PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/6/20	Prepared by:	Sowmya
PO/WO no.	67653	PO / WO Date.	1/6/20
Supplier Name	SS/Lp.	PO/WO amount	4,248
Firm/Company	Sov Lp	Project	Sov Lp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11582	8/6/20.	4,248
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,248

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9671	8/6/20	80045	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,248
Amount E – PO / WO value:	4,248
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below~~)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- □ No
Payment – due date	13/6/20.

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	10/6/20.	18/6/20					

APPROVED 18 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11582
5-4-187/ 3 & 4, II FLoor, MG Road, Secubderabad	Invoice Date.	08-06-2020
	PO No.	67653
	PO Date.	01-06-2020
	Req ID	57317
	Req Date	01-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	16196

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2147 - Carpentry - hardware - Pad Lock - NA - nos		16	225.00	3,600.00	18	648.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,600.00		648.00
	324.00	324.00	Total Invoice Amount	4,248.00		

Rupees : Four Thousand Two Hundred Fourty Eight Only.

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No. 26138 Date: 11/6/20 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-06-2020 5:03:38 PM

67653
03.06.20 12:48:12

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67653	16196
	Doc Date	01-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2147 - Carpentry - hardware - Pad Lock - NA - nos	16.00	225.00	0.00	18.00	4,248.00
					Total Order Value . . .	**4,248.00**
Rupees : Four Thousand Two Hundred Fourty Eight Only.						

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Accounts use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	01-06-2020
Site & Phase :	Head office	Time:	2:25pm
Supplier		Req. No.	16196
		ID No.	57317

No	Description	Size	Quantity	Units	Inward No	Date
1	Round Pad Locks (6 Levers)		15	no's		
2	67653		01	NO	Taken by MD SSA	
3						
4						1/6/20
5						
6						
7						
8						
9						
10						

Remarks: Accounts Cash Locker keys.

Prepared By	Vinay chary	Approved by	
Sign.& Date	01-06-2020	Sign. & Date	APPROVED 02 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9671
Silver Oak Villas LLP	DC Date.	08-06-2020
5-4-187/ 3 & 4, II FLoor, MG Road, Secubderabad	PO No.	67653
	PO Date.	01-06-2020
	Req ID	57317
GSTIN : 36ADBFS3288A2Z7	Req Date	01-06-2020
	Loc Req No	16196

	Description of Goods	HSN/SAC	Qty
1	2147 - Carpentry - hardware - Pad Lock - NA - nos		16
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MRN
8004S

INWARD No. 38923
Date 16/6

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

5-4-187/ 3 & 4, II FLoor, MG Road, Secubderabad

GSTIN : 36ADBFS3288A2Z7

Invoice No.	11582
Invoice Date.	08-06-2020
PO No.	67653
PO Date.	01-06-2020
Req ID	57317
Req Date	01-06-2020
Loc Req No	16196

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2147 - Carpentry - hardware - Pad Lock - NA - nos		16	225.00	3,600.00	18	648.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	324.00	324.00	Total Taxable Amount	3,600.00	648.00
			Total Invoice Amount	4,248.00	

Rupees : Four Thousand Two Hundred Fourty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory