PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17.06.2020	Prepared by:	Sunita
PO/WO no.	67897	PO / WO Date.	11.06.2020
Supplier Name	Reflections Electronics	PO/WO amount	806,00/-
Firm/Company	Soham Mansion Owners	Project	SOHOA
Sl. No.	Bill No.	Bill Date	Bill amount
1.	198	15.06.2020	806.00/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			806.00/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	80036	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	806.00/-
Amount E – PO / WO value:	806.00/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	19.06.2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sunita	[signature]					
Date	17.6.2020	18/6/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **198**	Dated **15-Jun-2020**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **198**	Other Reference(s)
Buyer **Soham Mansion Owners Association** 5-4-187/3 & 4, II Floor MG Road, Secunderabad 500 003 Telangana State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **67897/16232**	Dated **11-Jun-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through **Your Self**	Destination **M G Road**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Bulb 9W Garnet 6500K N90001**	8539	12 %	**8.0000 nos**	90.00	nos	**720.00**
	OUTPUT CGST						**43.20**
	OUTPUT SGST						**43.20**
	Less : ***Rounding Off***						**(-)0.40**
	Total			**8.0000 nos**			**₹ 806.00**

INWARD
Inward No: 132 Dt: 15/6/20
MRN No: 80036 Dt:
Received By: Somnath Sign:
MODI PROPERTIES

Amount Chargeable (in words)

E. & O.E

INR Eight Hundred Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8539	720.00	6%	43.20	6%	43.20	86.40
Total	**720.00**		**43.20**		**43.20**	**86.40**

Tax Amount (in words) : **INR Eighty Six and Forty paise Only**

MODI PROPERTIES PVT. SECUNDERABAD INWARD No. 66376 Date 16/6/20 Sign:

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 11-06-2020 2:02:36 PM Ori

67897
03.06.20 12:48:14

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	67897	16232
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	11-06-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	11-06-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *N90001*	8.00	90.00	0.00	12.00	806.40
					Total Order Value . . .	**806.40**

Rupees : Eight Hundred Six and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1 year warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for HO purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Soham Mansion Owners Association*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name :

Date : __/__/____

Requisition Form

Company Name:	Soham Mansion Owners Association	Date:	08.06.2020
Site & Phase :	Head Office	Time:	01: 50Pm
		Req. No.	16232
Material required before date:		ID No.	57562

No	Description	Size	Quantity	Units	Inward No	Date
1	LED Wipro Bulbs (8 w) 67897		08	No's		

APPROVED BY
10 JUN 2020
G. JAI KUMAR
MANAGER-H.R. & ADMIN

Prepared By	Jai kumar	Approved by	
Date	08.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 c3olumns.