PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/6/20	Prepared by:	Sowmya.
PO/WO no.	67643.	PO / WO Date.	1/6/20
Supplier Name	SSllp.	PO/WO amount	7,080.
Firm/Company	Serene constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11630	10/6/20.	7,080
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,080.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9717	10/6/20	49769	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,080
Amount E – PO / WO value:	7,080
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	15/6/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 17 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	11/6/20	17/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11630
Serene Constructions LLP	Invoice Date.	10-06-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	67643
	PO Date.	01-06-2020
	Req ID	57309
	Req Date	01-06-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150257

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4782 - Electrical - wires - A1 service Wire - 7/20 - 4 bundles	85446020	400	15.00	6,000.00	18	1,080.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,000.00		1,080.00
	540.00	540.00	Total Invoice Amount	7,080.00		

Rupees : Seven Thousand Eighty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 66349 Date: 13/6/20 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-06-2020 2:40:42 PM

67643
03.06.20 12:48:12

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67643	150257
	Doc Date	01-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *4 bundles*	400.00	15.00	0.00	18.00	7,080.00
			Total Order Value . . .			**7,080.00**

Rupees : Seven Thousand Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. above order for V.no.07 to 12 & 30,38 ose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Serene constructions llp	Date:	30-5-2020
Site & Phase :	SERENE FARMS	Time:	15.55
Supplier		Req. No.	150257
Material required before date:	Urgent	ID No.	57309

No	Description	Size	Quantity	Units	Inward No	Date
1	**7/20 Al Service Wire**	Std	04	Bundles		
2						
3	67643					
4						
5						
6						
7						
8						
9						
10						

Remarks:The above material is required for 07,08,09,10,11&12&30,38

Prepared By	SYED GOLAM SARWAR	Approved by	APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	30-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9717
Serene Constructions LLP	DC Date.	10-06-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	67643
	PO Date.	01-06-2020
	Req ID	57309
GSTIN : 36ACVFS7909P1ZV	Req Date	01-06-2020
	Loc Req No	150257

	Description of Goods	HSN/SAC	Qty
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts	85446020	400
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38857
Date:
Sign: 16/6

INWARD
Inward No: 5092 | Dt: 10/06/2020
MRN No: 79769 | Dt: 10/6/2020
Received By: Suman | Sign:
Serene Construction (Hyd) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11630
Serene Constructions LLP	Invoice Date.	10-06-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	67643
	PO Date.	01-06-2020
	Req ID	57309
	Req Date	01-06-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150257

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4782 - Electrical - wires - A1 service Wire - 7/20 - 4 bundles	85446020	400	15.00	6,000.00	18	1,080.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,000.00		1,080.00
	540.00	540.00	Total Invoice Amount	7,080.00		

Rupees : Seven Thousand Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 5092	Dt: 10.06.20
MRN No:	Dt:
Received By: Suman	Sign:
Serene Construction (Hyd) LLP	