

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/6/2020		Prepared by:		K.R. Chakraborty	
PO/WO no.		65597		PO / WO Date.		10/2/2020	
Supplier Name		Y. Purihpalalika		PO/WO amount		15,900/-	
Firm/Company		Vishka Homes		Project		Vishka Homes.	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	156	6/6/2020	18.285/-				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			18.285/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			29722	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			18.285/-				
Amount E – PO / WO value:			15.900/-				
Amount F – Difference (A – E):			2.385/-				
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			22/6/2020				
Remarks: Including Transport charges.							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	17/6/2020	17/6	18 JUN 2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN: 36APYPY9568E1ZM

TAX INVOICE

Cell : 88978 95924

Composite Scheme

**Y. PUSHPALATHA****GARDEN CONTRACTOR**H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist, Hyderabad - 500 049.M/s. Vista Homes
Kushaiguda - Hyd.SI.No. 156Date: 06/06/2020

Party's GSTIN

P.O. No. 65597

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs.	Ps.
1	Supply of Carpet grass-		1500 SPT		18285.00	
G.TOTAL					18285.00	

Rupees in words: Eighteen Thousand Two
Hundred Eighty five only.For **Y. PUSHPALATHA**

Authorised Signature

Purchase Order

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11-02-2020 4:57:18 PM



65597

01.02.20 11:15:37

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Y PUSHPALATHA
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

8897895924

Doc No	65597	99415
Doc Date	10-02-2020	
Quote No	Nil	
Quote Date	10-02-2020	
SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6016 - Miscellaneous - Carpet Grass - NA - sft	1,500.00	10.00	0.00	6.00	15,900.00
Total Order Value . . .					15,900.00

Rupees : Fifteen Thousand Nine Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penalty For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for F & G Landscape purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Vista Homes**

Authorised Signatory

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**Name: 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		VISTA HOMES		Date:		07-02-2020	
Site & Phase :		PHASE-1		Time:		12:08	
Supplier				Req. No.		99415	
Material required before date:			13-02-2020		55363		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Green Carpet Gross		1500	Sft			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For F&G Landscape Purpose.							
Prepared By		T.MADHU		Approved by			
Sign.& Date		07.02.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Purchase Order

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Y PUSHPALATHA
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderabad

GSTIN 36APYPY9568E1ZM

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Measurment Nil

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Remarks



For **Vista Homes**

Authorised Signatory

Accepted the above Terms And Conditions

For **Y PUSHPALATHA**

Name : _____

Name : _____

Date : __/__/__