

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/6/20		Prepared by:		V. Panali	
PO/WO no.		67193		PO / WO Date.		16/5/20	
Supplier Name		Rita seeds store		PO/WO amount		1,100/-	
Firm/Company		Meha & Modi Reality Kowkulp		Project		6717	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	1374	01/06/20		1,100/-			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,100/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	79508	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						—	
Amount C – Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,100/-	
Amount E – PO / WO value:						1100/-	
Amount F – Difference (A – E):						—	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			19/6/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Panali						
Date	15/6/20	15/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

CASH / CREDIT BILL

Ph : 65168470
23222835

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS,
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL, IMPLEMENTS ETC.

3-6-295/4, Hyderguda, Hyderabad - 29.

No. **1374** Date: 01-06-2020
W/s. Mehhta & Modi Realty Kowkur LLP

PO 67193 dt 16/5/2020

S. No.	PARTICULARS	Qty.	Rate	Amount Rs. Ps.	
1.	Sprinkle	2m	550/-	1100	00
INWARD Inward No: 10444 Dt: 02.06.20 MRN No: 79509 Dt: 03.06.20 Received By: John MEHTA & MODI REALTY KOWKUR LLP INWARD No: 55962 Date: 5/6/20 Sign: [Signature]					
TOTAL				1100	00

Purchase Order



67193

06.05.20 1:44:20

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18-05-2020 3:07:36 PM

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	67193	140215
Doc Date	16-05-2020	
Quote No	Nil	
Quote Date	12-03-2019	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7344 - Plumbing - other - Sprinkler - brass - 3/4 In - Nos with Stand	2.00	550.00	0.00	0.00	1,100.00
Total Order Value . . .					1,100.00

Rupees : One Thousand One Hundred Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order for GHMC park watering purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Rita Seeds**

Date : __/__/__

Requisition Form

Company Name:		MEHTA AND MODI REALTY KOWKUR LLP		Date:		14.05.2020	
Site & Phase:		GHT		Time:		12:30	
Supplier:				Req. No.		140215	
Material required before :		18.05.2020		ID No.		56851	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Bross Sprinkler with MS Stands	3/4"	02	Nos			
2							
Remarks: For GHMC Park watering purpose							
Prepared By		N.Shravya		Approved by		A.Suresh	
Sign.& Date		14.05.2020		Sign. & Date		14.05.2020	