PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/06/2020	Prepared by:	MINISH.
PO/WO no.	67720	PO / WO Date.	03/06/2020
Supplier Name	Nakshathra Distributors	PO/WO amount	4188/-
Firm/Company	GVRC.	Project	innopolis.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	ND/180/20-21	05/06/2020	4188/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4188/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	ND/180/20-21	05/06/2020		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4188/-
Amount E – PO / WO value:				4,188/-
Amount F – Difference (A – E):				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ___/- ☒ No
Payment – due date	Advance Paid.

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 17 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		17/6					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Statistics (ORIGINAL FOR RECIPIENT)

NAKSHATHRA DISTRIBUTORS Plot No.20, Maruthi Nagar, Hasmathpet, Old Bowenpally, Beside Lane to Spencers Super Market, Hyderabad GSTIN/UIN: 36AALFN3020C1ZR State Name : Telangana, Code : 36 E-Mail : nakshatra.distributors@gmail.com	Invoice No. ND/00180/20-21	Dated 5-Jun-2020
	Delivery Note ND/00180/20-21	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee G V Reserch Centers Pvt Ltd 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. 69720	Dated
	Despatch Document No.	Delivery Note Date 5-Jun-2020
	Despatched through	Destination MG Road
	Bill of Lading/LR-RR No. dt. 5-Jun-2020	Motor Vehicle No.
Buyer (if other than consignee) G V Reserch Centers Pvt Ltd 5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	70220 Aquarius Disp MF Towel Sgl Clp	3924	18 %	1 Nos.	1,738.00	Nos.		1,738.00
2	41500 Kimsoft Smile M Fold Twls	4818	18 %	1 Box *(30 pkt)*	1,811.00	Box		1,811.00
								3,549.00
	CGST Output							319.41
	SGST Output							319.41
	Round Off Adj							0.18
	Total							₹ 4,188.00

INWARD
Inward No: 1446 Dt: 11-06-20
MRN No: Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 662
Date: 12/6/20
Sign:

Amount Chargeable (in words) E. & O.E

INR Four Thousand One Hundred Eighty Eight Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	3,549.00	9%	319.41	9%	319.41	638.82
Total:	3,549.00		319.41		319.41	638.82

Tax Amount (in words) **INR Six Hundred Thirty Eight and Eighty Two paise Only**

Company's Bank Details
Bank Name **Nakshatra Distributors - HDFC Bank**
A/c No. **50200039056777**
Branch & IFS Code **Bowenpally & HDFC0001378**

Company's PAN AALFN3020C

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for NAKSHATHRA DISTRIBUTORS

NAKSHATHRA DISTRIBUTORS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

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Ori

67720
03.06.20 12:48:12

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Naksheatra Distributors	**Doc No**	67720	16193
Regd no: 2340/2014, Regd office: Plot no-20, Maruthi Nagar, Hasmathpet, Old boinpally, Hyderabad.	**Doc Date**	03-06-2020	
	Quote No	Nil	
GSTIN 36AALFN3020C1ZR	**Quote Date**	03-06-2020	
9849578785 9849578785	**SupplyType**	Supply	

Kind Attn : Srikanth

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6201 - Miscellaneous - Tissue paper - NA - Box *70220 M flod dispenser*	1.00	1,738.00	0.00	18.00	2,050.84
2	6201 - Miscellaneous - Tissue paper - NA - Box *41500-M fold (30 packs) 6000 sheets*	1.00	1,811.00	0.00	18.00	2,136.98
					Total Order Value . . .	**4,187.82**

Rupees : Four Thousand One Hundred Eighty Seven and Paise Eighty Two Only.

Terms and Conditions :-

Specification / Brand	Model and number as mentioned above
Payment Terms	Advance payment
Tax	Included in the above prices
Delivery Date	With in 3 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Rs.4,187-00...............by cash
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damages if any before delivery is in suppliers account, above order is for site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Nakshatra Distributors***

Name : ______________

Date : __/__/____

Purchase Order Draft PO for Approval

Page(s) 1 Of 1 03-Jun-20 2:32:07 PM

Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Nakshatra Distributors	**Doc No**	67720	16193
Regd no: 2340/2014, Regd office: Plot no-20, Maruthi Nagar, Hasmathpet, Old boinpally, Hyderabad.	**Doc Date**	03-06-2020	
	Quote No	Nil	
GSTIN 36AALFN3020C1ZR	**Quote Date**	03-06-2020	
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Terms and Conditions :-

Draft PO for Approval

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Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damages if any before delivery is in suppliers account, above order is for site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Nakshatra Distributors***

Name : ______________ Name : ______________ Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	18-03-2020
Site & Phase :	Innopolis	Time:	06:08 pm
Supplier	Amazon	Req. No.	16193
		ID No.	57298

No	Description	Size	Quantity	Units	Inward No	Date
1	Tissue Dispenser		1	no.		
2						
3						
4						
5						
6						
7						
8						
9						
10						

6772

Remarks:

Prepared By	Waseem	Approved by	
Sign.& Date	18-03-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
20 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

★ NAKSHATHRA DISTRIBUTORS

TO
Modi Properties
Hyderabad

Sub ;- Kimberly products Quote - reg

Dear Sir,

Kindly find the Kimberly products quote as follows. Kindly call us if any more info required.

S No	Product with code	Cost	GST	GST Amount	Final Amount
1	70220 M fold Dispenser	1738	18%	312.84	2050.84
2	70230 M Fold Dispenser	3454	18%	621.72	4075.72
3	21500 C fold (20 pak)- 3000 Sheets	1470	18%	264.6	1734.6
4	31500 - (30 paks)- 5400 sheets	2272	18%	408.96	2680.96
5	41500-M fold(30paks) – 6000 sheets	1811	18%	325.98	2136.98
6	69480 - Foam/sanitiser Dispenser	1785	18%	321.3	2106.3
7	30895 - Foam Soap (6 refills) -(1 refill=1 ltr)	1860	18%	334.8	2194.8
8	30909 - Sanitiser (6 refills) -(1 refill=1 ltr)	2950	18%	531	3481

Kindly have a look at the same and guide us further how to proceed.

Thank You
Srikanth Yerram

36AALFN3020C1ZR.