PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/6/20	Prepared by:	Sowmya
PO/WO no.	67726.	PO / WO Date.	3/6/20
Supplier Name	Sllp.	PO/WO amount	31,499.99
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11583.	4/6/20	31,499.99
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			31,499.99

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9627	4/6/20.	80044	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	31,499.99
Amount E – PO / WO value:	31,499.99
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below~~)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	8/6/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 18 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/6/20.	18/6/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11533
5-4-187/3 &4, II Floor, MG Road, Secunderabad	Invoice Date.	04-06-2020
	PO No.	67726
	PO Date.	03-06-2020
	Req ID	57399
GSTIN : 36ADBFS3288A2Z7	Req Date	03-06-2020
	Loc Req No	16212

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5175 - Equipment - consumable durable - TV - Other		1	24609.37	24,609.37	28	6,890.62
	Micromax 49"						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	24,609.37		6,890.62
	3,445.31	3,445.31	Total Invoice Amount	31,499.99		

Rupees : Thirty One Thousand Four Hundred Ninty Nine and Paise Ninty Nine Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 66089 Date: 11/6/20 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 03-Jun-20 3:32:11 PM

67726
03.06.20 12:48:12

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	67726	16212
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5175 - Equipment - consumable durable - TV - Other - nos *Micromax 49"*	1.00	24,609.37	0.00	28.00	31,499.99
					Total Order Value . . .	**31,499.99**

Rupees : Thirty One Thousand Four Hundred Ninty Nine and Paise Ninty Nine Only.

Terms and Conditions :-

Specification / Brand	Items are Miromax 49" smart LED TV
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified specifications above order is for conference room purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

REQUISITION FORM (Note: WRITE IN CAPITAL LETTERS)

Company Name	Silver oak villas LLP				
Site & Phase	HO			Requisition No.	16212
Date	01-06-20	Time:	12.22	ID-	57399
Supplier					
Material required before				Time:	
Sl. No.	Description		SIZE	QTY	UNITS
1	TV	67726	49''	1	Nos
Remarks: For HO Conference , purpose.					
				ID. No:	
Prepared By:	Prabhakar	Approved By:			
Sign. & Date:	16.10.19	Sign. & Date:			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9627
Silver Oak Villas LLP	DC Date.	04-06-2020
5-4-187/3 &4, II Floor, MG Road, Secunderabad	PO No.	67726
	PO Date.	03-06-2020
	Req ID	57399
	Req Date	03-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	16212

	Description of Goods	HSN/SAC	Qty
1	5175 - Equipment - consumable durable - TV - Other - nos		1
2			
3			
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INWARD
Inward No: 89 Dt: 04/06
MRN No: 80044 Dt:
Received By: Samarth Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. INWARD No: 38863 Date: 16/6 Sign: SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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Authorised signatory

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