

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		10/6/20		Prepared by:		Sowmya	
PO/WO no.		67653		PO / WO Date.		1/6/20	
Supplier Name		SS/Ip.		PO/WO amount		4,248	
Firm/Company		Sov Ip		Project		Sov Ip	
Sl. No.	Bill No.	11582		Bill Date	8/6/20.		Bill amount
1.							4,248
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							4,248
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9671	8/6/20	80045	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							-
Amount C – Other Debits :							-
Amount D (D=A+B-C) -- Amount to be credited to the supplier:							4,248
Amount E – PO / WO value:							4,248
Amount F – Difference (A – E):							-
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			18/6/20.				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	10/6/20	18/6/20	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

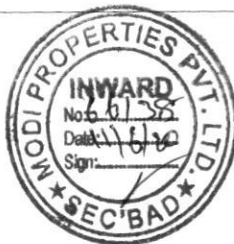
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-06-2020

Customer Details				Invoice No.	11582		
Silver Oak Villas LLP				Invoice Date.	08-06-2020		
5-4-187/ 3 & 4, II Floor, MG Road, Secubderabad				PO No.	67653		
				PO Date.	01-06-2020		
				Req ID	57317		
				Req Date	01-06-2020		
GSTIN : 36ADBFS3288A2Z7				Loc Req No	16196		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2147 - Carpentry - hardware - Pad Lock - NA - nos		16	225.00	3,600.00	18	648.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	3,600.00		648.00
		324.00	324.00	Total Invoice Amount	4,248.00		

Rupees : Four Thousand Two Hundred Fourty Eight Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

02-06-2020 5:03:38 PM



67653

03.06.20 12:48:12

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67653	16196
Doc Date	01-06-2020	
Quote No	Nil	
Quote Date	01-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2147 - Carpentry - hardware - Pad Lock - NA - nos	16.00	225.00	0.00	18.00	4,248.00
Total Order Value . . .					4,248.00

Rupees : Four Thousand Two Hundred Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Accounts use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		01-06-2020	
Site & Phase :		Head office		Time:		2:25pm	
Supplier				Req. No.		16196	
				ID No.		57317	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Round Pad Locks (6 Levers)		15	no's			
2	62653		01	NO	Taken by MD SSA		
3					16/6/20		
4							
5							
6							
7							
8							
10							
Remarks: Accounts Cash Locker keys.							
Prepared By		Vinay chary		Approved by			
Sign. & Date		01-06-2020		Sign. & Date			

APPROVED
02 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

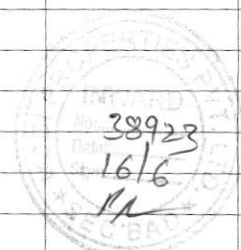
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-06-2020

Customer Details		DC No.	9671
Silver Oak Villas LLP		DC Date.	08-06-2020
5-4-187/3 & 4, II Floor, MG Road, Secubderabad		PO No.	67653
		PO Date.	01-06-2020
		Req ID	57317
		Req Date	01-06-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	16196
	Description of Goods	HSN/SAC	Qty
1	2147 - Carpentry - hardware - Pad Lock - NA - nos		16
2			
3			
4			
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MAN
80045

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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