PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/6/20	Prepared by:	T. Bhaskar
PO/WO no.	67326	PO / WO Date.	20/5/20
Supplier Name	Supre Agency	**PO/WO amount**	31742
Firm/Company	SSLLP	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0214	8/6/20	27298
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			27298

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			79920	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	—
Amount C –Other Debits :_	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27298
Amount E – PO / WO value:	31742
Amount F – Difference (A – E):	4444
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	19/6/20
Remarks:_ Short Received	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 16 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	13/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Original For Buyer

Supreme Agencies GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer
C2260
SUMMIT SALES LLP
3 5-4-187/3&4 , II ND FLOOR
M G ROAD
SECUNDERABAD.-500003.,Telangana

Buyer's GSTIN No: 36ACQFS2044C1Z7

GSTIN No : 36ABWPS5297A1Z1

Tax Invoice No.	0214	Invoice Date	08-Jun-20
DC No. & Date.	/	Due Date	08-Jun-20
P.O. No.	67326 / 14549	P.O. Date	20-May-20
Terms of Payment	AGAINST DELIVERY	Mode Of Dispatch	AUTO
Transporter Name		Vehicle No	TS 10 UA 0143
L/R No.		L/R Date	
Freight Terms		Bill Type	GST Bill

Consignee Delivery Address
C2260
SUMMIT SALES LLP
BEHIND KINGSTON PG COLLEGE , CHERLAPALLY ,
HYDERABAD.,Telangana
State Code : 36.

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
	Plastic Crates, Bins, Lids, Pallets							
1	600X400X325 SSP (BLUE)	39231090		43.00 NOS	538.00	23134.00	18.00	4164.12
Total				43.00 NOS		23134.00		4164.12

INWARD
Inward No: 96 Dt: 08/06/20
MRN No: 79920 Dt:
Received By: Sign:
MODI PROPERTIES

GST Sum In Words:
Rupees Four Thousand One Hundred Sixty-Four And Twelve Paisa Only

Bill Amount In Words:
Rupees Twenty-Seven Thousand Two Hundred Ninety-Eight Only

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 6983
Date: 13/6/20
Sign:

Gross Total	23134.00
Freight Amt	0.00
CGST Amt	2082.06
SGST Amt	2082.06
IGST Amt	0.00
Round off	-0.12
Total Amount	27298.00

Terms & Conditions:
1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made throgh a crossed cheque / NEFT / RTGS
4. Goods Once Sold Cannot be taken back or Exchange.
5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies

SUPREME AGENCIES HYDERABAD

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Duplicate For Transporter

Supreme Agencies GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer
C2260
SUMMIT SALES LLP
3 5-4-187/3&4 , II ND FLOOR
M G ROAD
SECUNDERABAD.-500003.,Telangana

Buyer's GSTIN No: 36ACQFS2044C1Z7

GSTIN No : 36ABWPS5297A1Z1

Tax Invoice No.	0214	Invoice Date	08-Jun-20
DC No. & Date.	/	Due Date	08-Jun-20
P.O. No.	67326 / 14549	P.O. Date	20-May-20
Terms of Payment	AGAINST DELIVERY	Mode Of Dispatch	AUTO
Transporter Name		Vehicle No	TS 10 UA 0143
L/R No.		L/R Date	
Freight Terms		Bill Type	GST Bill

Consignee Delivery Address
C2260
SUMMIT SALES LLP
BEHIND KINGSTON PG COLLEGE , CHERLAPALLY ,
HYDERABAD.,Telangana
State Code : 36.

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GST Sum In Words:
Rupees Four Thousand One Hundred Sixty-Four And Twelve Paisa Only

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MODI PROPERTIES PVT. LTD. INWARD No: Date: Sign: SEC'BAD

Gross Total	23134.00
Freight Amt	0.00
CGST Amt	2082.06
SGST Amt	2082.06
IGST Amt	0.00
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For Supreme Agencies

SUPREME AGENCIES HYDERABAD

Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

Page(s) 1 Of 1 20-05-2020 3:16:42 PM

67326
15.05.20 11:59:03

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Supreme Agencies Fatehnagar	**Doc No**	67326	14549
	Doc Date	20-05-2020	
	Quote No	Nil	
GSTIN 36ABWPS5297A1Z1 23771946	**Quote Date**	31-08-2019	
23776002 9849137074	**SupplyType**	Supply	

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4049 - Consumables - Plastic Tub - NA - nos *SSP-604032 color Blue 66 ltrs capacity*	50.00	538.00	0.00	18.00	31,742.00
				Total Order Value . . .		**31,742.00**

Rupees : Thirty One Thousand Seven Hundred Fourty Two Only.

Terms and Conditions :-

Partly Recd
Bill : 0214 Dt 8/6/20
Amt : 27298 /-
13/6/20 Bal : 4444 /-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 15 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For *Supreme Agencies*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	20.05.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	14549
Material required before date:		ID No.	57024

No	Description	Size	Quantity	Units	Inward No	Date
1	PLASTIC BOXES	STD	50	NOS		
2	67326					
3						
4						
5						
6						
7						
9						

Remarks:For stock maintainance

Prepared By	SOWMYA	Approved by	APPROVED 20 MAY 2020
Sign.& Date	20.5.2020	Sign. & Date	MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.