

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 15/6/20		Prepared by: Sowmya	
PO/WO no. 67868		PO / WO Date. 10/6/20	
Supplier Name Sslp.		PO/WO amount 964.56.	
Firm/Company GVRCL.		Project GVRCL.	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11679	12/6/20.	964.56.
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			964.56.
Sl. No.	DC No	DC. Date	MRN No.
1.	9764	12/6/20	99910
2.			
3.			
4.			
Amount B – Other Credits :			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			964.56
Amount E – PO / WO value:			964.56.
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☐ No	
Payment – due date		20/6/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	15/6/20	18/6	MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-06-2020

Customer Details GV Research Centre Pvt Ltd Genome Valley, Shameerpet, hyderabad GSTIN : 36AAHCG4562D1ZP				Invoice No.		11679			
				Invoice Date.		12-06-2020			
				PO No.		67868			
				PO Date.		10-06-2020			
				Req ID		57544			
				Req Date		09-06-2020			
				Loc Req No		163041			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos				12	37.00	444.00	12	53.28
2	7508 - Stationery - other - Box file - small - nos				12	33.00	396.00	18	71.28
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		840.00	124.56
		62.28		62.28		Total Invoice Amount		964.56	
Rupees : Nine Hundred Sixty Four and Paise Fifty Six Only.									

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

10-06-2020 17:30:50



67868

03.06.20 12:48:14

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-501
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67868	163041
Doc Date	10-06-2020	
Quote No	Nil	
Quote Date	10-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7507 - Stationery - other - Box file - Big - nos	12.00	37.00	0.00	12.00	497.28
2 7508 - Stationery - other - Box file - small - nos	12.00	33.00	0.00	18.00	467.28
Total Order Value . . .					964.56

Rupees : Nine Hundred Sixty Four and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name :

11/06/2020

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/

Requisition Form

Company Name:		GVRC		Date:		09.06.2020	
Site & Phase :		Innopolis		Time:		17.30	
Supplier				Req. No.		163041	
Material required before date:			Urgent		ID No.		57544
No	Description	Size	Quantity	Units	Inward No	Date	
1	Flat Files (GVRC With address)	-	100	Nos			
2	Box files Big	Big	12	Nos			
3	Box files Small	Small	12	Nos			
4							
5							
6							
7							
8							
9							
Remarks: - For Site office use purpose							
Prepared By		Harini		Approved by			
Sign.& Date		06.06.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-06-2020

Customer Details		DC No.	9764
GV Research Centre Pvt Ltd		DC Date.	12-06-2020
Genome Valley, Shameerpet, hyderabad		PO No.	67868
		PO Date.	10-06-2020
		Req ID	57544
		Req Date	09-06-2020
GSTIN : 36AAHCG4562D1ZP		Loc Req No	163041
	Description of Goods	- HSN/SAC	Qty
1	7507 - Stationery - other - Box file - Big - nos		12
2	7508 - Stationery - other - Box file - small - nos		12
3			
4			
5			
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7			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1447	Dt: 12.06.20
MRN No: 79910	Dt: "
Received By:	Sign: [Signature]
G.V. RESEARCH CENTERS PVT. LTD.	

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

1 of 1 : 12-06-2020

Customer DetailsGV Research Centre Pvt Ltd
Genome Valley, Shameerpet, hyderabad

GSTIN : 36AAHCG4562D1ZP

Invoice No.	11679
Invoice Date.	12-06-2020
PO No.	67868
PO Date.	10-06-2020
Req ID	57544
Req Date	09-06-2020
Loc Req No	163041

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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11							
12							
13							
14							
15							
IGST				CGST		SGST	
				62.28		62.28	
Total Taxable Amount				840.00		124.56	
Total Invoice Amount				964.56			

Rupees : Nine Hundred Sixty Four and Paise Fifty Six Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1447	Dt: 12-06-20
MRN No: 79910	Dt: "
Received By:	Sign: [Signature]
G.V. RESEARCH CENTERS PVT. LTD.	

for Summit Sales LLP

Authorised signatory