

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17.06.2020		Prepared by:		Sunita	
PO/WO no.		GT938		PO / WO Date.		12.06.2020	
Supplier Name		Shubham Enterprises		PO/WO amount		6,866.10	
Firm/Company		Silver Oak Villas		Project		SOVLP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	208	13.06.2020		6,366.00/-			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				6,366.00/-			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	80060	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :				—			
Amount C – Other Debits :				—			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,366.00/-			
Amount E – PO / WO value:				6,366.00/-			
Amount F – Difference (A – E):				6,366.00/-			
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			19.06.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sunita						
Date	17/6/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Ph : (O) : 66318150
: 66568150
: 66568151



5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

UBHAM ENT

Account No. : 3631001600000013
IFS Code : PUNB0363100

Purchase Order

Page(s) 1 Of 1

13-06-2020 10:23:42 AM

Or



67938

03.06.20 12:48:14

From Company : **Silver Oak Villas LLP**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36ADBFS3288A2Z7

Supplier Details

Shubham Enterprises

5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

GSTIN 36AMRPG2711M1ZT

6656-8151..

040-66318150/23468151

9849153774

Doc No

67938

16239

Doc Date

12-06-2020

Quote No

Nil

Quote Date

12-06-2020

SupplyType

Supply

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4676 - Electrical - switches - C/O Switch - other - nos 100 ams	1.00	8,300.00	35.00	18.00	6,366.10
Total Order Value . . .					6,366.10

Rupees : Six Thousand Three Hundred Sixty Six and Paise Ten Only.

Terms and Conditions :-**Specification / Brand** All items shall be of L&T brand/**Payment Terms** After delivery of all materials & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Against Manufacture defect**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for HO purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Date : __/__/__

Requisition Form

Company Name:		SOVLLP		Date:		12.06.2020	
Site & Phase :		HO		Time:		11:40	
Supplier				Req. No.		16239	
Material required before date:			Urgent		ID No.		
					57582		
No	Description	Size	Quantity	Units	Inward No	Date	
1	CHANGE OVER(MANUAL) L&T	100 AMPS	01	nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks : FOR 3 RD floor HO Purpose							
Prepared By		T.SURYANARAYANA		Approved by			
Sign.& Date		12-06-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
12 JUN 2020
SURYANARAYANA
MANAGING DIRECTOR
emul

Estimate/Draft PO

Page(s) 1 Of 1

12-06-2020 4:11:10 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Shubham Enterprises
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

GSTIN 36AMRPG2711M1ZT 6656-8151..
040-66318150/23468151 9849153774

Doc No	67938	16239
Doc Date	12-06-2020	
Quote No	Nil	
Quote Date	12-06-2020	
SupplyType	Supply	

Kind Attn : Viral.

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4676 - Electrical - switches - C/O Switch - other - nos 100 ams	1.00	8,300.00	0.00	18.00	9,794.00
Total Order Value . . .					9,794.00

Rupees : Nine Thousand Seven Hundred Ninty Four Only.

Terms and Conditions :-

Specification / Brand All items shall be of L&T brand/

Payment Terms After delivery of all materials & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Against Manufacture defect

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for HO purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks



forgoted Disocate in PO
12/6/20 35%

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : _____

Name : _____

Date : __/__/__