

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		11/6/20		Prepared by:		Soumya	
PO/WO no.		67613		PO / WO Date.		30/5/20	
Supplier Name		SSlp.		PO/WO amount		5,078.90	
Firm/Company		Sov lrp		Project		Sov lrp	
Sl. No.	Bill No.	11616		Bill Date	9/6/20		Bill amount
1.							1,120
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							1,120
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9705	9/6/20	79734	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							-
Amount C – Other Debits :							-
Amount D (D=A+B-C) – Amount to be credited to the supplier:							1,120
Amount E – PO / WO value:							5,078.90
Amount F – Difference (A – E):							3959
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / WO			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			19/6/20				
Remarks: Short Recd							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya						
Date	11/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-06-2020

Customer Details				Invoice No.	11616		
Silver Oak Villas LLP				Invoice Date.	09-06-2020		
Sy no.291, Phase IX, Cherlapally, Hyderabad				PO No.	67613		
				PO Date.	30-05-2020		
				Req ID	57286		
				Req Date	30-05-2020		
GSTIN : 36ADBFS3288A2Z7				Loc Req No	155724		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20	56.00	1,120.00	0	0.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				1,120.00		0.00	
CGST							
SGST							
Total Taxable Amount				1,120.00		0.00	
Total Invoice Amount				1,120.00			

Rupees : One Thousand One Hundred Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

30-05-2020 14:00:55



67613

03.06.20 12:48:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67613	155724
Doc Date	30-05-2020	
Quote No	Nil	
Quote Date	30-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
2 4080 - Consumables - Bombay Brooms - Other - Nos	50.00	7.00	0.00	0.00	350.00
3 4009 - Consumables - Coconut Broom - other - nos	15.00	16.00	0.00	0.00	240.00
4 6023 - Miscellaneous - GI- Bucket - other - nos	5.00	125.00	0.00	18.00	737.50
5 4003 - Consumables - Bombay Broom - Big - nos	20.00	56.00	0.00	0.00	1,120.00
6 2148 - Carpentry - hardware - Plastic gampa - other - nos	10.00	140.00	0.00	18.00	1,652.00
Total Order Value . . .					5,078.90

Rupees : Five Thousand Seventy Eight and Paise Ninty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Silver Oak Villas Phase - IX

Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : 01/06/2020

Sum : 11546 of 5/6/20
At : 3959/-
Bal : 1139/-

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		20-05-2020		
Site & Phase :		Silver Oak Villas		Time:		10.00		
Supplier				Req. No.		155724		
Material required before date:			25-05-2020		ID No.			57286

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic gampa		10	nos		
2	Coconut brooms		15✓	nos		
3	Bombay brooms	Big	20✓	nos		
4	Bombay brooms	Small	50✓	nos		
5	Sponges		100✓	nos		
6	GI bucket		5	Nos		
7						
8						
9						
10						
11						

Remarks: -For site use purpose

Prepared By		G.Mona		Approved by		APPROVED 01 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT	
Sign.& Date		20-05-2020		Sign. & Date			

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		25.09.19	
Site & Phase :		Silver Oak Villas		Time:		12.00	
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By		K.PURSHOTHAM		Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

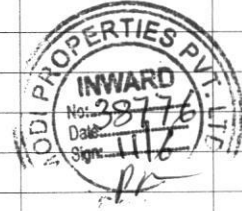
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-06-2020

Customer Details		DC No.	9705
Silver Oak Villas LLP		DC Date.	09-06-2020
Sy no.291, Phase IX, Cherlapally, Hyderabad		PO No.	67613
		PO Date.	30-05-2020
		Req ID	57286
		Req Date	30-05-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155724
	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	20
2			
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INWARD WITH TIME	
Inward No. 11284	Dt: 9/6/20
MRN No: 79734	Dt: 9/6/20
Received By:	Sign: [Signature]
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

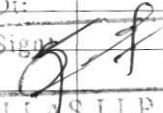
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				Req ID	57286		
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15							
				INWARD WITH TIME: 9/6/20 Inward No. 14284 Dt: 9/6/20 MRN No: Dt: Received By: Sign:  SILVER OAK VILLAS LLP			
IGST				CGST		SGST	
Total Taxable Amount				1,120.00		0.00	
Total Invoice Amount				1,120.00			

Rupees : One Thousand One Hundred Twenty Only.

for Summit Sales LLP

Authorised signatory

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