

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/6/20		Prepared by:		V. Panali	
PO/WO no.		67814		PO / WO Date.		8/6/20	
Supplier Name		elegant enterprises		PO/WO amount		7,369/-	
Firm/Company		Summit sales hwp		Project		ssbhp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	0044	11/6/20		1,764/-			
2.	0043	11/6/20		5,605/-			
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						7,369/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	79847	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						7,369/-	
Amount E – PO / WO value:						7,369/-	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			19/6/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	12/6/20	18/6	18 JUN 2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

INWARD		Certified by: <i>[Signature]</i>		
Inward No:	14368	Dt:	12/6/20	
MRN No:	79842	Dt:	12/6/20	
Received By:	Sign: <i>[Signature]</i>		Stores Manager	
SUMMIT SALES LLP				



Phone: 040- 6638-5358, E-mail address: elegantyd@hotmail.com

Reverse Charge :	Nil	Transportation Mode :	Not Applicable
Invoice Number :	EE2021-0043	Vehicle/LR Number :	Not Applicable
Invoice Date :	11 June 2020	Date of Supply :	11 June 2020
State :	Telangana	State Code :	36
		Place of Supply :	Hyderabad

Name : M/s Summit Sales LLP		Delivery Challan No. : Not Applicable		Date : - x -	
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003		Purchase Order No. : 6 7 8 1 4		Date : 08.06.2020	
GSTIN : 36ACQFS2044C1Z7		Delivery Location : Summit Housing LLP, Cherlapally, Behind Kingston PG college, Hyd. Ph: 9502266233 / 9618244433			
State : Telangana		Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☒ Within 30 days from date of Invoice.			
		State Code : 36			

[illegible]

Rupees: Five Thousand Six Hundred Five Only.

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Total Amount Before Tax:	4,750.00
Add : C G S T :	427.50
Add : S G S T :	427.50
Add : I G S T :	0.00
R/o + Transportation :	0.00
Total Amount :	Rs. 5,605.00

1. Goods once sold will not be taken back or exchanged
2. Interest at 24% P. A. will be charged after Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

Authorised Signatory

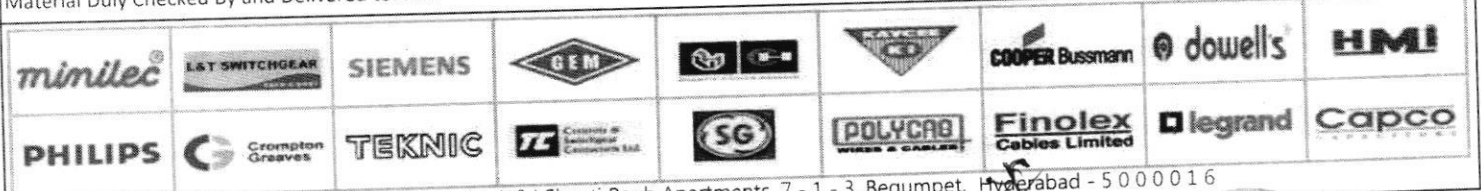
E & O. E.

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

****No Guarantee & Warranty on Breakages & Burnout.**

Material Duly Checked By and Delivered to: Mr.

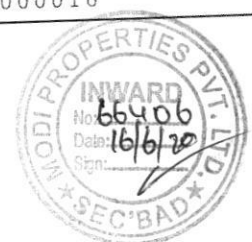
Eway Bill No. Not Applicable Dated: Not Applicable



Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016

INWARD	
Inward No: 4269	Dt: 12/6/20
MRN No: 79848	Dt: 12/6/20
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

Certified by:
Stores Manager



Purchase Order

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08-06-2020 2:34:50 PM



67814

03.06.20 12:48:13

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	67814	14599
Doc Date	08-06-2020	
Quote No	Nil	
Quote Date	30-09-2019	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4555 - Electrical - other - Earth pipe - 2 In - nos	10.00	475.00	0.00	18.00	5,605.00
2 4804 - Electrical - other - Earth Powder - NA - bags	12.00	140.00	0.00	5.00	1,764.00
Total Order Value . . .					7,369.00

Rupees : Seven Thousand Three Hundred Sixty Nine Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms On complete delivery of all materials only !

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for Stock maintain Purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Accepted the above Terms And Conditions

For **Summit Sales LLP**

For **Elegant Enterprises**

Authorised Signatory


Name : _____

Name : _____

Date : __/__/__

Requisition Form

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.