PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/6/20	Prepared by:	V. Parab
PO/WO no.	66815	PO / WO Date.	19/3/20
Supplier Name	sri balaji enterprises	PO/WO amount	1,32,405/-
Firm/Company	Summit sales WLP	Project	SSWLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18	10/6/20	39,613/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			39,613/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	18	10/6/20	79784	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				39,613/-
Amount E – PO / WO value:				1,32,405/-
Amount F – Difference (A – E):				92,792/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	~~□ Yes □ No – wait for balance~~ material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	19/6/20
Remarks:	final bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Parab	[signature]	[signature] APPROVED 18 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	17/6/20	18/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **18**	Dated **10-06-2020**
	PO / DOC No. **66815**	D.C. No. **18**
	Vehicle No. **TS07UA 9256**	Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8301	SS Mortise lock HL170 ass			15	2238.00	33570.00
						Cartage	
					15		33570.00

re Tax : Rs 33570.00 Tax Rs.: 6042.60 Post Tax Rs.: 39612.60 R/o Rs.: 0.40 **Final Rs.: 39613.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8301	33570	9%	3021.3	9%	3021.3			6042.60
								0
								0
Total	**33570**		**3021.3**		**3021.3**	**0**	**0**	**6042.60**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 66383
Date: 16/6/20
Sign:

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES HYD

II-Shree Ganeshay Namah II

GSTIN: 36AEIPJ0494H1ZF

Subject to Hyderabad Jurisdiction

Cell : 9030605690
9885288441

"SRI"

SBE SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.

DELIVERY CHALLAN

Sl. No. No 1 8

Date: 10-6-2020

Buyer's Name: summit sales LLP

Address: summit Housing Chedlapally P.O - DOC No. 66815

GSTIN: 36ACQFS2044C1Z7 Phone

Description of Goods	Thickness	Size	No. of Pcs.	Remarks
SS-Mortise Lock HL170ASS			15NOS	✓

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38930
Date:
Sign: 16/6

INWARD
Inward No: 4360 Dt: 10/6/20
MRN No: 79784 Dt: 11/6/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Receiver's Signature with Stamp

E.& O.E.

Despatch through/Transport Name................................ Vehicle No. TS07UA 9256

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For SRI BALAJI ENTERPRISES

Purchase Order

 19-Mar-20 3:18:25 PM

66815
16.03.20 3:39:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc No**	66815	14479
	Doc Date	19-03-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	18-03-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	28.00	3,730.00	40.00	18.00	73,943.52
2	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	160.00	335.00	40.00	18.00	37,948.80
3	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	24.00	860.00	40.00	18.00	14,613.12
4	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
				Total Order Value . . .		**132,405.44**

Rupees : One Lakh(s) Thirty Two Thousand Four Hundred Five and Paise Fourty Four Only.

Part received
I V. Bill no 9 Amount Rs 92,793/-
Balance has to be receivable Rs 39,612/-
final bill received amt - 39,613/-
V. Reddy 15/5/2020
17/6/20.

Terms and Conditions :-

Specification / Brand	All items shall be Dorset except door stopper.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 4 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Warranty for Mortise lock, cylendarical locks is two years
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintanence , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory
Name : ____________

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*
Name : ____________
Date : __/__/____

Estimate/Draft PO

 18-Mar-20 2:36:00 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	66815	14479
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	18-03-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	18-03-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

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3	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	24.00	860.00	40.00	18.00	14,613.12
4	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
					Total Order Value . . .	**132,405.44**

Rupees : One Lakh(s) Thirty Two Thousand Four Hundred Five and Paise Fourty Four Only.

Terms and Conditions :-

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Warranty	Warranty for Mortise lock, cylendarical locks is two years
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintanence , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
18 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.3.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14479
Material required before date:		ID No.	56434

No	Description	Size	Quantity	Units	Inward No	Date
1	MORTISE LOCK		28	NOS		
2	CYLINDRICAL LOCK		24	NOS		
3	SS HINGES		160	NOS		
4	MAGNETIC DOOR STOPPER		50	NOS		
5						
6						
7						
8						
9						
11						
12						

66815

Remarks:For stock maintainance

Prepared By	SOWMYA	Approved by	
Sign.& Date	17.3.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
18 MAR 2020
SOHAM MODI
MANAGING DIRECTOR