PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/06/2020	Prepared by:	MINISH
PO/WO no.	67522	PO / WO Date.	28/05/2020
Supplier Name	Ganesh Tube Traders	PO/WO amount	15,930/-
Firm/Company	SSLLP.	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	25.	30/05/2020.	15,930/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,930/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	25.	30/05/2020.	79543	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				15,930/-
Amount E – PO / WO value:				15,930/-
Amount F – Difference (A – E):				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explaine
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained belo
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained belc
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.___/- ☑ No
Payment – due date	22/06/2020

Remarks: –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	A
Sign:							
Date							

APPROVED
15 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value e 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

Clair® Too Strong to Resist...

GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 25

Ref No. 67522

Dated 30-May-2020

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**TEFLON TAPE 12MMX10MT**	3919	18 %	**1,000 NO**	15.00	NO	10 %	**13,500.00**
	CGST							**1,215.00**
	SGST							**1,215.00**
	Total			**1,000 NO**				**₹ 15,930.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 66198 Date 11/6/20 Sign.

INWARD	
Inward No: 14309	Dt: 2/6/20
MRN No: 79543	Dt: 04/6/20.
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Amount Chargeable (in words) E. & O.E

INR Fifteen Thousand Nine Hundred Thirty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3919	13,500.00	9%	1,215.00	9%	1,215.00	2,430.00
Total	**13,500.00**		**1,215.00**		**1,215.00**	**2,430.00**

Tax Amount (in words) : **INR Two Thousand Four Hundred Thirty Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS(2018-2019)

GANESH TUBE SEC'BAD

Authorised Signatory

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

  29-05-2020 10:46:34 AM

67522
23.05.20 2:03:42

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	67522	14566
	Doc Date	28-05-2020	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	28-05-2020	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6040 - Miscellaneous - Tefflon tape - NA - nos	1,000.00	15.00	10.00	18.00	15,930.00
					Total Order Value . . .	**15,930.00**

Rupees : Fifteen Thousand Nine Hundred Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.05.2020
Site & Phase :	SHLLP	Time:	10.30
Supplier		Req. No.	14566
Material required before date:		ID No.	57191

No	Description	Size	Quantity	Units	Inward No	Date
1	CONCEALED FLUSH TANK 67520		30	NOS		
2	TEFLON TAPE 67522		1000	NOS		
3	DOUBLE SOCKET PIPE	4"	20	NOS		
4	DOUBLE SOCKET PIPE 67521	3"	30	NOS		
5	DOUBLE SOCKET PIPE	4'	30	NOS		
6	DOUBLE SOCKET PIPE	3'	30	NOS		
7						
8						
9						
10						

Remarks:For stock maintainance

Prepared By	SOWMYA	Approved by	APPROVED BY 29 MAY 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	27.5.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.