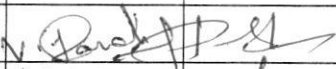
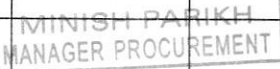


PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                               |                                                                                     |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         |                                                                                     | 17/6/20          |                                                                                                                                                                           | Prepared by:                                                        |                             | V. Parali  |                  |
| PO/WO no.                                                     |                                                                                     | 67156            |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 15/5/20    |                  |
| Supplier Name                                                 |                                                                                     | S.S. Computers   |                                                                                                                                                                           | PO/WO amount                                                        |                             | 30,500/-   |                  |
| Firm/Company                                                  |                                                                                     | Summit sales Llp |                                                                                                                                                                           | Project                                                             |                             | SS66p      |                  |
| Sl. No.                                                       | Bill No.                                                                            | Bill Date        | Bill amount                                                                                                                                                               |                                                                     |                             |            |                  |
| 1.                                                            | 002                                                                                 | 20/5/20          | 30,500/-                                                                                                                                                                  |                                                                     |                             |            |                  |
| 2.                                                            |                                                                                     |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 3.                                                            |                                                                                     |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 4.                                                            |                                                                                     |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                                                                                     |                  |                                                                                                                                                                           | 30,500/-                                                            |                             |            |                  |
| Sl. No.                                                       | DC No                                                                               | DC. Date         | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            | —                                                                                   | —                | 79431                                                                                                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                                                                                     |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.                                                            |                                                                                     |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 4.                                                            |                                                                                     |                  |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B – Other Credits :                                    |                                                                                     |                  |                                                                                                                                                                           | —                                                                   |                             |            |                  |
| Amount C – Other Debits :                                     |                                                                                     |                  |                                                                                                                                                                           | —                                                                   |                             |            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                                                                                     |                  |                                                                                                                                                                           | 30,500/-                                                            |                             |            |                  |
| Amount E – PO / WO value:                                     |                                                                                     |                  |                                                                                                                                                                           | 30,500/-                                                            |                             |            |                  |
| Amount F – Difference (A – E):                                |                                                                                     |                  |                                                                                                                                                                           | —                                                                   |                             |            |                  |
| Quantity received as per PO /WO                               |                                                                                     |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                                                                                     |                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (explained below)                                                                                     |                                                                     |                             |            |                  |
| Excess / short material received                              |                                                                                     |                  | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                     |                             |            |                  |
| Close PO / W?O                                                |                                                                                     |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                                                                                     |                  | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                                                                     |                             |            |                  |
| Payment – due date                                            |                                                                                     |                  | 21/6/20                                                                                                                                                                   |                                                                     |                             |            |                  |
| Remarks:                                                      |                                                                                     |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
|                                                               |                                                                                     |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
|                                                               |                                                                                     |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer                                                                    | Purchase Manager | Procurement Manager                                                                                                                                                       | M D                                                                 | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         |  |                  |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Date                                                          | 17/6/20                                                                             | 18/6             |                                                                                        |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

## TAX INVOICE

(ORIGINAL FOR RECIPIENT)

**S Computers**

5-2-199/200/A/4, 1st FLOOR,  
DISTILLERY ROAD, RANIGUNJ,  
SECUNDERABAD-500003  
GSTIN/UID: 36AAWPY3653P1ZE  
State Name : Telangana, Code : 36  
E-Mail : mahendra74@gmail.com  
Buyer

**SUMIT SALES LLP**

5-4-187/3&4  
2nd FLOOR, M.G ROAD  
SECUNDERABAD  
GSTIN/UID : 36ACQFS2044C1Z7  
State Name : Telangana, Code : 36

Invoice No.

**002**

Delivery Note

Dated

**20-May-2020**

Mode/Terms of Payment

Supplier's Ref.

Other Reference(s)

Buyer's Order No.

**67156**

Dated

**18-May-2020**

Despatch Document No.

Delivery Note Date

Despatched through

Destination

Terms of Delivery

| SI No. | Description of Goods | HSN/SAC | GST Rate | Part No. | Quantity | Rate      | per | Amount      |
|--------|----------------------|---------|----------|----------|----------|-----------|-----|-------------|
| 1      | EPSON M205 PRINTER   | 8443    | 18 %     |          | 2 Nos    | 12,923.73 | Nos | 25,847.46   |
|        | Output CGST          |         |          |          |          |           |     | 2,326.27    |
|        | Output SGST          |         |          |          |          |           |     | 2,326.27    |
| Total  |                      |         |          |          | 2 Nos    |           |     | ₹ 30,500.00 |

Amount Chargeable (in words)

E. &amp; O.E

**Indian Rupees Thirty Thousand Five Hundred Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---------|---------------|------------------|--------------------|----------------|------------------|------------------|
| 8443    | 25,847.46     | 9%               | 2,326.27           | 9%             | 2,326.27         | 4,652.54         |
| Total   | 25,847.46     |                  | 2,326.27           |                | 2,326.27         | 4,652.54         |

Tax Amount (in words) : **Indian Rupees Four Thousand Six Hundred Fifty Two and Fifty Four paise Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : City Union Bank Ltd.,

A/c No. : 510909010082782

Branch &amp; IFS Code : HIMAYATNAGAR &amp; CIUB0000061

for S.S Computers

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

|                         |                   |
|-------------------------|-------------------|
| <b>INWARD</b>           |                   |
| Inward No: 14281        | Dt: 27/5/20       |
| MRN No: 79481           | Dt: 01/6/20       |
| Received By:            | Sign: [Signature] |
| <b>SUMMIT SALES LLP</b> |                   |

This is a Computer Generated Invoice

Certified by:

Stores Manager

# Purchase Order

Page(s) 1 Of 1

09-06-2020 3:25:03 PM



67156

06.05.20 1:44:19

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

S.S.COMPUTERS

5-2-199/200/A, 1st Floor, Distillery Road,  
Ranigunj, Hyderabad, Telangana.

GSTIN 36AAWPY3653P1ZE

9866106959

|            |            |       |
|------------|------------|-------|
| Doc No     | 67156      | 14524 |
| Doc Date   | 15-05-2020 |       |
| Quote No   | Nil        |       |
| Quote Date | 15-05-2020 |       |
| SupplyType | Supply     |       |

**Kind Attn : Mahendra Kumar Yadagiri**

Purchase Order for the Supply of following Items.

| Item Name                                                   | Qty  | Rate      | Dis% | GST  | Amount    |
|-------------------------------------------------------------|------|-----------|------|------|-----------|
| 1 5051 - Equipment - other - Printer - other - nos<br>M-205 | 2.00 | 15,250.00 | 0.00 | 0.00 | 30,500.00 |
| Total Order Value . . .                                     |      |           |      |      | 30,500.00 |
| Rupees : Thirty Thousand Five Hundred Only.                 |      |           |      |      |           |

**Terms and Conditions :-****Specification / Brand** All items shall be of Epson brand model M 205**Payment Terms** 100% as advance**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra, 9502266233, Mahesh.**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 1yr against Manufacture defect**Advance Paid** Rs...../- vide cheq**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for one Office use and another for Purchase Department Purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

41  
09/06/2020

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **S.S.COMPUTERS**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_