	blocks		Po to	be iss	sue	
11456	29.0	1.2020	1			Mast	tic pads		Partiall	y Deliv	vered	
11458	29.0	1.2020	1		G	rass Jo	oint Pavers		Po to	be iss	ue	
11459	30.0	1.2020	1		12m	m thic	ck play wood	D	Delivered by Thursday		rsday	
Gate pass issu	pass issued in this week			5 From no		13984	13984 to		13990			
25th,27th,29th	ry van site visit on: th ,29th ,31st			1100000								
						_	rmat to purcha	ase?		Yes		
OC register S				From	No.	1491			To No.	15	509	
tems not orde												
tems sent to	HO /ven	dor that a	re pendin	g for re	pair: N	lil						
Other correcti	ms sent to HO /vendor that are pending for re her corrections & remarks: Nil											
Details			roject Ma			_	dmin Officer/	Manager	Admi	n Aud	it	
Sign			V.Subba I			_	Sravani				11555	
Date		01	1-02-2020)	01.02-2020							

Page 1 of 2

repared by:	D 11					
	Prabhakar					
ita	Modi Properties	Pvt Ltd-May flower platinum				2000
	2020-02-08					-
Requisition No	Requisition Date	Material Desescription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?	
	List of requisition	ons where PO/WO not prepard 3 working days after requisition				
	List of requisition	ons where PO/WO is prepard and items have not been deliverd a	at site beyond the lead time			
11371	19.12.19	Water proofing	Rates to be approved by MD			
	20.1.20	Visiting cards	Promotions to follow up			
11448	23.1.20	Falce ceiling designer	Confirmation needed from site			
11449	25.1.20	Water proofing	PO issued to Anisha associates co ordinate with him			
11453	25.1.20	Sub meter	Today delivery			
11455	28.1.20	CLC Block	Deliverd			
11456	29.1.20	Mastic pads	Partly deliverd, pick up from SSLLP			100
11458	29.1.20	Grass joint pavers	Supplier will delivers directly			
11459	30.1.20	12mm thick plywood	Deliverd			-
11462	31.1.20	scale, fevistick	Deliverd			-
11463	3 31.1.20	Barrel pump	Online purchase awaiting for delivery			-
	4 31.1.20	PVC Pipes	Deliverd			-
	1 3.2.20	Cu multistand wire	Deliverd			-
The same of the sa	5 3.2.20	Spacers	Deliverd			-
The state of the s	6 3.2.20	Router	Follow up with sunil system admin			-
	9 5.2.20	Register	Admin to followup			
1148	0 5.2.20	MS L Angle	Deliverd			

Company:			operties pvt.ltd	Date:	08-02-2020		
Site:			ver Platinum	Prepared by:	K.sravani		
Report From	To	01-01-2	020to08-02-2020	Approved by:	S.V.Subba Reddy		
Report Date				Park Barrier			
			issing in the repo				
List of requisi				3 working days after requ			
Req No.	Re	q Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO*		
	itions v	where PO/	WO is prepared a		eived at site beyond the lead time:		
Req No.	Re	q Date	Serial no of item in Req.	Item Description	Details of discussion with supplier		
11371	19-	12-2019	1	Water proofing	Po to be issue		
11435	20-0	01-2020	2	Visting cards	Partially delivered		
11448	23.0	01.2020	1	Falsi ceiling designer	Delivered by Thursday		
11449	25.0	01.2020	1	Water proofing	Rates to be finalized		
11454	28-0	01-2020	3	Templates	Partially Delivered		
11458	29.0	01.2020	1	Grass Joint Pavers	Po to be issue		
11462	31.	1.2020	2	Scales ,fevstick	Partially Delivered		
11463	31.0	01.2020	1	Barel Pump	Partially Delivered		
11464	31.0	01.2020	-12	Pvc pipes	Delivered by Tuesday		
11471	03.0	02.2020	11	Cu multi stand wires	Delivered by Monday		
11475	11475 03.02.2020		1	Spacers	Partially Delivered		
11476	11476 03.02.2020		1	Router	Delivered by Thursday		
11479	11479 05.02.2020		6	Registers	Delivered by Tuesday		
11480	11480 05.02.2020		4	Ms L angle	Delivered by Tuesday		

Page Lof 2

20100/00/2020

Gate pass issued in	n this week		5 From no	13991	to	13995
Delivery van site v	visit on:					
	RN/other) & stock rep	ort emailed in	pdf format to purch	ase?	,	Yes / No
DC register Sl. No	during the week	From No.	1510		To No.	1525
Items not ordered	but received: Nil					
Items sent to HO	vendor that are pendi	ing for repair: N	Vil			
Other corrections	& remarks: Nil					
Details	Project M	anager	Admin Officer	/Manager	Admin A	Audit
Sign	SV.Subba	Reddy	K.Sravani			
Date	08-02-202	20	08.02-2020			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

)ate:	THE RESERVENCE					
to.	Modi Propertion	Modi Properties Pvt Ltd-May flower platinum				
i.	15-02-2020					
						-
					If material is not	
Kequisition	Kequisition	Material Desceription	Pyrchase Manager - Remarks	delivered? delay	delivered - 18 delay justified?	
	List of requisi	List of requisitions where PO/WO not prepard 3 working days after requisition	uisition			
			No PO will be issued to this, admin will send you contact			
114/9	2.2.20	Registers	admin.			+
11506	11 2 20	Sandaritah componential	r 0 00000			-
11300	11.2.20	Salidwitch actocoli pallifer	Scarcinis in market			-
	List of requisi	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time	leliverd at site beyond the lead time			
1134	11344 10.2.20	Gate pass book	Admin to follow up			
1136	11369 10.12.19	Binding wire	Wrong requisition ID there is no binding wire in it check			
1137	11371 19.12.19	Water proofing	Co ordinative with supplier			
1144	11448 23.1.20	False ceiling designer	Work under process			
1144	11449 25.1.20	Water proofing	Co ordinative with supplier			
1145	11454 28.1.20	MS Z angle templates	Pick up from SOV			
1145	11458 29.1.20	Grass joint pavers	Supplier will send directly, co ordinate with him			
1146	11463 31.1.20	Barrel pump	Deliverd			
11487	7 7.2.20	Tiles	Pick up from MPL			
1148	11489 7.2.20	Tiles	Pick up from MPL			
1149	11497 10.2.20	Recron	Deliverd			
1149	11498 10.2.20	Phynel	Deliverd			
1150	11501 11.2.20	Tiles	Pick up from MPL			
1150	11502 11.2.20	Gunny bags	Deliverd			
1150	11504 11.2.20	Epoxy concrete bond chemical	Deliverd			
1150	11507 11.2.20	Shabad stone	Deliverd			
1150	11508 12.2.20	Flat files	Follow up with Admin		The state of the s	
1150	11509 11.2.20	MS Square pipe	Tomorrow delivery			
1151	11510 11.2.20	MSL angles	Tomorrow delivery			
11511	1 12.2.20	Tiles	Pick up from MPL			
			THE RESERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN			

and polone

Company:	Modil	Properties pvt.ltd	Date:	15.02.2020		
Site:	Mayfl	ower Platinum	Prepared by:	B.Nandini		
Report From		2020 to 14.02.2020	Approved by:	S.V.Subba Reddy		
Report Date	15.02			LOS DESCRIPTIONS OF THE PARTY O		
List of requisi	tions numbers	missing in the repo	rt*:			
List of requisi	tions where Po	D/WO not prepared	3 working days after requ	uisition:		
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#		
11479	05.02.2020	06	Registers	PO to be Issued		
11483	07.02.2020	01	PVC Beeding	PO to be Issued		
11506	11506 11.02.2020		Sandwitch Aerocon Panel	Rates enquisry		
List of ramis	itions where Di	OWO is proposed a	nd itama hava not haan sa	ved at site beyond the lead time:		
Req No.	Req Date	Serial no of	Item Description	ved at site beyond the lead time: Details of discussion with supplier		
red No.	Keq Date	item in Req.	nem Description			
11344	10.02.2020	1	Gatepass outward book	Partially Delivered		
11369	10.12.2020	1	Binding wire	Monday Delivery		
11371	19.12.2020	1	Water Proofing	Work in Progress		
11448	23.01.2020	1	False ceiling Designer	Work in Progress		
11449	25.01.2020	1	Water Proofing	Work in Progress		
11454	28.01.2020	6	MS Z angle Templates	Partially Delivered		
11458	29.01.2020	1	Grass Joint Pavers	Tuesday Delivery		
11463	31.01.2020	1	Barrel Pump	Online Purchase		
11487	07.02.2020	12	Tiles	Wednesday Delivery		
11489	07.02.2020	2	Tiles	Wednesday Delivery		
11497	10.02.2020	1	Recron	Partially Delivered		
11498	10.02.2020	1	Phenyl	Partially Delivered		

Page 1 of 2

Landing Loop Lehyto

Company:		perties pvt.ltd	Date:	22.02.2020			
Site:		ver Platinum	Prepared by:	K.sravani			
Report From /		20 to 22.02.2020	Approved by:	S.V.Subba Reddy			
Report Date	22,02,20	20					
List of requisi		issing in the report					
			working days after requis	ition:			
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#			
11479	05.02.2020	06	Registers	PO to be Issued			
11483	07.02.2020	01	PVC Beeding	PO to be Issued			
11506	11.02.2020	01	Sandwitch Aerocon Panel	Rates enquisry			
11525	15.02.2020	01	Ms I angle 3/4"	Po to be issued			
11527 15.02.2020		01	Electronic Weighing machine	Po to be issued			
Req No.	item ir		Item Description Gatepass outward book	Details of discussion with suppliers Partially Delivered			
11344	10.02.2020	1	Gatepass outward book	Paruany Denvered			
11361	10.12.2020	1	Binding wire	Partially Delivered			
11371	19.12.2020	1	Water Proofing	Work in Progress			
11448	23.01.2020	1	False ceiling Designer	Work in Progress			
11449	25.01.2020	1	Water Proofing	Work in Progress			
11454	28.01.2020	6	MS Z angle Templates	Partially Delivered			
11458	29.01.2020	1	Grass Joint Pavers	Partially Delivery			
11483	07-02-2020	1	Pvc beeding	Wednesday delivered			
			m'i	Wednesday Delivery			
11487	07.02.2020	12	Tiles	Wednesday Delivery			

Page 1 of 2

				Street, or other Department	-	-	_		-		
11501	11.02.2020	2			Til	es		Wedne	sday	Delivery	
11502	11.02.2020	1		(Gunny	bags		Partial	ly D	elivered	
11504	11.02.2020	1		Epox	y con	crete bond		Monday Delivery			
11507	11.02.2020	1		Sha	ahaba	d Stones		Wednesda	y Del	livery	
11508	12.02.2020	1		Flat files				Tuesday Delivery			
11511	12.02.2020	6		Tiles				Wednesday Delivery			
11522	15.02.2020	15	5	Pvc pipe				Partially delivered			
11533	18-02-2020	9)	Templates				Partially Delivered			
11535	19.02.2020	2	2 1	Spongs ,Gi Buckets				Partially Delivered			
11536	19.02.2020	1		Plastic Drums				Partially Delivered			
11538	20.02.2020	2	2	В	Black Granite			Delivered by Tuesday			
Gate pass iss	ued in this wee	k		4		From no	14000	to	0	8551&855 2	
	site visit on:					th ,19th 20th 2					
			_		df format to purchase?		ise?	Yes /			
	Sl. No. during t		From	No.	1556			To No.	15	82	
	HO (vender th		na for ro	mair: NI							
	HO /vendor th		ng for re	pair: Ni	1				1		
Details	dons & remark	Project Ma	anager		Ad	min Officer/	Manager	Admin Audit			
Sign		SV.Subba				ravani	- Innugui	- Admini	- 1001		
Date		21.02.202				02.2020					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

isition equisitions where PO/WO not prepared 3 working days after equisitions where PO/WO not prepared 3 working days after equisitions where PO/WO not prepared 3 working days after Electronic weighing machine Mater proofing False ceiling designer Water proofing MSZ angle templates Grass joint pavers PVC Beeding Tiles Ti			THE RESIDENCE AND DESCRIPTION OF THE PROPERTY	The same of the sa
11506 11534 11527 11527 11344 11349 11448 11449 11454 11483 11483 11483 11501 11501 11501 11515 11515			-	
	Directors Manager - Demonte	Material	If material is not delivered - is	
344 369 369 371 371 444 444 444 448 448 448 448 448 448 44	requisition		and James	
344 344 344 344 444 444 444 444 444 444	Searching in market			
1344 1369 1371 1448 1449 4454 4454 4483 601 501 501 501 501 502 503 503 503 503 503 503 503 503 503 503	VRF AC, hold untill the copper piping done			
List of requisitions where PO/WO is prepard and items have not been solution and solution and items have not been solution and solution an	Cancelled by MD			
11344 10.2.20 Gate pass book 11369 10.12.19 Binding wire 11371 19.12.19 Water proofing 11448 23.1.20 Water proofing 11449 25.1.20 Water proofing 11454 28.1.20 Water proofing 11458 29.1.20 Grass joint pavers 11487 7.2.20 Tiles 11501 11.2.20 Tiles 11501 12.2.0 Tiles 1151 12.2.20 Tiles 1151 12.2.20 Tiles 11531 12.2.20 Tiles 1151 12.2.20 Tiles 1153 12.2.20 Tiles 12.2.20 T	eliverd at site beyond the lead time			
610000000000000000000000000000000000000	Admin to follow up			
	Pick up from SSLLP- part deliverd			
	Co ordinative with supplier			********
	Work under process			
	Co ordinatwe with supplier			
	Pick up from SOV			
	Supplier will send directly, co ordinate with him			
	Deliverd			
	Pick up from MPL			
	Pick up from MPL			
	Pick up from MPL			
	Follow up with Admin			
	Pick up from MPL			
	Deliverd			
1538 20.2.20 Black granite	Pick up from SOV			
	Deliverd			
11543 26,2.20 Sub meters	Deliverd			
11544 26.2.20 Wooden boxes, power plug	Deliverd			-
11545 26.2.20 Mastic pads	Deliverd			-
				-

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Date: Mod Site: 2020					The same of the sa	
	li Properties l	Modi Properties Pvt Ltd-May flower platinum				
	2020-02-29					
R	Requisition			Material	If material is not delivered - is	
Requisition No	Date	Materia. Desceription	Purchase Manager - Remarks	delivered?	delay justified?	
	of requisition	List of requisitions where PO/WO not prepard 3 working days after requisition				
	2.20	Sandwitch aerocon pannel	Searching in market			
		AC remote with cordless remote	VRF AC, hold untill the copper piping done			
11527 15.2.20		Electronic weighing machine	Cancelled by MD			
List	of requisition	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time	t site beyond the lead time			
11344 10.2.20	2.20	Gate pass book	Admin to follow up			-
11369 10.12.19	2.19	Binding wire	Pick up from SSLLP- part deliverd			-
11371 19.12.19	2.19	Water proofing	Co ordinatwe with supplier			
11448 23.1.20	1.20	False ceiling designer	Work under process			
11449 25.1.20	1.20	Water proofing	Co ordinatwe with supplier			
11454 28.1.20	1.20	MS Z angle templates	Pick up from SOV			-
11458 29.1.20	1.20	Grass joint pavers	Supplier will send directly, co ordinate with him			
11483 7.2.20	20	PVC Beeding	Deliverd			
11487 7.2.20	20	Tiles	Pick up from MPL			
11489 7.2.20	20	Tiles	Pick up from MPL			
11501 11.2.20	2.20	Tiles	Pick up from MPL			
11508 12.2.20	2.20	Flat files	Follow up with Admin			
11511 12.2	2.20	Tiles	Pick up from MPL			
11515 14.2.20	2.20	Curb stone	Deliverd VA Colinera			
11522 18.2.20	2.20	PVC Pipe				
11533 18.2.20	2.20	Templates	Deliverd NA Collected			
11537 20.2.20	2.20	4' tube lights	Deliverd			
11538 20.2.20	2.20	Black granite	Pick up from SOV			
11540 25.2.20	2.20	Cube moulds	Deliverd			
11543 26.2.20	2.20	Sub meters	Deliverd			-
11544 26.2.20	2.20	Wooden boxes, power plug	Deliverd			
11545 26.2.20	2.20	Mastic pads	Deliverd			

Company:			operties pvt.ltd	Committee of the Parket of the	Date:	STATE OF TAXABLE PARTY.	29.02.2020		
Site:			wer Platinum		Prepared by:	-	K.sravani		
Report From	/To		020 to 29.02.2020) /	Approved by:		S.V.Subba Reddy		
Report Date		29.02.20							
			issing in the repo						
			WO not prepared						
Req No.	Req	Date	Serial no of item in Req.	Item I	Description	Reas	Reason for not preparing PO/WO		
11506	11506 11.02.2020		01	Sandwitch Aerocon Panel		Rates enquisry			
11527	15.02	2.2020	01		Electronic Weighing machine		Po to be issued		
11534	19.02	2.2020	03		AC with cordless remote		Po to be issues		
							site beyond the lead time:		
Req No.	15.5	Date	Serial no of item in Req.	Item I	Description	Detai	ls of discussion with supplier		
11344	10.02	2.2020	1	Gatepass outward book			Partially Delivered		
11361	10.12	2.2020	1	Binding wire			Partially Delivered		
11371	19.12	2.2020	1	Water Proofing			Work in Progress		
11448	23.0	1.2020	1	False ceiling Designer		Work in Progress			
11449	25.0	1.2020	1	Wate	Water Proofing		Work in Progress		
11454	28.0	1.2020	6	MS Z an	MS Z angle Templates		Partially Delivered		
11458	29.0	1.2020	1	Grass .	Joint Pavers		Delivered by Tuesday		
11483	07-02	2-2020	1	Pvc	Pvc beeding		Wednesday delivered		
11487	07.02	2.2020	12		Tiles		Wednesday Delivery		
11489	07.02	2.2020	2		Tiles		Wednesday Delivery		
11501	11.02	2.2020	2	Tiles			Wednesday Delivery		

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11508	12.02.2020	1		Fla	t files		Tuesday	Deli	very	
11511	12.02.2020	6		1	Tiles		Wednesda	y De	livery	
11515	14.02.2020	1		Curl	b stone		Partially	deliv	rery	
11522	15.02,2020	15		Pvo	c pipe		Partially	deliv	ered	
11533	18-02-2020	9		Ten	nplates		Delivered by Monday			
11537	20.02.2020	1		4' tube lights			Delivered by Monday			
11538	20.02.2020	2		Black	Granite		Delivered by Tuesday			
11540	25.02,2020	1		Cube	moulds		Delivered by Tuesday			
11543	26.02.2020	1		Sub	meters	70 x	Delivered by Tuesday			
11544	26.02.2020	3			ooxs, power	Delivered by Monday				
11545	26.02.2020	1		Mast	ic pads		Delivered by Monday			
Gate pass issu	led in this wee	k	2		From no	8553	to)	8554	
Delivery van	site visit on: (MRN/other)	Protoal rang		24 th 25 th 26		1502		Yes /	No	
	l. No. during the		From N			130.1	To No.	160		
Items sent to	ered but receiv	at are pendin	g for repa	ir: Nil						
Other correcti Details	ons & remarks	Project Mar	nager	Ac	dmin Officer/	Manager	Admin A	Audit		
Sign Date		SV.Subba I 29.02.2020	Reddy	K.	sravani 0.02.2020					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com_ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Company:		ModiPr	operties pvt.ltd		Date:	07.03.2020		
Site:			wer Platinum		Prepared by:	K.sravani		
Report From /	To		020 to 07.03.2020		Approved by:	S.V.Subba Reddy		
Report Date	10	07.03.20			The same of the sa			
	tions nu		issing in the repor	rt':				
			WO not prepared		days after requi	sition:		
Req No.	Req No. Req Date Seri		Serial no of item in Req.	Item Description		Reason for not preparing PO/WO		
11506	11.02	2.2020	01	Sandwitch Aerocon Panel		Rates enquisry		
11527	15.02	2.2020	01		onic Weighing machine	Po to be issued		
11534	19.02	2.2020	03	100000	vith cordless remote	Po to be issues		
11550	27.02	2.2020	1		om boards	Po to be issues		
11556	27.02	2.2020	10	VF	RF Ac line	Po to be issues		
11557	27.02	2.2020	10	VF	RF Ac line	Po to be issues		
11563	28-02	2-2020	4	Hing	s, lock patti,	Po to be issue		
11564 7	28-02	2-2020	5	Round	d pipe, sq rod	Po to issue		
List of remisi	tions w	nere PO/	WO is prepared as	nd items h	ave not been rece	ved at site beyond the lead time:		
Req No.		Date	Serial no of item in Req.	Item Description		Details of discussion with supplier		
11344	10.02	2.2020	1	Gatepas	s outward book	Partially Delivered		
11361	10.12	2.2020	1	Bir	nding wire	Partially Delivered		
11371	19.12	2.2020	1	Wat	er Proofing	Work in Progress		
11448	23.01	1.2020	1	False ce	eiling Designer	Work in Progress		
11449	25.01	.2020	1	Water Proofing		Work in Progress		
11454	28.01	.2020	6	MS Z angle Templates		Partially Delivered		
11458	29.01	.2020	1	Grass	Joint Pavers	Delivered by Tuesday		
11487	07.02	2.2020	12		Tiles	Wednesday Delivery		

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11489	07.02.2020	2	Tiles	Wednesday Delivery
1501	11.02.2020	2	Tiles	Wednesday Delivery
1511	12.02.2020	6	Tiles	Wednesday Delivery
11515	14.02.2020	1	Curb stone	Partially delivery
11521	15.02.2020	4	Cpvc pipes	Partially delivered
11533	18-02-2020	9	Templates	Delivered by Monday
11538	20.02.2020	2	Black Granite	Delivered by Tuesday
11551	27.02.2020	1 .	Steel Grey Granite	Delivered by Tuesday
11553	27.02.2020	8	Grills	Delivered by Tuesday
11559	28.02.2020	11	Sliding window s	Delivered by Monday
11561	02.03.2020	3	Doors .	Delivered by Tuesday
11562	28.02.2020	4	Ms I angle brackets	Delivered by Monday
11566	28.02.2020	1	Shahbad stone	Delivered by Tuesday
11567	02.03.2020	2	Janata paste	Delivered by Monday
11568	02.03.2020	1	3-phase staters	Delivered by Tuesday
11569	03-03-2020	1	Spacers	Delivered by today
11570	03-03-2020	1	Flat files	Partially delivered
11571	04.03.2020	14	Pastic gampa	Delivered by Monday
11572	04.03.2020	1	Hold fast	Delivered by Monday
11573	04-03-2020	2	Blue sheet covers	Delivered by Monday

Page 2 of 3

11574	04.03.2020		3		Key o	hains		Delivered by Monday			
Gate pass iss	ued in this week			1		From no	8555		to	8555	
Delivery van	site visit on:			29th	2nd 3rd	4 th					
Inward repor	t (MRN/other)	& stock rep	port emaile	ed in	pdf for	nat to purcha	se?		Yes	No	
DC 1 0111 1 1 1 1			From !					To No.	16	1628	
Items not ord	lered but receive	ed: Nil		-					-		
Items sent to	HO /vendor tha	t are pendi	ing for rep	air: N	Jil				1		
	ions & remarks										
Details		Project Manager			Admin Officer/Manager			Admin Audit			
Sign		SV.Subba			-	ravani				171 7277	
Date		07.03.202	.0			03.2020	1 1 1 1 1 1				

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com_ashaiva@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Company:	ModiPi	operties pvt.ltd	Date:	07.03.2020		
ite:		wer Platinum	Prepared by:	K.sravani		
eport From	To 19.12.2	020 to 07.03.2020	Approved by:	S.V.Subba Reddy		
eport Date	07.03.2					
ist of requisi	itions numbers n	nissing in the repo	rt':			
			3 working days after requis	sition:		
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO		
11506	11.02.2020	01	Sandwitch Aerocon Panel	Rates enquisry		
11527	15.02.2020	01	Electronic Weighing machine	Po to be issued		
11534	19.02.2020	03	AC with cordless remote	Po to be issues		
11550	27.02.2020	1	From boards	Po to be issues		
11556	27.02.2020	10	VRF Ac line	Po to be issues		
11557	27.02.2020	10	VRF Ac line	Po to be issues		
11563	28-02-2020	4	Hings, lock patti,	Po to be issue		
11564	28-02-2020	5	Round pipe, sq rod	Po to issue		
r:	itiana na DC	AVO:	and itams have not been race	ived at site beyond the lead time:		
Req No.	Req Date	Serial no of	Item Description	ived at site beyond the lead time: Details of discussion with supplier		
Red No.	Req Date	item in Req.				
11344	10.02.2020	1	Gatepass outward book	Partially Delivered		
11361	10.12.2020	1	Binding wire	Partially Delivered		
11371	19.12.2020	1	Water Proofing	Work in Progress		
11448	23.01.2020	1	False ceiling Designer	Work in Progress		
11449	25.01.2020	1	Water Proofing	Work in Progress		
11454	28.01.2020	6	MS Z angle Templates	Partially Delivered		
11458	29.01.2020	1	Grass Joint Pavers	Delivered by Tuesday		
	1	1				

Andre 1 of 3

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11489	07.02.2020	2	Tiles	Wednesday Delivery
11501	11.02.2020	2	Tiles	Wednesday Delivery
11511	12.02.2020	6	Tiles	Wednesday Delivery
11515	14.02.2020	1	Curb stone	Partially delivery
11521	15.02.2020	4	Cpvc pipes	Partially delivered
11533	18-02-2020	9	Templates	Delivered by Monday
11538	20.02.2020	2	Black Granite	Delivered by Tuesday
11551	27.02.2020	1	Steel Grey Granite	Delivered by Tuesday
11553	27.02.2020	8	Grills	Delivered by Tuesday
11559	28.02.2020	11	Sliding window s	Delivered by Monday
11561	02.03.2020	3	Doors	Delivered by Tuesday
11562	28.02.2020	4	Ms I angle brackets	Delivered by Monday
11566	28.02.2020	1	Shahbad stone	Delivered by Tuesday
11567	02.03.2020	2	Janata paste	Delivered by Monday
11568	02.03.2020	1	3-phase staters	Delivered by Tuesday
11569	03-03-2020	1	Spacers	Delivered by today
11570	03-03-2020	1	Flat files	Partially delivered
1571	04.03.2020	14	Pastic gampa	Delivered by Monday
1572	04.03.2020	1	Hold fast	Delivered by Monday
1573	04-03-2020	2	Blue sheet covers	Delivered by Monday

Page 2 of 3

11574	04.03.2020	04.03.2020 3				hains	Delivered by Monday				
Gate pass iss	ued in this week			1		From no	8555	t	0	8555	
Delivery van	site visit on:			29th .	2nd 3rd	4 th			1907		
	t (MRN/other) &	& stock rep	the same of the sa	-			ise?		Yes /	No	
				m No. 1605			To No.	o. 1628			
Items not ord	lered but receive	ed: Nil									
Items sent to	HO /vendor tha	t are pendi	ng for rep	air: N	lil						
	tions & remarks										
Details		Project Ma	anager		Ad	min Officer/I	Manager	r Admin Audit			
Sign		SV.Subba			K.s	ravani			The same	11.00	
Date		07.03.202	0		07.	07.03.2020				3 32 32 36	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com and rajkumarm@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Company:		ModiPro	operties pvt.ltd	Date:	14.03,2020	
Site:			ver Platinum	Prepared by:	K.sravani	
Report From	/To		020 to 14.03.202		S. V. Subba Reddy	
Report Date	. 10	14.03.20		pprored by	THE RESERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO I	
	itions nu		issing in the repo	rt':		
List of requis	itions wh	nere POA	WO not prepared	3 working days after rec	quisition:	
Req No.	the second second	Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO	
11506	11506 11.02.2020 01		01	Sandwitch Aerocon Panel	Rates enquisry	
11534	19.02	2.2020	03	AC with cordless remote	Hold till copper piping complence	
11556	27.02	2.2020	10	VRF Ac line	Po to be issues	
11557	27.02	2.2020	10	VRF Ac line	Po to be issues	
List of samula	itians wh	nara POA	WO is propored a	nd items have not been re	eceived at site beyond the lead time:	
Req No.		Date	Serial no of item in Req.	Item Description	Details of discussion with suppliers	
11371	19.12	2.2020	1	Water Proofing	Work in Progress	
11448	23.01	.2020	1	False ceiling Designer	Work in Progress	
11449	25.01	.2020	1	Water Proofing	Work in Progress	
11454	28.01	.2020	6	MS Z angle Templates	Partially Delivered	
11458	29.01	.2020	1	Grass Joint Pavers	Partially Delivered	
11515	14.02	.2020	1	Curb stone	Partially delivery	
11521	15.02	.2020	4	Cpvc pipes	Partially delivered	
11533	18-02	-2020	9	Templates	Delivered by Monday	
11538	20.02	.2020	2	Black Granite	Delivered by Tuesday	
11553	11553 27.02.2020 8		Grills	Delivered by Tuesday		

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1dh 14/3/2020

11559	28.02.2020	11	Sliding window s	Delivered by Mon	day
11561	02.03.2020	3	Doors	Delivered by Tues	day
11562	28.02.2020	4	Ms I angle brackets	Delivered by Mon	day
					uuy
11564	28.02.2020	4	MS round pipe	Delivered by Mon	day
11565	28.02.2020	1	Sq rod	Delivered by Mone	day
11566	28.02.2020	1	Shahbad stone	Delivered by Tueso	lay
+					
11570	03-03-2020	1	Flat files	Partially delivered	d
11576	06-03-2020	1	MS stools	Delivered by Mond	ay
11577	06.03.2020	1	Cpvc reducer tee	Delivered by Mond	ay
11578	06.03.2020	1	Pvc reducer tee	Delivered by Mond	ay
11579	06.03.2020	1	Pvc end cap	Delivered by Mond	ay
11582	07.03.2020	1	Spacers	Delivered by Monda	av
11584	07.02.2020				
11304	07.03.2020	1	LED WIPRO light	Delivered by Monda	ıy
11586	09.03.2020	1	PVC beeding	Delivered by Monda	ıy
11588	09.03.2020	1	Isolators wipro	Delivered by Monda	y
11591	09.03.2020	2	Wipro granet	Delivered by Thursda	ay
11592	11.03.2020	19	Mcb amps	Delivered by Monda	y
11594	11.03.2020	2	0.1		
11334	11.03.2020	2	Submeters	Delivered by Tuesda	y
	ued in this week		2 From no	8557 to 85	558
	site visit on:		9 th ,10 th ,12 th , mailed in pdf format to purcha		18

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gister SI. No	gister SI. No. during the week		1628	To No.	1655
Items not ordered	but received: Nil				
Items sent to HO	vendor that are pend	ing for repair:	Nil		
Other corrections	& remarks: Nil				
Details	Project M	lanager	Admin Officer/Manager	Admin	Audit
Sign	SV.Subba	a Reddy	K.sravani		
Date			14.03.2020		0 1 -1

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com and raikman@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Company:					****	Name and Address of the Owner, where the Owner, which is the Own	4.03.2020
Site:	1	Mayflov	wer Platinum		repared by:		C.sravani
Report From			020 to \$403.2020) A	pproved by:	S	S.V.Subba Reddy
Report Date		14.03.20					
List of requisi	itions nun	nbers m	issing in the repo	ort*:		10000	
			WO not prepared			sition:	· POWYON
Req No.	Req I	Date	Serial no of item in Req.	Item D	Pescription	Reaso	n for not preparing PO/WO#
11506	11.02.	2020	01		ch Aerocon Panel		Rates enquisry
11534	19.02.	2020	03	110000000000000000000000000000000000000	th cordless emote	Hold 1	till copper piping complence
11556	27.02.	2020	10	VRF	VRF Ac line		Po to be issues
11557	27.02.	2020	10	VRF Ac line			Po to be issues
Tint of manini	ai	PO/	WO:	124	. 1	. 1	to be and disease
Req No.	Req I		Serial no of item in Req.		Pescription		te beyond the lead time: s of discussion with suppliers
11371	19.12.	2020	1	Water	Water Proofing		Work in Progress
11448	23.01.	2020	1	False ceil	ing Designer		Work in Progress
11449	25.01.	2020	1	Water	Proofing		Work in Progress
11454	28.01.	2020	6	MS Z ang	gle Templates		Today Delivered
11458	29.01.	2020	1	Grass J	oint Pavers	Hold d	ue to work at site in progress
11515	14.02.	2020	1	Cur	b stone	Hol	d due to work at site is in progress
11521	15.02.	2020	4	Cpvc 3/4'x1/2'	MATB		No stock at supplier
11553	27.02.	2020	8	(Grills		Delivered by Tuesday
11559	28.02.	2020	11	Sliding	Sliding window s		we start the work at site
11561	02.03.	2020	3		rames with		Today deliverd

Page 1 of 2

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		11316		117					THE REAL PROPERTY.	11999		
11562	2 28.02.2020 4				Ms I angle brackets			Today deliversd				
11577	06.03.,2020	1		Cpvc reducer 3/4'x1/2' curing purpose			No stock at supplier					
11592	11.03.2020	2	2	Mod	ular soc	cket 6A,16A		No stock at supplier				
Gate pass iss	ued in this week			2		From no	8557		to	8558		
Delivery van	site visit on:			9th, 10	Oth ,12th				USS			
Inward repor	t (MRN/other)	& stock rep	ort emaile	ed in	pdf for	nat to purcha	se?		Yes	/No		
DC register S	Sl. No. during th	e week	From 1	No.	1628			To No.	16	555		
Items not ord	dered but receive	ed: Nil										
Items sent to	HO /vendor tha	t are pendi	ng for rep	air: N	Vil			10000	THE P			
	tions & remarks											
Details		Project Ma	anager		Ad	min Officer/N	Manager	Admi	n Audi	it		
Sign		SV.Subba	Reddy		K.sravani				1913	No. of the last		
Date		14.03.202	0		14.	03.2020			750	1-12-12-12		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MIDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Site:	Modif	roperties pvt.ltd	Date:	21.03.2020
	Mayflo	wer Platinum	Prepared by:	K.sravani
Report From /		2020 to 21.03.2020	Approved by:	S.V.Subba Reddy
Report Date	21.03.2	2020		
	ions numbers r	nissing in the repor	1':	
ist of requisit	ions where PO	WO not prepared	3 working days after requi	sition:
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO*
11506	11.02.2020	01	Sandwitch Aerocon Panel	Rates enquisry
11597	14-03-2020	3	Executive bags	Online purchase
11605	17.03.2020	5	Wall hang	Po to be issues
11606	17.03.2020		Wall mixture	Po to be issues
List of remisis	tions where PO	/WO is prepared as	nd items have not been reco	eived at site beyond the lead time:
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^{\$}
11458	29.01.2020	1	Grass Joint Pavers	Hold due to work at site in progress
11515	14.02.2020	1	Curb stone	Hold due to work at site is in progress
11533	18-02-2020	4	Templates	No stock at supplier
3 2 2				
11559	28.02.2020	2	Sliding window s	Partially delivered
- 7				
11576	06.03.2020	01	Ms stool	No stock at supplier
				-
11589	09-03-2020	01	Binding wire	Delivered by Monday
		- 14		
11596	14.03.2020	01	Flat files	Delivered by Tuesday
11500	14.02.2020	2	Cofate at	Today deligrand
11598	14.03.2020	2	Safety shoes	Today delivered
11599	16.03.2020		Cpvc pipe	Delivered by Monday
11333	10.03.2020		Chic bibe	Delivered by Ivioliday
- 11608	17.03.2020	1	Form board [no entry for visitors]	Delivered by Monday
			Tor visitors]	

,	18.03.2020	8.03.2020 2		Wipro -granet wave			Not delivered				
Gate pass issu	led in this week			1		From no	8559		to	8599	
Delivery van	site visit on:			16 th .	18th 19th						
Inward report	(MRN/other) &	& stock rep	port emaile	ed in p	odf form	at to purcha	ise?		Yes	No	
DC ' CITY II			From N				To No.	To No. 1692			
Items not ord	ered but receive	ed: Nil		-					-	-	
	HO /vendor tha		ing for rep	air: N	il					100000	
	ions & remarks								77		
Details		Project M	anager		Adn	nin Officer/	Manager	Admin Audit			
Sign		SV.Subba				avani				10-7-17	
Date		21.03.202	.0		21.0	3.2020		1.00			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com and rajkunam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Company:		ModiPr	operties pvt.ltd	Date:	09.05.2020		
Site:			wer Platinum	Prepared by:	K.sravani		
Report From	/To	21.03.20	020 to 09.05.2020	Approved by	S. V. Subba Reddy		
Report Date		09.005					
			issing in the repo	rt':			
List of requis	itions wh	ere PO/	WO not prepared	3 working days after re	quisition:		
Req No.	Req		Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#		
11597	14-03	-2020	3	Executive bags	Online purchase		
11605	17.03	.2020	5	Wall hang	Po to be issues		
11607	17.03	.2020		Wall mixture	Po to be issues		
11616	19.03	.2020		Shahbad stone	Po to be issues		
11629	04.05	.2020		Arms MCB	Po to be issues		
			WO is prepared a Serial no of	nd items have not been r Item Description	eceived at site beyond the lead time: Details of discussion with suppliers		
Req No.	Req	Date	item in Req.	Hem Description	Details of discussion with supplier		
11458	29.01	.2020	1	Grass Joint Pavers	Hold due to work at site in progress		
11515	14.02	.2020	1	Curb stone	Hold due to work at site is it progress		
11576	06.03	.2020	01	Ms stool	Delivered by Monday		
11589	09-03-	-2020	01	Binding wire	Delivered by Monday		
11596	14.03	.2020	1	Flat files	Delivered by Monday		
11598	14.03.	.2020	2	Safety shoes	Delivered by Monday		
11599	16.03.	2020		Cpvc pipe	Delivered by Monday		
11601	16.03.	2020	2	Lappam patti	Delivered by Monday		
11608	17.03.	2020	1	Form board [no entry for visitors]	Delivered by Monday		
	+				Partially Delivered		

Page 1 of 2

Company:				Date:	13.05.2020		
Site:			wer Platinum		Prepared by:	B.Nandini	
Report From	/To		020 to 13.05.202	0	Approved by:	S.V.Subba Reddy	
Report Date		13.05.2					
			nissing in the repo				
			WO not prepared				
Req No.	Rec	Date	Serial no of item in Req.	Item I	Description	Reason for not preparing PO/WO	
11629	04.0	5,2020	19	M	СВ	Po to be Issued	
11630	04.0	5.2020	1	Inv	vall tank	Po to be Issued	
11636	06.0	5.2020	7	Designer	curtain rods	Po to be Issued	
11637	06.0	5.2020	8	Design	ner curtains	Po to be Issued	
11639	07.0	5.2020	17	Bomb	ay brooms	Po to be Issued	
11640	07.0	5.2020	1	Coff	ee power	Po to be Issued	
11641	07.0	5.2020	2	Go	va Rope	Po to be Issued	
11646	09.0	5.2020	4	6 Amp	os switches	Po to be Issued	
List of requis	itions w	here PO/	WO is prepared a	and items ha	ve not been rece	eived at site beyond the lead time:	
Req No.		Date	Serial no of item in Req.		Description	Details of discussion with supplier ⁴	
11628	03.05	5.2020	1	C	iloves	No stock at SSLLP	
11631	05.05	5.2020	1	Labor	ur helmets	Stock available at SSLLP delivery	
11633	05.05	5.2020	11	PV	C pipe	Material available at supplie delievery by thursday	
11634	06.05	5.2020	4	Areca l	Palm plants	Supplier Number not reachable	
11635	06.05	5.2020	1	MS	sheets	Delivery by Thursday	
11642	09.05	5.2020	7	Blu	ie pens	Stock available at SSLLP deliver by thursday	
11644	644 09,05,2020 3		SS	screws	Stock available at SSLLP deliver by thursday		

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[3] 2000

[3] 2000

[3] 2000

11645	11645 09.05.2020 2			Tubelights			Stock available at SSLLP delivery by thursday				
11647	09.05.2020	1	2 0	U mult	istand wires	Stoc	Stock available at SSLLP delivery by thursday				
Gate pass iss	ued in this week		1		From no	1806	te	0	1806		
Delivery van	site visit on:		5th	7th							
	t (MRN/other) &	stock rep	ort emailed in	pdf fo	rmat to purcha	ise?		Yes / 1	No		
	SI. No. during the		From No.	171			To No.	172	13		
	dered but received										
Items sent to	HO /vendor that	are pendi	ng for repair:	Nil			THE PARTY				
	tions & remarks:		5								
Details	1	roject M	anager	A	dmin Officer/	Manager	Admin	Audit			
Sign				B.Nandini							
Date				13.05.2020					13 15 15 15 16 16		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Company:		ModiPr	operties pvt.ltd	D	ate:	1	6.05.2020	
Site:			wer Platinum	Pr	epared by:	K	sravani	/
Report From	/To		020 to16.05.2020		pproved by:	S	V.Subba Redd	ly
Report Date		09.005.		1				
	sitions n		issing in the repo	rt*:				
			WO not prepared		avs after requ	isition:		
Req No.		Date	Serial no of item in Req.		escription	Reason for not preparing PC Po to be issues		ring PO/WO
11629	04.0	5.2020		Arm	s MCB			ues
11630	04.0	5.2020	2	Inwa	II tanks		Po to be iss	ues
11636	06.0	5.2020	07	Curta	in rods		Po to be iss	ues
11637	06.0	5.2020	08	Cur	tains		Po to be issu	ues
11638	07.0	5.2020	01	RI	МС		Po to be issu	ies
11639	07.05	5.2020	17	Bombay b	prooms		Po to be issu	ies
11640	07.0	5.2020	1	Coffee	powder		Po to be issu	ies
11641	07.05	5.2020	2	Gova r	ope		Po to be issu	es
11652	11.05	5.2020	5	Curin	g pipe		Po to be issue	es
List of requi	sitions w	where PO/	WO is prepared a	nd items hav	e not been reco			
Req No.	Red	q Date	Serial no of item in Req.	Item De	escription	Details	of discussion	with supplier
11633	05.0	05.2020	3	Distribut	ion boards	Ι	Delivered by Th	nursday
11634	06.0	05.2020	4	Pl	ants	1	Delivered by T	uesday
11635	06.0	05.2020	03	Ms	sheets	I	Delivered by M	onday
11642	09.0	05.2020	1	P	ens		Partially deliv	vered
11644	09.0	05.2020	1	Rod cut	ting wheel	Delivered by Monday		Ionday
11650	11.0	05.2020	4	Wall I	nang Wc	1	Delivered by M	fonday
			·	,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				ionady
	1:-4	hia sunal.		1	From no	1807	1 40	1000
Gate pass iss	sued in the	ms week		1	15 th to		1808	

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Add 16/5/2020

Inward report (MF	N/other) & stock repo	ort emailed in	pdf format to purchase?	Yes / No		
DC register Sl. No		From No.	1724	To No.	1726	
Items not ordered	but received: Nil					
Items sent to HO /	vendor that are pendir	g for repair: 1	Nil			
Other corrections	& remarks: Nil	7			VICE - NEED	
Details	Project Ma	nager	Admin Officer/Manager	Admin .	Audit	
Sign	SV.Subba	Reddy	K.sravani			
Date	16 .05.202	0	16 .03 .2020			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumarm@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Company:		ModiPr	operties pvt.ltd		Date:		23 .05.2020
Site:	MI AT		wer Platinum		Prepared by:		K.sravani
Report From	/To		020 to23.05.2020		Approved by:	T TELL	S.V.Subba Reddy
Report Date		23.05.20	020				
List of requis	itions nu	imbers m	issing in the repo	ort*:			
List of requis	itions w	here PO/	WO not prepared	3 workin	g days after requi	isition:	
Req No.		Date	Serial no of item in Req.	Item	Description	Reas	on for not preparing PO/WO#
11636	06-0	5-2020	7	C	urtain rod		Catalog to show to MD
11637	06-0	5-2020	8	Des	sign curtains		Rates enqury
11654	12-0	5-2020	2	C	ement jalli		Po to be issue
11655	12-05	5-2020	1	Exe	ecutive bags		Po to be issue
11656	12-05	5-2020	1	Flat	files		Po to be issue
11661	13-05	5-2020	1	Wipro C	Garnet Wave		Po to be issue
111674	19-05	5-2020	2	Slidin	g windows		Po to be issue
List of requis	sitions w	here PO/	WO is prepared a	nd items h	nave not been rece	eived at s	ite beyond the lead time:
Req No.		Date	Serial no of item in Req.	Item	Description	Detail	s of discussion with supplier ^s
11630	20-	5-2020	1	Conce	aled flush tank		Delivered by Monday
11633	05-0	5-2020	3	2,6,8 W	Vay metal boxs	1	NO stock at supplier
11639	07-0	5-2020	3	Hane	d wash,paper		Partially delivered
11642	09-0	5-2020	1	H	Blue pens		Delivered by Monday
11648	11-0	5-2020	3	Che	eckered tiles		Partially Delivered
11652	20-0	5-2020	1	C	uring pipe		Delivered by Monday
11657	12-0	5-2020	1	N	MS Stool		Delivered by Monday
11666	18-0	5-2020	2	We	Vall basin		Delivered by Thursday
11667	18-0	5-2020 ERIF	EDBY	Sha	ahbad stone		Delivered by Thursday
	1 4	inch .		1			

Page 1 of 2

ENlarge Took

18-05-2020		1	Epson	printer ink	I	Partially del	ivered		
11671 18-05-2020 1			Clams	shell cards	P	artially deli	vered		
19-05-2020			Whit	White cement Del			livered by Monday		
ued in this week		1		From no	1809	to	0	1814	
site visit on:		1	18th .19th .2	20th .22 nd .					
t (MRN/other) &	stock rep	ort emailed	d in pdf fo	ormat to purcha	se?		Yes/1	No.	
Sl. No. during th	e week	From N	o. 172	27		To No.	176	0	
dered but receive	d: Nil								
HO /vendor tha	t are pendi	ing for repa	ir: Nil						
tions & remarks	Nil								
	Project M	anager	A	Admin Officer/	Manager	Admin	Audit		
	SV.Subba	Reddy	K	C.sravani					
	23 .05.202	20	2	23 .01,2020					
	18-05-2020 19-05-2020 ued in this week site visit on: t (MRN/other) & Sl. No. during the lered but receive HO /vendor that tions & remarks:	18-05-2020 19-05-2020 ued in this week site visit on: t (MRN/other) & stock rep Sl. No. during the week lered but received: Nil HO /vendor that are penditions & remarks: Nil Project M SV.Subba	18-05-2020 1 19-05-2020 1 ued in this week site visit on: t (MRN/other) & stock report emailer Sl. No. during the week From No. dered but received: Nil HO /vendor that are pending for repa	18-05-2020 1 White 19-05-2020 1 White used in this week 1 site visit on: 18th, 19th, 3 t (MRN/other) & stock report emailed in pdf for site of the site of the stock report emailed in pdf for site of the stock report emailed in pdf for site of the site of t	18-05-2020 1 White cement 19-05-2020 1 White cement 19-05-2020 1 From no site visit on: 18 th , 19 th , 20th, 22 nd , t (MRN/other) & stock report emailed in pdf format to purcha Sl. No. during the week From No. 1727 lered but received: Nil HO /vendor that are pending for repair: Nil tions & remarks: Nil Project Manager Admin Officer/II SV. Subba Reddy K. sravani	18-05-2020 1 White cement De 19-05-2020 1 White cement De 19-05-2020 1 White cement De 1809 Site visit on: 18th, 19th, 20th, 22nd, t (MRN/other) & stock report emailed in pdf format to purchase? Sl. No. during the week From No. 1727 Sl. No. during the week From No. 1727 Sl. No. during the week From No. 1727 Slered but received: Nil HO /vendor that are pending for repair: Nil tions & remarks: Nil Project Manager SV. Subba Reddy K. sravani	18-05-2020 1 White cement Delivered by 19-05-2020 1 White cement Delivered by used in this week 1 From no 1809 to site visit on: 18th, 19th, 20th, 22nd, 1t (MRN/other) & stock report emailed in pdf format to purchase? Sl. No. during the week From No. 1727 To No. Idered but received: Nil HO /vendor that are pending for repair: Nil tions & remarks: Nil Project Manager Admin Officer/Manager Admin SV. Subba Reddy K. sravani	18-05-2020 1 White cement Delivered by Monda 19-05-2020 1 White cement Delivered by Monda 19-05-2020 1 From no 1809 to site visit on: 18th ,19th ,20th ,22nd , t (MRN/other) & stock report emailed in pdf format to purchase? Yes / No. during the week From No. 1727 To No. 176 lered but received: Nil HO /vendor that are pending for repair: Nil tions & remarks: Nil Project Manager SV. Subba Reddy K. sravani	

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Plus Like Vous

Siere Model Properties Pt Lid-May flower platinum Purchase Media Siere 2020-05-30 Requisition Requisition No Program of Americal Descarption Purchase Manager - Remarks In transcript is soot delivered is soot delivered in the purchase of the purchase o	Prepared by:	Prabhakar						
Requisition No	Date:	Modi Propertic	ss Pvt Ltd-May flower platinum					
Requisition Material Descerription Purchase Manager - Remarks Material Descended List of requisitions where PO/WO not prepared 3 working days after requisition FOG7232 Purchase Manager - Remarks delivered of delivery 6.5.20 Curtain rods Online purchased, a waiting for delivery Online purchased, a waiting for delivery 22.45.20 Buffing machine Confeciled by MID PO 67694 22.45.20 Flat files Promotions to follow up PO 67694 11.5.50 Flat files Promotions to follow up PO 67694 22.45.20 Wiltro gamet wave PO 67694 PO 67694 22.50 Man doors PO 67694 PO 67694 22.50 Man doors PO 67694 PO 67694 22.50 Man doors PO 67694 PO 67694 22.50 Curing pipes PO 67694 PO 67694 22.50 Curing pipes Pook will aviable in a day or two you may pick up PO 67694 22.50 Curing pipes Pook will aviable in a day or two you may pick up Pook will faviable in a day or two you may pick up 22.50 MSL angle b	Site:	2020-05-30						
Requisition Material Description Purchase Manager - Remarks Material delivered? Date of requisitions where PO/WO not prepard 3 working days after requisition POG/232 Purchase Manager - Remarks delivered? 6.5.20 Curtain rods Curtain rods Online purched, a waiting for delivery Purchase purchase 2.2-05-20 Buffine methine Conciled by MD POG/7594 2.2-05-20 Glass paration POG/7594 POG/7594 12.5.20 Wipro garnet wave POG/7549 POG/7549 1.5.20 Man doors POG/7549 POG/7549 1.5.5.20 Checkerd likes Stock will avialable in a day or two you may pick up POG/7549 1.5.5.20 Checkerd likes Stock will avialable in a day or two you may pick up POG/7549 1.5.5.20 Checkerd likes Stock will avialable in a day or two you may pick up POG/5549 1.5.5.20 Charle bindes Pod will avialable in a day or two you may pick up Pod will avialable in a day or two you may pick up 2.5.5.20 POW Pipes Poke up from SSLLP 2.5.5.20 MSL angle Power of the pipes <						If material is not		-
List of requisitions where PO/WO not prepard 3 working days after requisition Po6/222 6.5.20 Curtain rods Po6/222 2.2-0.5-20 Buffing machine Po6/7694 13.5-20 Ciles partation Po6/7694 13.5-20 Ciles partation Po6/7694 13.5-20 Ciles partation Po6/7694 13.5-20 Ciles partation Po6/7694 13.5-20 Wipro gamet wave Po6/7694 13.5-20 Main doors Po6/7694 13.5-20 Main doors Po6/7694 13.5-20 Circles of the lead time Po6/7694 13.5-20 Circles of the lead time Po6/7694 13.5-20 Main doors Po6/7694 14.5-20 Circles of the lead time Po6/7694 15.5-20 Circles of the lead time Po6/7694 16.5-20 Circles of the lead ti	Requisition No		Material Descentiption	Purchase Manager - Remarks	Material delivered?	delivered - is	***************************************	
6.5.20 Curtain rods 7 6.5.20 Design Curtain 8 4 22-05-20 Buffing machine 5 22-05-20 Glass partation 6 12.5.20 Glass partation 7 13.5.20 Wipro garnet wave 7 13.5.20 Main doors 7 12.5.20 Main doors 7 1.5.20 Main doors 8 1.5.20 Curing pipes 1.648 11.5.20 Curing pipes 1.657 12.5.20 MS Stools 1.657 12.5.20 MS Stools 1.677 20.5.20 CPVC Pipe 1.677 20.5.20 Roller blinds 1.688 22.5.20 MS Langle bracket 1.688 22.5.20 MS Langle		List of requisit	ions where PO/WO not prepard 3 working days after requisition					
6.5.20 Design Curtain 4 22-05-20 Buffing machine 5 22-05-20 Glass partation 6 12.5.20 Glass partation 7 13.5.20 Wipro gamet wave 7 22.5.20 Main doors 8 22.5.20 Main doors 8 22.5.20 Main doors 8 22.5.20 Curing pipes 1652 20.5.20 Curing pipes 1657 12.5.20 MS Stools 1657 12.5.20 MS Stools 1677 20.5.20 CPVC Pipe 1677 20.5.20 Roller blinds 1688 22.5.20 MS Langle bracket 1688 23.5.20 Templates	11636	6.5.20	Curtain rods	P067232				Name of Street or other Persons and Person
4 22-05-20 Buffing machine 5 22-05-20 Glass partation 6 12.5.20 Flat files 1 13.5.20 Wipro garnet wave 5 22.5.20 Main doors 6 22.5.20 Main doors 7 Checkerd tiles 1.54 of requisitions where PO/WO is prepard and items have not been deliverd at the properties 1.648 11.5.20 Curing pipes 1.657 12.5.20 MS Stools 1.669 18.5.20 Epson printer ink 1.677 20.5.20 CPVC Pipe 1.678 20.5.20 Roller blinds 1.688 22.5.20 MSL angle bracket 1.689 23.5.20 Templates	11637	6.5.20	Design Curtain	Online purchsed, a waiting for delivery				
13.5.20 Glass partation 13.5.20 Flat files 13.5.20 Wipro gamet wave 13.5.20 Main doors 1.3.5.20 Main doors 1.3.5.20 Main doors 1.3.5.20 Main doors 1.3.50 Curing pipes 1.5.20 Clam sheel cards 1.5.20 CPVC Pipe 1.5.20 CPVC Pipe 1.5.20 MS Langle bracket 1.5.20 CRMS Langle br	11684	22-05-20	Buffing machine	Cancelled by MD				-
13.520 Flat files 13.520 Wipro gamet wave 22.520 Main doors Secondary 22.520 Main doors Secondary 1.350 Main doors Secondary 1.350 Checkerd tiles 1.520 Curing pipes 1.520 Curing pipes 1.520 MS Stools 1.520 Checkerd tiles 1.520 MS Stools 1.520 Checkerd tiles 1.520 Checkerd tiles 1.520 MS Stools 1.520 Checkerd tiles 1.520 Checkerd tiles 1.520 MS Langle bracker 1.520 MS Langle bracker 1.589 23.5.20 Templates 1.520 Templates 1.520 Checkerd tiles 1.520	11685	22-05-20	Glass partation	PO 67694			-	
13.520 Wipro gamet wave 22.520 Main doors 1.520 Main doors 1.520 Main doors 1.520 Main doors 1.520 Checked tiles 1.520 Curing pipes 1.520 MS Stools 1.520 MS Stools 1.520 MS Stools 1.520 Clam sheel cards 1.520 Clam sheel cards 1.520 ChVC Pipe 1.520 MS Langle 1.520 ChVC Pipe 1.520 ChVC Pipe 1.520 ChVC Pipes	11656	12.5.20	Flat files	Promotions to follow up				
List of requisitions where PO/WO is prepard and items have not been deliverd at List of requisitions where PO/WO is prepard and items have not been deliverd at II-548 I1.5.20 Curing pipes I652 20.5.20 Curing pipes I657 12.5.20 MS Stools I669 18.5.20 Epson printer ink I671 18.5.20 CPVC Pipe I677 20.5.20 CPVC Pipe I678 20.5.20 Roller blinds I688 22.5.20 MS L angle bracket I688 22.5.20 MS L angle bracket I689 23.5.20 Templates	11661	13.5.20	Wipro garnet wave	Cancell this requisition				
List of requisitions where PO/WO is prepard and items have not been deliverd at 116.48 11.5.20 Checkrd tiles 1652 20.5.20 Curing pipes 1657 12.5.20 MS Stools 1669 18.5.20 Epson printer ink 1671 18.5.20 CPVC Pipe 1677 20.5.20 CPVC Pipe 1679 20.5.20 Roller blinds 1682 20.5.20 MS Langle bracket 1689 22.5.20 MS Langle bracket 1689 23.5.20 Templates	11686	22.5.20	Main doors	PO 67549				
requisitions where PO/WO is prepard and items have not been deliverd at Checkrd tiles Curing pipes MS Stools Epson printer ink Clam sheel cards CPVC Pipe PVC Pipes Roller blinds MS L angle MS L angle bracket Templates								1
Checkrd tiles Curing pipes MS Stools Epson printer ink Clam sheel cards CPVC Pipe PVC Pipes Roller blinds MS L angle MS L angle bracket Templates		List of requisit	ions where PO/WO is prepard and items have not been deliverd a	t site beyond the lead time				
Curing pipes MS Stools Epson printer ink Clam sheel cards CPVC Pipe PVC Pipes Roller blinds MS L angle MS L angle bracket Templates	11648	3 11.5.20	Checkrd tiles	Partly deliverd by supplier balance will be deliverd				
MS Stools Epson printer ink Clam sheel cards CPVC Pipe PVC Pipes Roller blinds MS L angle bracket Templates	11652	2 20.5.20	Curing pipes	Stock will avialable in a day or two you may pick up				
Epson printer ink Clam sheel cards CPVC Pipe PVC Pipes Roller blinds MS L angle MS L angle bracket Templates	11657	7 12.5.20	MS Stools	Thrusday delivery				
Clam sheel cards CPVC Pipe PVC Pipes Roller blinds MS L angle MS L angle bracket Templates	11669	18.5.20	Epson printer ink	Follow up with system admin sunil				
CPVC Pipe PVC Pipes Roller blinds MS L angle MS L angle bracket Templates	11671	18.5.20	Clam sheel cards	Stock will avialable in a day or two you may pick up				
PVC Pipes Roller blinds MS L angle MS L angle bracket Templates	11677	20.5.20	CPVC Pipe	Pick up from SSLLP				
Roller blinds MS L angle MS L angle bracket Templates	11679	20.5.20	PVC Pipes	Pick up from SSLLP				T
MS L angle MS L angle bracket Templates	11682	20.5.20	Roller blinds	Deliverd				
MSL angle bracket Templates	11687	22.5.20	MSL angle	Tomorrow delivery				-
Templates	11688	22.5.20	MSL angle bracket	Tomorrow delivery				
	11689	23.5.20	Templates	Delivery with 4-5 days				

and spen

Company:			operties pvt.ltd	AND REAL PROPERTY AND ADDRESS OF THE PARTY AND	Date:	06.06.2020	
Site:			wer Platinum		Prepared by:	K.sravani	- 1595
Report From	/To	30.05.20	020 to06.05.2020)	Approved by:	S. V. Subba Reddy	
Report Date		06.06.20	020				
	itions nu	imbers m	issing in the repo	ort':			11
			WO not prepared		days after requi	sition:	1000
Req No.		Date	Serial no of item in Req.		Description	Reason for not preparing PO/WO#	
11636	06-05	5-2020	7	Cu	rtain rod	Catalog to show to MD	
11637	06-05	5-2020	8	Desig	gn curtains	Rates enqury Cance	Ted &
11678	20-05	-2020	1	Slun	np cone nt	Online purchase by ssee	
11699	28-05	-2020	3	Char	ngeover	Po to be issue	
11700	27-05	-2020	4	Kitcher	n units	Draft to be prepare 618	47
11701	27-05	-2020	5	Wall units	nits ,kitchen	Draft to be prepare 648	पि
11707	02-06	-2020	1		BS soap	Online purchase	
	1			25500	a		
11709	02-06	-2020	6	Site offic	e with arrow	Po to be issue	
11710	02-06	-2020	8	Main doo	or beeding	Po to be issue 6741	+
11711	02-06	-2020	1	Grill	s	Po to be issue 6480	8
List of requis	sitions w	here PO/	WO is prepared a	and items ha	ve not been recei	ived at site beyond the lead time:	1233
Req No.		Date	Serial no of item in Req.		Description	Details of discussion with supplier ^s	
11648	11-05	5-2020	3	Chec	kered tiles	Partially Delivered w6	on on
11652	20-05	5-2020	1	Cur	ring pipe	Partially delivered	13/3
1						,	303
11657	12-05	5-2020	1	M	S Stool	Partially delivered	
11669	18-05	-2020	1	Epson	printer ink	Partially delivered	
11671	18-05	-2020	1	Clams	shell cards	Partially delivered South	gan
							an
11677	20-05	-200		Ср	ovc pipe	Partially delivered A num	4

Page 1 of 2

Mardin horo Losh 6/6/2020

FO TELEFORM	T						_		-	
11679	20-05-2020				Pvc	pipes		Partially d	elive	red
11685	22-05-2020				Glass	partition		Delivered	by T	uesday 👌
11689	23-05-2020	7	7		Tem	plate		Delivered b	у Мо	onday
11696	28-05-2020	1			Spa	acers		Partially (delive	ered /
11708	02-06-2020			S	q pipe 2	Oft length		Delivered b	у Мо	onday
Gate pass iss	sued in this wee	k		1		From no	1818	to		1821
Delivery var	site visit on:			2nd,	3rd					
	rt (MRN/other)	& stock rep	ort emai			mat to purcha	ise?	1	es /	No
DC register	Sl. No. during th	he week	From	No.	1783			To No.	179	7
Items not or	dered but receiv	ed: Nil		-						
	HO /vendor tha	Control of the Contro	ng for re	epair:	Nil			THE ST		1 25 (3)
Other correc	tions & remarks	s: Nil							HILL	
Details		Project M	anager		Ad	min Officer/N	Manager	Admin A	Audit	
Sign		SV.Subba				sravani				
Date		06.06.202	0		06.	06.2020			100	

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Company:	Mo	diProperties pvt.ltd	Date:	30 .05.2020	
Site:		yflower Platinum	Prepared by:	K.sravani	
Report From	To 23.	05.2020 to30.05.2020	Approved by:	S.V.Subba Reddy	
Report Date		05.2020			
		ers missing in the repo			
			3 working days after req		
Req No.	Req Dat	e Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#	
11636	06-05-20	20 7	Curtain rod	Catalog to show to MD	MD R
11637	06-05-20	20 8	Design curtains	Rates enqury	
11661	13-05-202	20 1	Wipro Garnet Wave	Po to be issue Cancel	the geo onl mate illbe Sent
11684	22-05-202	20 1	Buffing machine	67460 Po to be issue	ill be Sent
11685	22-05-202	20 1	Glass partition	Po to be issue	d.
11686	22-05-202	20	Main doors	Po to be issue	
List of requis	itions where	PO/WO is prepared a	nd items have not been re	ceived at site beyond the lead time:	
Req No.	Req Da		Item Description	Details of discussion with supplier ^{\$}	
11648	11-05-20	20 3	Checkered tiles	Partially Delivered	veek
11652	20-05-20	20 1	Curing pipe	Delivered by Monday	Jus Jus
11657	12-05-20	20 1	MS Stool	Delivered by Monday	
11669	18-05-202	20 1	Epson printer ink	Partially delivered	eln
11671	18-05-202	20 1	Clamshell cards	Partially delivered	et nock
11677	20-05-20)	Cpvc pipe		in day
11679	20-05-202	20	Pvc pipes	Partially delivered Tomosa	
11682	20-05-202	20 2	Roller blinds	Delivered by Tuesday	ly deli-
11601	22-05-202	20 1	Mar	Hork done fan	/
11687	22-03-20	20 1	Ms L angle	Delivered by Tuesday	
11688	22-05-202	20 4	Ms I angle bracket	Delivered by Monday	vion de

Page 1 of 2

11689	23-05-2020	7	7		Template	Deliver	ed by Mond	lay	Le to	, =
								5	lock no	3
Gate pass iss	sued in this weel	k		1	From no	1809	to)	1814	
Delivery var	site visit on:			24th .	26h 28 th 30 th		THE R		1700000	7
Inward repor	rt (MRN/other)	& stock rep			odf format to purch	ase?		Yes / N	No	9
DC register	Sl. No. during th	ne week	From	No.	1761		To No.	178	2	3
Items not ore	dered but receiv	ed: Nil								
Items sent to	HO /vendor tha	at are pendi	ng for rep	pair: N	il					
Other correct	tions & remarks	: Nil						12919		1
Details		Project M	anager		Admin Officer/	Manager	Admin A	Audit		
Sign		SV.Subba			K.sravani	. Paris				
Date		30.05.202			30 .03.2020			1111111		

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Company: Site: Report From /	ModiP	roperties pvt.ltd	Date:	13.06.2020		
Report From		wer Platinum	Prepared by:	K.sravani		
		020 to113.05.202	The second secon	S.V.Subba Reddy		
Report Date	13.06.2	the same of the sa	io ripprovou oj:			
		nissing in the repo	ort*:			
List of requisi	tions where PO	WO not prepared	1 3 working days after req	uisition:		
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO		
11636	06-05-2020	7	Curtain rods	Catalog to show to MD		
11700	27-05-2020	1	Kitchen units ,wall units	Delivered by Tuesday		
11701	27-05-2020	5	Wall units ,kitchen units	Delivered by Thursday		
11655	12-05-2020	1	Executive bags	Online purchase		
11707	02-06-2020	1	SBD ABS soap dispenser	Online purchase		
11694	4 27-05-2020 2		Camera battry, memory card	Online purchase		
T'. C	tions I DO	WO is a second	- 1 it 1	poissed at gita havened the lead time:		
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with suppliers		
11671	18-05-2020	1	Clamshell cards	Delivered by Monday		
11677	20-05-200		pvc pipe	Partially delivered		
11685	22-05-2020	1	Glass partition	Delivered by Tuesday		
11692	26-05-2020	8	Templates	Delivered today		
11714	05-06-2020	2	Sanitizers, Gampas	No stock at supplier		
	05-06-2020	02	Safety nets	Delivered by Monday		
11718						
	08-06-2020	2	Roller blinds	Delivered by Monday -		

Gate pass issued in this week				From no		to			
Delivery van site visit on:		6th 9th	6th 9th 12th						
Inward report (MRN/other) & s	stock report emai	led in	pdf form	nat to purcha	se?		Yes / No		
DC register Sl. No. during the week From			1798			To No.	1821		
Items not ordered but received:									
Items sent to HO /vendor that a	re pending for re	epair: N	Jil				S THE ROBERT		
Other corrections & remarks: N	lil								
Details Pr	oject Manager		Adı	nin Officer/I	Manager	Admin A	Audit		
Sign SV.Subba Reddy			K.s	ravani					
Date 13	3.06.2020		13.	06.2020					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!