PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 11/6/20 | Prepared by: | Sowmya. |
| PO/WO no. | 67637 | PO / WO Date. | 1/6/20. |
| Supplier Name | ssllp. | PO/WO amount | 26,207.33. |
| Firm/Company | Serene constructions llp | Project | Serene farms. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 11628 | 10/6/20. | 26,207.33. |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 26,207.33. |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 9716 | 10/6/20 | 79773 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 26,207.33 |
| Amount E – PO / WO value: | 26,207.33. |
| Amount F – Difference (A – E): | |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ ~~Yes □ No (explained below~~) |
| Excess / short material received | □ ~~Approved – within acc~~eptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for ~~balan~~ce material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. ✓ □ No |
| Payment – due date | 15/6/20 |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | [signature] | [signature] APPROVED 17 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 11/6/20 | 17/6/20 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| | | |
|---|---|---|
| **Customer Details** | Invoice No. | 11628 |
| Serene Constructions LLP | Invoice Date. | 10-06-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict | PO No. | 67637 |
| | PO Date. | 01-06-2020 |
| | Req ID | 57264 |
| | Req Date | 29-05-2020 |
| GSTIN : 36ACVFS7909P1ZV | Loc Req No | 150256 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2368 - Carpentry - wood - MDF Board - 7.5 MM - sft | | 672 | 33.05 | 22,209.60 | 18 | 3,997.72 |
| | 8'x4'-21 nos | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 22,209.60 | | 3,997.72 |
| | 1,998.86 | 1,998.86 | Total Invoice Amount | 26,207.33 | | |

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

**for Summit Sales LLP**

*Authorised signatory*

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 66343 Date 13/6/20 Sign.

Subject to Hyderabad Jurisdiction

# Purchase Order

   01-Jun-20 11:24:17 AM

67637
03.06.20 12:48:11

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551   9618244433

| | | |
|---|---|---|
| **Doc No** | 67637 | 150256 |
| **Doc Date** | 01-06-2020 | |
| **Quote No** | Nil | |
| **Quote Date** | 13-03-2020 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2368 - Carpentry - wood - MDF Board - 7.5 MM - sft<br>*8'x4'-21 nos* | 672.00 | 33.05 | 0.00 | 18.00 | 26,207.33 |
| | | | | **Total Order Value . . .** | | **26,207.33** |

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All boards are Action tesa brand, Acatia light, OSL each design of 15 nos of boards, one board cost is Rs-1248, included GST. |
| **Payment Terms** | After delivery and productions of bill |
| **Tax** | GST Included in the above prices |
| **Delivery Date** | With in 15 days |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Extra as per actuals |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order is for villa no: Site purpose, 21,28,06., purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

Accepted the above Terms And Conditions

For ***Serene Constructions LLP***   For ***Summit Sales LLP***

Authorised Signatory

Name : ____________   Name : ____________   Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SERENE CONSTRUCTION LLP | Date: | 29-05-20 |
| Site & Phase: | Serene farms | Time: | 11.00 |
| Supplier | | Req. No. | 150256 |
| Material required before date: | 31-05-2020 | ID No. | 57264 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | MDF boards | 8'x4' | 21 | nos | | |
| 2 | | | | | | |
| 3 | | | | | | |
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| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

67637

Remarks: The above material is required for false ceiling in villa-21,28,06

| | | | |
|---|---|---|---|
| Prepared By | SYED GOLAM SARWAR | Approve by | |
| Sign. & Date | 29-05-20 | Sign. & Date | |

NOTE: on receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 

| Customer Details | | |
|---|---|---|
| Serene Constructions LLP | DC No. | 9716 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict | DC Date. | 10-06-2020 |
| | PO No. | 67637 |
| | PO Date. | 01-06-2020 |
| | Req ID | 57264 |
| | Req Date | 29-05-2020 |
| GSTIN : 36ACVFS7909P1ZV | Loc Req No | 150256 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 2368 - Carpentry - wood - MDF Board - 7.5 MM - sft | | 672 |
| 2 | | | |
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MODI PROPERTIES PVT. LTD. INWARD No: 38860 Date: 16/6 SECBAD

INWARD No: 5095 Date: 10/06/2020
MRN No: 73773 Dt: 10/6/2020 Sign:
Received By: Suman
Serene Construction (Hyd) LLP

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 11628 |
|---|---|---|
| Serene Constructions LLP | Invoice Date. | 10-06-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict | PO No. | 67637 |
| | PO Date. | 01-06-2020 |
| | Req ID | 57264 |
| | Req Date | 29-05-2020 |
| GSTIN : 36ACVFS7909P1ZV | Loc Req No | 150256 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 22,209.60 | | 3,997.72 |
|---|---|---|---|---|---|---|
| | 1,998.86 | 1,998.86 | Total Invoice Amount | | 26,207.33 | |

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

| INWARD | |
|---|---|
| Inward No: 5095 | Dt: 10:06:20 |
| MRN No: | Dt: |
| Received By: Soman | Sign: |
| Serene Construction (Hyd) LLP | |

Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*