PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/6/20	Prepared by:	V. Ranchi
PO/WO no.	67374	PO / WO Date.	22/5/20
Supplier Name	Sri venkata durga Anjaneya Steel Ind.	PO/WO amount	1,180/-
Firm/Company	Serene constructions LLP	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	2453	29/5/20	1,180/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,180/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	79778	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,180/-
Amount E – PO / WO value:	1,180/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	19/6/20
Remarks:_	

	Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Ranchi	[signature]	[signature]					
Date	17/6/20.	18/6						

APPROVED
18 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GST No. : 36ABVPS3995A1Z1

TAX INVOICE
CASH / CREDIT

Cell : 98850 57887
93913 81610

Sree Venkata Durga Anjaneya Steel Tubes

Dealers in : G.I. Slotted Channel, G. I. Bracket, Full Thread Rods, Nuts, Bolts & Washers, Universal Clamps, U-Bolts, Anchor Bolts, Wooden Screws, Bombay Nails etc.

5-5-159, NEAR LALA TEMPLE, RANIGUNJ, SECUNDERABAD - 500 003.

E-mail : svdast@yahoo.com 2453

M/s. SERENE CONSTRUCTIONS LLP
MG ROAD
SEC-BAD

GST No. 36ACVFS7909P1ZV

Invoice No. : 2453 Date : 29/05/2020
P. O. No. & Date : 67374 / 150238 22/5/2020
Desp. Through :
Delivery At :

S. No.	HSN Code	PARTICULARS	Qty.	Rate	Per	AMOUNT
1	7318	10x3" A/Bolt	100 Nos	10 each		1000

M. and
7337528678.

INWARD
Inward No. 5098 Dt: 10/6/2020
MRN No. 79998 Dt: 10/6/2020
Received By: Suman Sign:
Serene Construction (Hyd) LLP

Transportation	
TOTAL	1000
SGST @ 9%	90
CGST @ 9%	90
IGST @	
ROUND OFF	
G. TOTAL	1180

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 66261
Date: 13/6/20
Sign:

Bank : THE LAKSHMI VILAS BANK LTD.,
Branch : R. P. Road, Secunderabad.
A/c. No. : 0677351000000650
IFSC Code : LAVB0000677

Rupees One thousand One hundred & Eighty Only

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For Sree Venkata Durga Anjaneya Steel Tubes

Authorised Signatory

Purchase Order

 23-05-2020 1:23:50 PM

67374
15.05.20 11:59:03

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Sri Venkata Durga Anjaneya Steel Tubes	**Doc No**	67374	150238
5-5-159,Near:Lala Temple,Ranigunj,Secunderabad-50003	**Doc Date**	22-05-2020	
	Quote No	Nil	
GSTIN 36ABVPS3995A1Z1	**Quote Date**	14-09-2019	
040-66568520 9885057887	**SupplyType**	Supply	

Kind Attn : Akhil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2036 - Carpentry - hardware - Anchor Bolt (Bolt type) - 10mm - nos 3"	100.00	10.00	0.00	18.00	1,180.00
					Total Order Value . . .	**1,180.00**

Rupees : One Thousand One Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.1,3,4,5,6 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Venkata Durga Anjaneya Steel Tubes***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	serene constructions llp	Date:	15-05-2020
Site & Phase :	SERENE FARMS	Time:	11.15
Supplier		Req. No.	150238
Material required before date:	24.06.2019	ID No.	56891

No	Description	Size	Quantity	Units	Inward No	Date
1	**MS rectangular pipes(2mm thick)**	50mmx25mm	80	lengths		
2	MS square pipes(3.5mm thick)	90mmx90mm	5	lengths		
3	MS square pipes(3mm thick)	75mmx75mm	30	lengths		
4	welding rods (mangalam brand)	std	1	bundle		
5	MS plates	150mmx150mmx8mm	50	nos		
6	Anchor bolts 67374	10mmx50mm	2	packtes		
7	67275					
8						
9						
10						

Remarks:The above material is required for portico of villas-01,03,04,05,06

15 MAY 2020

Prepared By	SYED GOLAM SARWAR	Approved by	
Sign.& Date	15-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.