PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/6/20	Prepared by:	V. Pavali
PO/WO no.	67382	PO / WO Date.	22/5/20
Supplier Name	veerabhadra Enterprises	PO/WO amount	25,905/-
Firm/Company	summit sales LLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	081	02/06/20	25,905/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,905/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	79622	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				—
Amount C –Other Debits :_				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				25,905/-
Amount E – PO / WO value:				25,905/-
Amount F – Difference (A – E):				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	19/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Pavali	[signature]	[signature]				
Date	15/6/20	16/6					

APPROVED
16 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH/CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP

Address : DOC-NO - 67382 - 14551

GSTIN No. 36ACQFS2044C1Z7

State : T.S State Code : 36

Invoice No. : 081

Invoice Date : 2/6/2020

DC No. :

State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No.	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	Lizol 500ml		48 Box	76/-		3648=00	
2)	Scented phenyle.		24nos	45/-		1080=00	
3)	Santoor Hlwsh.		48nos	63/-		3024=00	
4)	Air pocket		24nos	43/-		1032=00	
5)	Vim Bar.		24nos	40/-		960=00	
6)	Harpic 500ml.		24Box	77/-		1848=00	
7)	Colin.		48nos	70/-		3360=00	
8)	Dust ~~Bin~~ Pan.		10nos	20/-		200=00	
9)	Dust ~~Bin~~ Bin.		10nos	50/-		500=00	
10)	Bleeching Powder.		4Bag	40/-		4000=00	
11)	T/Brush -		20nos	35/-		700=00	
12)	Yellow cloth.		120no.	15/-	1800=00		

Certified by:

Stores Manager

INWARD
Inward No: 14326 Dt: 5/6/20
MRN No: 79622 Dt: 5/6/20
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6625 Date: 13/6/20
Sign.

Amount in Words

	5%	18%	12% - 0%
Total Amount before Tax	1800=00	20352=00	
Add SGST	45=00	1831=68	
Add CGST	45=00	1831=68	
Add IGST			
Round Off		-0=36	
Total Amount after Tax	1890=00	24015=00	
Total Tax Amount.		GRAND TOTAL	25905=00

Bank Details :
A/c. No. **303011023425**
Branch : **General Bazar, Secunderabad.**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

15-06-2020 10:01:15

Purchase Order

67382
15.05.20 11:59:03

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	67382	14551
Doc Date	22-05-2020	
Quote No	Nil	
Quote Date	22-05-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
2	4046 - Consumables - Phinyle - 1Ltr - nos	24.00	45.00	0.00	18.00	1,274.40
3	4008 - Consumables - Cleaning Cloth - other - nos *yellow*	120.00	15.00	0.00	5.00	1,890.00
4	4022 - Consumables - Dettol - NA - nos *hand wash*	48.00	63.00	0.00	18.00	3,568.32
5	4001 - Consumables - Air Freshner - NA - nos *Air pocket*	24.00	43.00	0.00	18.00	1,217.76
6	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	24.00	77.00	0.00	18.00	2,180.64
8	4014 - Consumables - Colin - 500ml - nos	48.00	70.00	0.00	18.00	3,964.80
9	4026 - Consumables - Dust bin - NA - nos	10.00	50.00	0.00	18.00	590.00
10	4098 - Consumables - Dust pan - NA - nos	10.00	20.00	0.00	18.00	236.00
11	4067 - Consumables - Bleach powder - NA - kgs *25 kg bags*	100.00	40.00	0.00	18.00	4,720.00
12	4007 - Consumables - Cleaning Brush - NA - nos	20.00	35.00	0.00	18.00	826.00
					Total Order Value . . .	**25,905.36**

Rupees : Twenty Five Thousand Nine Hundred Five and Paise Thirty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	20.05.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	14551
Material required before date:		ID No.	57026

No	Description	Size	Quantity	Units	Inward No	Date
1	GOVA ROPE		20	NOS		
2	SPONGES		500	NOS		
3	CUBE TESTING MOULDS		12	NOS		
4	BOMBAY BROOMS	BIG	50	NOS		
5	YELLOW CLOTH		120	NOS		
6	DETTOL HAND WASH 67382		48	NOS		
7	VIM BAR		24	NOS		
8	HARPIC		24	NOS		
9	COLIN		48	NOS		
	TOILET CLEANING BRUSH		20	NOS -35	%, 18	
11	AEIR PACKET		24	NOS		
12	DUST BIN		10	NOS		
13	DUST PAN		10	NOS		
14	PHENOYL		24	NOS		
15	BLEECHING POWDER	25 KG	4	BAGS		
16	LIZOL		48	NOS		

Remarks:For stock maintainance

Prepared By	SOWMYA	Approved by	
Sign.& Date	20.5.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.